

**OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING
April 17, 2012
St. Johns, Arizona**

Present were: Chairman Jim Claw, Vice Chairman Tom M. White, Jr. and Supervisor R. John Lee. Also present were Clerk/Manager Delwin Wengert and Deputy County Attorney Mike Latham.

Chairman Claw called to order the Apache County Board of Supervisors meeting and the Jail District meeting, Public Health Services District meeting and the Library District meeting at 8:32 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona and welcomed all in attendance.

Mr. Wengert led the Pledge of Allegiance.

Chairman Claw called for the Jail District items.

Commander Mat Avila requested approval to enter into a contract with Cash Bond Online at no cost to the Jail. This allows persons to be able to bond out an inmate without coming to the Jail. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Commander Mat Avila requested approval to enter into a contract with CLEAR, a company that Provides investigative tools at a cost of 250.00 per month split between the Jail and ACCENT. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. White moved to adjourn the Jail District meetings, seconded by Mr. Lee. Vote was unanimous.

Chairman Claw called for the Public Health Services District items.

Chris Sexton, Health Director, requested approval of the Provider Participation Agreement with the Arizona Health Care Cost Containment System and will allow AHCCCS to reimburse the Health District for services. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Chris Sexton, Health Director, requested approval of Intergovernmental Agreement Amendment #3, Contract #ADHS12-007883, Emergency Preparedness Program replacing pricing sheet. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Chris Sexton, Health Director, requested approval of Intergovernmental Agreement, Contract #ADHS12-020637, Public Health Accreditation. Mr. Sexton stated that this is a \$45,000 new, one year grant. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Chris Sexton, Health Director, requested authorization to remove Rochelle Hubbell from probationary status with the 2.5% end of probation increase, effective February 2, 2012. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. White moved to adjourn the Public Health Services District, seconded by Mr. Lee. Vote was unanimous.

Chairman Claw called for the Library District items.

Judith Pepple, Library Director, requested authorization to enter into a Temporary Services Agreement with Devau Human Resources to hire a Job Help Hub Instructor for the Round Valley Public Library. Administration, salary and employee related expenses will be paid by the Arizona State Library through the Broadband Technology Opportunities Program (BTOP) Grant. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Judith Pepple, Library Director, requested authorization to award the bid for the new metal roof at the Vernon Public library to Liberty Roofing LLC in the amount of \$24,800, the low bid. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Judith Pepple, Library Director, request authorization to close the Vernon Public Library for up to two weeks as a precaution, while the contractor installs the new metal roof. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Judith Pepple, Library Director, requested authorization to advertise Request for Proposals for concrete work for an extension to the parking lot at the Concho Public Library. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. White moved to adjourn the Library District meeting, seconded by Mr. Lee. Vote was unanimous.

Chairman Claw called for the regular agenda items.

There was no member of the public wanting to address the Board during the call to the public.

The Board of Supervisors sat as the Board of Equalization to hear the Petition for Proposed Correction for James Cameron, parcel 102-05-051C. Mr. Wengert asked if the petitioner was present. Hearing no response. Marc Patterson, Assessor's Office stated that the petitioner was changed from a nightly rental to a family residence down from 20% to 10% but the petitioner did not like the \$466,000 value that was set on the property. Mr. Patterson stated the Assessor's Office has produced a value of \$357,000 based on appeals performed last year against the same comparable properties and recommended the value be set at \$357,000 and that will put him in line with the other petitioner s from last year. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Mr. Wengert presented the Consent Items **A-E, County Manager/Clerk of the Board:** **A.** Request approval of minutes dated April 3, 2012. **B.** Request approval of the demands. Aarons, Barry M. \$3,000.00 AZ DEPT OF RISK MANAGMENT \$2,688.92 BUDGET BLINDS\$1,390.00 DELL COMPUTER CORPORATION \$1,514.45 Embassy Suites \$1,399.35 EMPIRE MACHINERY \$6,526.83 FRONTIER \$3,597.95 GALL`S INC. \$3,566.24 GOODYEAR AUTO SERVICE \$1,233.35 Hunsaker Bros. Inc. \$12,170.25 INGRAM LIBRARY SERVICES \$1,353.59 Law Office of Marsha Gregory \$7,344.50 Merrill Fence Company, LLC \$1,015.08 OFFICE DEPOT \$1,683.27 OverDrive Inc. \$3,362.01 SLAYSMAN, DAN \$3,788.50 SUPERVISORS REVOLVING FUND \$3,490.37 WHOLESALE FLOORS, INC. \$7,059.93 WOOD LAW OFFICE \$7,130.00 ADMINISTRATIVE ENTERPRISES INC \$1,631.48 APACHE COUNTY \$148,939.00 APACHE COUNTY TAX WITHHOLDING\$119,958.94 APACHE COUNTY TREASURER \$326,910.17 AZ STATE RETIREMENT SYSTEM \$78,568.15 Corrections Officer Ret. Plan \$7,480.99 Mutual of Omaha \$1,234.15 NATIONWIDE \$2,010.84 PUBLIC SAFETY CORR. RETIREMENT \$3,510.38 PUBLIC SAFETY PERSONNEL \$11,249.42 PUBLIC SAFETY SHERIFF RET. \$21,358.52 Security Benefit

Group \$1,821.00 SUPPORT PAYMENT CLEARINGHOUSE \$2,369.94 ALPINE GARAGE \$4,931.37 AZ COUNTIES INSURANCE POOL \$1,242.15 BILL`S DISCOUNT PARTS \$1,004.67 BLUE HILLS ENVIRONMENTAL\$1,580.27 BRADCO \$108,716.38 BURNHAM MORTUARY \$1,084.59 Canteen Correctional Service \$19,747.68 Diamond Drugs, Inc. \$4,822.05 FRONTIER \$2,071.68 FUELMAN OF LAFAYETTE \$1,856.67 GOLIGHTLY \$3,112.49 GRAVES PROPANE CO., INC. \$4,511.32 HILLYARD Inc \$3,024.77 LAWSON PRODUCTS INC. \$4,764.71 MGM Associates Inc. \$4,948.00 NAVOPACHE ELECTRIC COOP \$7,207.33 New World Systems Corporation \$386,302.40 QUILL CORP. \$1,566.13 RDO EQUIPMENT CO. \$1,173.71 Securus Technologies Inc. \$2,179.00 SIERRA PROPANE \$2,787.51 ST. JOHNS CITY \$1,409.93 Summit Healthcare Association \$1,267.94 U.S. POSTMASTER \$2,800.00 UNITED TRUCK AND EQUIPMENT \$1,286.15 UNIVERSITY OF ARIZONA \$6,250.00 Veritas Research Consulting \$1,200.00 WHITE MOUNTAIN PUBLISHING \$1,422.45 WINR/WOMEN IN NEW RECOVERY \$4,140.00 XEROX CORPORATION \$8,669.25, **C. Human Resources: District III**, St. Johns Road Yard: Request authorization to remove Michael Barreras from probationary status, effective April 11, 2012 with the 2.5% end of probation increase. **D. Finance Department:** Request authorization to remove Sierra Belote from probationary status effective April 19, 2012 with the 2.5% end of probation increase. **E. District II:** Request authorization to hire a temporary Road Maintenance Worker II for 90 days, effective May 1, 2012. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous. Mr. Wengert on behalf of Human Resources, requested authorization to amend Apache County Human Resources Policy Manual, Section 4.9. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. Wengert on behalf of the Clerk of the Court, requested authorization to extend the temporary employment of Ruth Nielsen and Jewelry Hughes through June 30, 2012. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Nellie Pena, Chief Deputy School Superintendent, requested authorization to hire a temporary Account Specialist not to exceed 60 days at \$9.99 an hour. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Virginia Hoyt, Treasurer's Office, requested the item to assign Accountant Virginia Hoyt to the position of acting Chief Deputy Treasurer for a period of 90 days be removed from the agenda. Chairman Claw removed the item. No action was taken.

Virginia Hoyt, Treasurer's Office, requested authorization to create a temporary 90 day position of Executive Assistant and assign Accounting Specialist III Traci Gilliam to the position. Ms. Hoyt stated that Ms. Gilliam will conduct the duties of the position with the standard increase of the salary and the position of Accounting Specialist III will remain vacant during this period. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Chuck Moter, Probation Director, requested authorization to purchase two (2) Chevrolet Equinox vehicles utilizing State Purchasing Contract ADSP012-016667 for \$23,120.97 each. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. Wengert, on behalf of the Engineering Department, requested authorization to ratify the purchase of Gabions for Road #C-270 project in Wheatfields from Maccaferri Inc. in the amount of \$11,225.60. Mr. White moved approval, seconded by Mr. Lee. A discussion was held regarding the project. Mr. White stated that the County finally received approval from the Navajo Nation with the stipulation that the project be completed before May 1, 2012 so that was why the County had to move so quickly. Brannon Eagar addressed the Board and stated that the project is still part of the

winter storm act and the window for reimbursement from the State closes in June so he is glad to see this approved today. Vote was unanimous.

Milton Ollerton, Community Development Director, requested approval of the appointment of Jim Thornhill as a Planning and Zoning Commission member. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Mr. Wengert presented notification of the Small Counties Forum meeting on April 18, 2012 at 6:00 p.m. held at the County Supervisors Association (CSA) building, 1905 W. Washington, Suite 100, Phoenix, and the County Supervisors Meeting held on April 19, 2012 at 10:00 a.m. at the CSA building, 1905 W. Washington Street, Phoenix. No action was needed or taken.

Mr. Wengert, on behalf of the Treasurer's Office, requested that following a possible executive session for legal advice, pursuant to A.R.S. 38-431.03(A)(3), discussion of annual County audit findings and recommendations relating to County Treasurer's Office and discussion with County Treasurer. Mr. White moved to go into executive session, seconded by Mr. Lee. Vote was unanimous.

Executive session was held.

Mr. Claw resumed the regular meeting. Mr. White, moved to come out of executive session, seconded by Mr. Lee. Vote was unanimous.

Mr. Lee moved to adjourn the meeting, seconded by Mr. White. Vote was unanimous.

Approved this 1st day of May, 2012.

/s/ Jim Claw
Chairman of the Board

/s/ Delwin Wengert
Clerk of the Board