

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

July 28, 2020  
St. Johns, Arizona

Present were: Vice Chairman Joe Shirley, Jr., and County Manager/Clerk of the Board Ryan Patterson. Chairman Alton Joe Shepherd, Supervisor Travis Simshauser and County Attorney Michael Whiting participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:31 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Stephanie McCarthy led the Pledge of Allegiance.

Timothy Hinton gave the invocation.

Chairman Shepherd called for the Public Health Services District items.

Preston Raban, request approval of IGA2020-014 Healthy People Healthy Communities effective July 1, 2020 through June 30, 2025. Mr. Raban started the portions of this fixed price IGA are: Tobacco Prevention and Cessation (Prop 200) \$172,050, Chronic Disease (Prop 303) \$12,950 and Teen Pregnancy Prevention \$187,420. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Preston Raban, Health Director, requested approval of the Memorandum of Understanding with Navajo County Public Health Services District identifying the roles and responsibilities of each party as they relate to the Registered Dietitian for the Navajo County WIC program that will be shared with the Apache County WIC Program. Mr. Raban stated these services are provided at no cost to Apache County. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Health District meeting, seconded by Mr. Simshauser.** Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Mr. Patterson presented the Consent Agenda items, A-C and recommended approval. **Mr. Shirley moved approval, seconded by Mr. Simshauser. Vote was unanimous.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 30, 2020 to July 28, 2020. Payee Amount AZ COUNTIES INSURANCE POOL 594,167.00 ELECTION SYSTEMS AND SOFTWARE 3,439.91 YELTON AND ASSOCIATES 4,916.67 PITNEY BOWES RESERVE ACCOUNT 7,000.00 CELESTE ROBERTSON 1,800.00 RUSH TRUCK CENTER 34,518.55 APACHE COUNTY HSA 4,809.98 APACHE COUNTY MEDICAL 176,991.63 APACHE COUNTY tax WITHHOLDING 138,467.30 ASRS LEGACY EORP 5,877.24 AZ STATE RETIREMENT

SYSTEM 109,897.26 COLONIAL LIFE AND ACCIDENT INS1,675.81 CORRECTIONS  
OFFICER RET PLAN10,809.78 CORRECTIONS OFFICER RETIREMENT PLAN 520  
5,706.44 EORP LEGACY2,720.34 NATIONWIDE2,421.59 NATIONWIDE TRUST FSB  
3,222.18 PUBLIC SAFETY PERSONNEL 40116,207.12 PUBLIC SAFETY SHERIFF RET  
42,612.52 SUPPORT PAYMENT CLEARINGHOUSE 1,486.14 AMAZON CAPITAL  
SERVICES INC (IT DEPT)22,390.97AMIGO CHEVROLET2,318.95AZ DEPT OF RISK  
MANAGEMENT1,126.43 BAUMAN HOME AND AUTO INC2,186.85 CDW  
GOVERNMENT LLC1,280.14 CENGAGE LEARNING INC4,040.21 CONSOLIDATED  
ELECTRICAL DISTRIBUTORS6,092.55 CONTRACT PHARMACY SERVICES INC  
3,384.31 CUBICLES.COM6,430.00 DELL COMPUTER CORPORATION 2,165.96  
ELECTION SYSTEMS AND SOFTWARE 9,618.58 EMPIRE MACHINERY 2,288.62  
FLEET PRIDE2,407.28 FUTURE TIRE6,466.80 GALL'S INC 2,431.24 KLINT HEAP1,406.16  
HILLYARD/FLAGSTAFF 2,190.05 HOME DEPOT 2,433.44 LEGATE, PENROD &  
ASSOCIATES2,172.50 LIGHTING UNLIMITED INC 1,619.40 MERCK SHARP & DOHME  
CORP 2,972.56 MOUNTAIN COMFORT HEATING AND COOLING1,320.28 NATIONAL  
BANK3,904.24 NATIONAL BUSINESS FURNITURE5,276.08 NORTH COUNTRY  
COMMUNITY HEALTH 1,700.00 OVERDRIVE INC 1,659.18 PHIL STRATTON ELECTRIC  
IN 1,225.00 PITNEY BOWES7,712.01 PUBLIC SAFETY CENTER INC6,048.46 QUILL  
CORP 4,475.64 RL'S A-1 AUTO BODY SHOP,199.52 RUSH TRUCK CENTER1,025.40  
ANOFI PASTEUR INC 1,977.58 THE AARONS COMPANY LLC3,000.00 VALLEY AUTO  
PARTS 4,805.56 VERITAS RESEARCH CONSULTING 4,550.00 WHITE MOUNTAIN  
PUBLISHING CO 2,400.25 WOODLAND BUILDING CENTER5,135.41 WRIGHT EXPRESS  
FSC1,295.84 A-1 GLASS AND MIRROR INC6,753.42 AZ COUNTIES INSURANCE POOL  
2,010.51 AZ DEPT OF REVENUE44,987.64 ELECTION SYSTEMS AND SOFTWARE  
11,679.65 HOME DEPOT1,585.91 OCLC INC 2,914.25 PROQUEST LLC 1,515.79 RELIAS  
LLC 3,062.12 DAVID JULIAN ROMERO2,661.15 SECURUS TECHNOLOGIES INC1,535.90  
SUN RIDGE SYSTEMS, INC 25,523.00 AZ DEPT OF HEALTH SERVICES1,040.00 BLUE  
HILLS ENVIRONMENTAL 1,498.81 CDW GOVERNMENT LLC1,254.98 CORONADO  
LAW FIRM PLLC8,288.50 DELL COMPUTER CORPORATION1,560.29 FRONTIER  
1,834.67 GMCO CORPORATION 29,853.16 HAMBLIN LAW OFFICE PLC8,500.00  
HUGHES SUPPLY INC (LAKESIDE) 1,087.54 ALANE M MOORE 1,800.00 ATIONAL  
BUSINESS FURNITURE 3,996.66 NAVOPACHE ELECTRIC COOPERATIVE2,440.29  
NICOLL CONSTRUCTION LLC10,391.96 QUALITY READY MIX INC1,451.00 QUILL  
CORP 2,294.88 LAURENCE SCHIFF 1,600.00 ST JOHNS CITY 2,172.82 WHITE  
MOUNTAIN COMMUNICATIONS1,237.70 WOODLAND BUILDING CENTER1,630.82  
YAZZIE'S AUTO PARTS INC3,797.96 ADHS AZ HEALTH CARE COST22,400.00  
AMAZON CAPITAL SERVICES INC (IT DEPT) 1,300.69 AZ COUNTIES WORKERS  
COMPENSATION PLAN 69,256.48 B & H PHOTO VIDEO PRO AUDIO 2,818.17  
BLUE HILLS ENVIRONMENTAL 1,286.31 BREWER LAW OFFICE PLLC 8,500.00  
CENGAGE LEARNING INC2,649.04 CONTINUANT INC1,178.20 COUNTY  
SUPERVISORS ASSOCIATION OF ARIZONA65,123.00 COWBOY UP HAY AND RANCH  
SUPPLY1,245.51 EBSCO SUBSCRIPTION SERVICES 2,246.34 EMPIRE MACHINERY  
2,395.00 ERNIE'S SUPPLY LLC 1,280.00 Apache County - Clerk the GROVER HILLS  
CONSTRUCTION LLC 7,988.00 HATCH CONSTRUCTION1,964.71 HOME DEPOT1,861.79  
INGRAM LIBRARY SERVICES 2,010.48 NAVAJO TRIBAL UTILITY AUTHORITY  
1,530.38 NAVOPACHE ELECTRIC COOPERATIVE8,735.47 DANA BRYCE

ATTERSON 8,500.00 PROPELLER AERO INC 12,000.00 QUILL CORP 3,470.69 R JOHN R  
 JOHN LEE ATTORNEY AT LAW 8,500.00 RHINEHART OIL CO 3,936.24 SAN DIEGO  
 POLICE EQUIPMENT CO INC 1,548.04 SECURUS TECHNOLOGIES INC 1,190.18  
 JOANNE TODECHEENE 1,210.50 US POSTMASTER 10,000.00 VALLEY AUTO PARTS  
 2,578.68 AZ DEPT OF REVENUE 2,483.62 APACHE COUNTY HSA 4,643.32 APACHE  
 COUNTY MEDICAL 176,293.41 APACHE COUNTY TAX WITHHOLDING 144,235.29  
 ASRS LEGACY EORP 5,877.24 AZ STATE RETIREMENT SYSTEM 110,435.26  
 COLONIAL LIFE AND ACCIDENT INS 1,644.56 CORRECTIONS OFFICER RET  
 PLAN 10,793.43 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,397.53  
 EORP LEGACY 2,720.34 NATIONWIDE 2,352.11 NATIONWIDE TRUST FSB 3,016.95  
 PUBLIC SAFETY PERSONNEL 401 16,207.12 PUBLIC SAFETY SHERIFF RET 37,915.02  
 SUPPORT PAYMENT CLEARINGHOUSE 1,486.14 BLUE HILLS ENVIRONMENTAL  
 27,133.76 BRIDES AUTO CENTER 1,323.09 CDW GOVERNMENT LLC 4,282.86  
 COCONINO COUNTY 4,260.00 EMPIRE MACHINERY 8,608.37 HUGHES SUPPLY INC  
 (LAKESIDE) 1,082.37 NAVAJO TRIBAL UTILITY AUTHORITY 1,426.84  
 NAVOPACHE ELECTRIC COOPERATIVE 1,074.61 PROFORCE LAW ENFORCEMENT  
 7,548.63 RUSH TRUCK CENTER 7,662.29 TRACKER SOFTWARE CORP 4,159.00  
 VERIZON WIRELESS 1,761.45 AAA OR NORTHERN CALIFORNIA, NEVADA & UTAH  
 1,232.00 ALLEN INSTRUMENTS AND SUPPLIES 2,809.71 AMAZON CAPITAL  
 SERVICES INC (IT DEPT) 2,079.15 APACHE COUNTY SCHOOLS CONSORTIUM  
 21,855.00 ARIZONA MOTORS SNOWFLAKE 1,530.39 CHAPMANS INTERIOR AND  
 EXTERIOR MOTIVES LLC 1,204.00 COLL CONSULTING LLC 7,375.00 FRONTIER  
 4,543.86 FRONTIER 1,285.97 HOME DEPOT 1,277.13 INGRAM LIBRARY SERVICES  
 3,244.59 INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS IA  
 1,600.00 MCKESSON MEDICAL SURGICAL 1,100.05 PIMA COUNTY MEDICAL 6,900.00  
 PROFORCE LAW ENFORCEMENT 2,070.17 QUALITY READY MIX INC 2,060.31 QUILL  
 CORP 9,481.44 SECURUS TECHNOLOGIES INC 1,373.56 SOUTHERN COUNTIES OIL  
 COMPANY 14,117.41 THOMSON REUTERS WEST 1,285.61 VALLEY AUTO  
 PARTS 1,917.61 VERITAS RESEARCH CONSULTING 2,550.00 WHITE MOUNTAIN  
 COMMUNICATIONS 1,991.92 YAZZIE'S AUTO PARTS INC 1,491.76 Demands are  
 payments made, or to be made, by the County. Specific details of the demands may be requested  
 through the County public record request process. B. Request approval of minutes dated June  
 30, 2020. C. Request approval of a proclamation recognizing August as Child Support  
 Awareness Month.

**\*CHILD SUPPORT AWARENESS MONTH\***

**WHEREAS**, the County of Apache joins the Nation in recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Arizona's families by providing child support services to improve the economic stability and well-being of children; and

**WHEREAS**, the State of Arizona will always be committed advocates for our children, whose safety and security remains top of mind; and

**WHEREAS**, a child who receives emotional and financial support is more likely to feel safe and secure and is better equipped with the courage to be their very best in life; and

**WHEREAS**, the Department of Economic Security Division of Child Support Services (DCSS), is robustly committed to putting Arizona's children first and to humbly serving Arizonans with excellence, respect, integrity and kindness, as well as being an overall champion for economic growth and opportunity; and

**WHEREAS**, DCSS is a strong advocate for shared parenting responsibilities because parents and children benefit when both parents are engaged with their child at every stage, regardless of marital status; and **WHEREAS**, strengthening individuals and families with an emphasis on fiscal responsibility promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children's future; and **WHEREAS**, child support awareness month salutes diligent parents who spend time with their child and who make regular child support payments to safeguard their children's future. **NOW THEREFORE**, the Apache County Board of Supervisors hereby proclaim the month of August 2020 as **CHILD SUPPORT AWARENESS MONTH**. **PASSED AND ADOPTED** this 28<sup>th</sup> day of July 2020.

/s/ Alton Joe Shepherd  
Chairman of the Board

ATTEST:  
/s/ Ryan N. Patterson  
Clerk of the Board

Bowen Udall, Chief Deputy Recorder, requested pursuant to A.R.S. §16-411(B)(5), approval of a resolution to establish an emergency voting center for the Primary Election to take place on Monday, August 3, 2020 from 6:30 a.m. to 5:30 p.m. MST to be conducted in the Recorder's Office located at 75 W. Cleveland Street in St Johns, Arizona and administered by the Recorder's Office. **Mr. Shirley moved approval, seconded by Mr. Simshauser**. Vote was unanimous.

RESOLUTION NUMBER: 2020-18  
A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY,  
ARIZONA, DESIGNATING EMERGENCY VOTING CENTERS  
FOR THE AUGUST 4<sup>th</sup>, 2020 PRIMARY ELECTION

WHEREAS, pursuant to A.R.S. 16-411, the Board of Supervisors for each county is authorized to use voting centers for emergency voting; and

WHEREAS, the designation of one or more emergency voting centers is to be made by specific resolution; and

WHEREAS, the specific resolution must appoint a specific County officer, as well as specific hours and locations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Apache, Arizona as follows:

That the Apache County Recorder's Office located in St. Johns, Arizona is designated as the Apache County Emergency Voting Center[s], and the hours of such Emergency Voting Center shall be 6:30 a.m. until 5:30 p.m., on August 3, 2020.

**PASSED AND ADOPTED** by the Board of the County of Apache, Arizona, this 28<sup>th</sup> day of July, 2020.

/s/ Alton Joe Shepherd  
Chairman of the Board

ATTEST  
/s/ Ryan N. Patterson  
Clerk of the Board

Bowen Udall, Chief Deputy Recorder, requested pursuant to A.R.S. §16-411(B)(5), approval of a resolution to establish an emergency voting center for the General Election to take place on Monday, November 2, 2020 from 6:30 a.m. to 5:30 p.m. MST to be conducted in the Recorder's Office located at 75 W. Cleveland Street in St Johns, Arizona and administered by the Recorder's Office. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

RESOLUTION NUMBER: 2020-19  
A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY,  
ARIZONA, DESIGNATING EMERGENCY VOTING CENTERS  
FOR THE NOVEMBER 3<sup>rd</sup>, 2020 GENERAL ELECTION

WHEREAS, pursuant to A.R.S. 16-411, the Board of Supervisors for each county is authorized to use voting centers for emergency voting; and

WHEREAS, the designation of one or more emergency voting centers is to be made by specific resolution; and

WHEREAS, the specific resolution must appoint a specific County officer, as well as specific hours and locations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Apache, Arizona as follows:

That the Apache County Recorder's Office located in St. Johns, Arizona is designated as the Apache County Emergency Voting Center[s], and the hours of such Emergency Voting Center shall be 6:30 a.m. until 5:30 p.m., on November 2, 2020.

PASSED AND ADOPTED by the Board of the County of Apache, Arizona, this 28<sup>th</sup> day of July, 2020.

/s/ Alton Joe Shepherd  
Chairman of the Board

ATTEST  
/s/ Ryan N. Patterson  
Clerk of the Board

Finance Department: Discussion and possible approval of AZCares Fund Grant Agreement No. ERMT-209-011, in the amount of \$7,055,552, with no match amount required. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Ferrin Crosby, County Engineer requested approval of the Request for Qualification-selection of CMI Engineering for professional services including but not limited to all FEMA related Hazard Mitigation Grant Program applications, project management, coordination with State and Federal agencies, design and construction management consultation, public outreach coordination and facilitation. Mr. Crosby stated this selection process is in compliance with CFR 200.317-326 Sub-Part D, and Contract Addendum between Apache County and Creative Multimedia, Inc., dba CMI Engineering is for a period of five (5) years and all existing contract terms and conditions to remain the same. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Ferrin Crosby County Engineer, requested authorization to convert the position of GIS Program Technician (Range 37) to a GIS Analyst (Range 45) and to increase the salary for Tammy Davis (by \$5,000) due to a redistribution of duties, effective July 1, 2020. Mr. Crosby stated the following changes are funded through attrition with the departure of our current Engineering Tech III (Range 38) who will be retiring in December and the saving to the department for fiscal year 2021 will be \$10,154.96 and \$35,309.92 in subsequent years. Mr. Crosby stated these changes are included in the FY21 budget. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Chief Deputy Sheriff Rosco Herrera requested approval of Agreement DC-21-001 between Arizona Criminal Justice Commission and the Apache County Sheriff's Office for the Drug, Gang and Violent Crime Control Grant Agreement in the amount of \$225,301. Chief Herrera stated this grant requires a 25% match that will be paid utilizing RICO funds. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

County Attorney Michael Whiting requested approval of an Arizona Criminal Justice Commission FY21 Grant for Drug Gang and Violent Crime Control FY2021 Cycle34, DC-21-020 in the amount of \$67,976 with a match of \$22,750 for the period of July 1, 2020 through June 30, 2021. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

County Attorney Michael Whiting requested approval of an Arizona Criminal Justice Commission FY21 Victim Compensation Grant, Number VC-21-049 in the amount of \$65,531 for the period of July 1, 2020 through June 30, 2021. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

There was no one wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn the meeting, seconded by Mr. Simshauser.** Vote was unanimous.

Approved this 17<sup>th</sup> day of August, 2020.

ATTEST:

/s/ Alton Joe Shepherd  
Chairman of the Board

/s/ Ryan N. Patterson  
Clerk of the Board