

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

August 17, 2020
St. Johns, Arizona

Present were: Vice Chairman Joe Shirley, Jr., Supervisor Travis Simshauser, County Manager/Clerk of the Board Ryan Patterson and Chief Deputy Attorney Joseph Young. Chairman Alton Joe Shepherd participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:31 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Malena Hannah led the Pledge of Allegiance.

Ferrin Crosby gave the invocation.

Chairman Shepherd called for the Public Health Services District items.

Preston Raban, Health Director, requested approval of an Intergovernmental Agreement Prop 201 Smoke Free Arizona Amendment #1, effective July 1, 2020 through June 30, 2021. Mr. Raban stated this amendment reduces the amount of the grant from \$70,859 to \$67,316 and this change was anticipated for FY21 but exact amount of decrease was not known before FY21 budget was submitted. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Preston Raban, Health Director, requested approval of the Registered Nurse contracts with Sandra Lozoya, Hollee Penrod, Sharon Waite, Rebecca Rivera and Korynn Orsak to be subcontractors for clinical services. This has been budgeted for in FY21. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Public Health Services District meetings, seconded by Mr. Simshauser. Vote was unanimous.

Chairman Shepherd called for the Library District items.

SueAn Stradling-Collins, Library Director, requested approval of the Strategic Plan for the Round Valley Public Library. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, approval to enter into a Reciprocal Lending Arrangement (RLA) with Overdrive. There is no cost associated with this, just an agreement to continue purchasing eContent at our current annual amount. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, requested approval to enter into an agreement to

become members of the Consortium of Partners Procuring Electronic Resources (COPPER). There is no cost for this membership. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Simshauser moved to adjourn the Library District, seconded by Mr. Shirley. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Timothy Hinton, Finance Director, requested approval of the 2020-2021 Tax Levy for all County jurisdictions. David Romero, Chief Deputy Treasurer asked if the Ganado Fire District that over collected last year, and he did not see an adjustment to the tax rate on the backup and wanted to make sure that was being addressed. Mr. Hinton responded that in discussion with the Assessor's Office, the adjustment is not to be made this year, but will be adjusted for next year. Mr. Hinton stated this year the tax rate for Ganado Fire District is fine, next year the rate will be reduced to account for the over collection of the taxes. **Mr. Shirley moved approval seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda items A-D and recommended approval. **Mr. Shirley moved approval of the items A-D, seconded by Mr. Simshauser.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between July 28, 2020 to August 17, 2020. Payee Amount
DELL COMPUTER CORPORATION 8,233.17 LAWYERS TITLE OF ARIZONA INC 15,000.00 WILLIAMS SCOTSMAN INC (WILLSCOT) 1,349.42 WRIGHT EXPRESS FSC 2,141.59 ALLEN INSTRUMENTS AND SUPPLIES 2,096.27 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,482.09 AZLGEBT 349,586.37 DELL COMPUTER CORPORATION 1,723.43 DISCOUNT TIRE 1,940.89 ERNIE'S SUPPLY LLC 1,520.00 GRAINGER 1,316.14 HOME DEPOT 1,789.75 INGRAM LIBRARY SERVICES 1,386.09 MARCO CRANE & RIGGING CO 1,009.80 NATIONAL SHERIFFS' ASSOCIATION 1,167.90 NAVOPACHE ELECTRIC COOPERATIVE 9,827.01 PRO PETROLEUM 13,206.82 QUALITY READY MIX INC 4,619.76 QUILL CORP 3,134.67 RHINEHART OIL CO 16,093.38 RUSH TRUCK CENTER 1,402.30 SECURUS TECHNOLOGIES INC 1,044.12 SOUTHERN TIRE MART LLC 1,684.28 SPRINGVILLE AUTO WRECKERS 1,290.00 THOMSON REUTERS WEST 1,125.02 US GEOLOGICAL SURVEY 3,100.00 VALLEY AUTO PARTS 1,177.34 VERIZON WIRELESS 2,566.59 WILLIAMS SCOTSMAN INC (WILLSCOT) 1,398.19 YAZZIE'S AUTO PARTS INC 3,333.74 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,008.17 ERNIE'S SUPPLY LLC 1,415.10 PHIL STRATTON ELECTRIC INC 3,300.00 THE ARIZONA PARTNERSHIP FOR IMMUNIZATION 1,458.34 ADA C GUINN 1,589.62 APACHE COUNTY FSA 1,174.78 APACHE COUNTY HSA 4,533.32 APACHE COUNTY MEDICAL 175,608.59 APACHE COUNTY TAX WITHHOLDING 139,329.52 ASRS LEGACY EORP 5,877.24 AZ STATE RETIREMENT SYSTEM 110,165.08 COLONIAL LIFE AND ACCIDENT INS 1,564.16 CORRECTIONS OFFICER RET PLAN 10,793.46 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,397.51 EORP LEGACY 2,720.34 NATIONWIDE 2,352.11 NATIONWIDE TRUST FSB 3,210.30 PUBLIC SAFETY PERSONNEL 401 16,207.12 PUBLIC SAFETY SHERIFF RET 36,798.91 SUPPORT PAYMENT CLEARINGHOUSE 1,486.14 AMAZON COM INC 2,629.43 AUTOMATED ELECTION SERVICES 44,176.58 AZ SUPREME COURT 11,202.01 INLAND KENWORTH INC (FARMINGTON) 2,528.80 NAVAJO TRIBAL UTILITY

AUTHORITY 1,334.81 NEWMAN SIGNS INC5,457.37 SUNSTATE TECHNOLOGY
 GROUP1,463.24 AMAZON CAPITAL SERVICES INC (IT DEPT)9,028.69 BAUMAN HOME
 AND AUTO INC1,512.63 BOLDPLANNING INC 13,600.00 CDW GOVERNMENT
 LLC2,528.12 CONTINUOUS RAINGUTTER SYSTEMS 3,589.00 CONTRACT PHAM
 SERVICES INC2,408.87 EATON SALES & SERVICE52,972.73 EMPIRE MACHINERY
 1,390.26 FUTURE TIRE3,922.98 GOLIGHTLY TIRE 2,538.43 HATCH
 CONSTRUCTION2,228.56 KLINT HEAP1,375.69 HILLYARD/FLAGSTAFF 2,822.74
 HISTORICSTREETSCAPES PLLC5,256.65 HOME DEPOT1,745.65 JAMES EDWARD
 FURNITURE5,505.78 TOMMY KIRK 1,185.25 NEXTRAQ 17,251.20 NICOLL
 CONSTRUCTION LLC131,574.94 PITNEY BOWES RESERVE ACCOUNT 5,000.00
 QUALITY READY MIX INC 2,286.74 QUILL CORP 4,591.85 RELIABLE BACKGROUND
 SCREENING2,024.75 SECURUS TECHNOLOGIES INC1,143.21 STAPLES CREDIT
 PLAN2,182.05 THE AARONS COMPANY LLC3,000.00 TORRISON CONSULTING LLC
 4,859.00 US CORRECTIONS LLC 3,396.00 VALLEY AUTO PARTS5,084.14 VERITAS
 RESEARCH CONSULTING3,300.00 WOODLAND BUILDING CENTER5,185.11 WRIGHT
 EXPRESS FSC2,720.00 ESTHER YAZZIE-LEWIS 1,744.79 NATIONAL BANK20,523.64
 APACHE COUNTY TAX WITHHOLDING2,375.43 CREATIVE MULTIMEDIA INC
 (CMI)9,787.50 HAMBLIN & ASSOCIATES LLC1,900.00 OFFICE DEPOT1,397.62 ADHS
 AZ HEALTH CARE COST22,400.00 AMAZON CAPITAL SERVICES INC (IT DEPT)
 4,091.13 AMIGO CHEVROLET4,198.69 AZ DEPT OF RISK MANAGEMENT1,147.83 AZ
 STATE GOVERNMENT12,414.34 CHAPMANS INTERIOR AND EXTERIOR MOTIVES
 LLC 1,000.00 CLARK TRUCK EQUIPMENT COMPANY INC1,952.00 CMS
 COMMUNICATIONS INC1,285.00 CONTINUANT INC1,178.20 DELL COMPUTER
 CORPORATION2,867.25 EATON SALES & SERVICE7,199.37 EMPIRE MACHINERY
 2,977.12 FIREFIGHTERS AND POLICE OFFICERS CANCER INSURANCE 1,150.00
 FRONTIER 1,855.75 FUTURE TIRE6,574.99 GMCO CORPORATION13,879.01 HAMBLIN
 LAW OFFICE PLC8,500.00 HATCH CONSTRUCTION 2,270.31 INGRAM LIBRARY
 SERVICES 1,395.53 LEGATE, PENROD & ASSOCIATES4,268.00 MERCK SHARP &
 DOHME CORP 1,030.85 NAVAJO TRIBAL UTILITY AUTHORITY3,944.86
 NAVAPACHE CHEM DRY 1,794.87 NAVOPACHE ELECTRIC COOPERATIVE7,496.38
 NIELSEN WELL DRILLING1,100.00 DANA BRYCE PATTERSON8,500.00 PHIL
 STRATTON ELECTRIC IN 2,800.00 PRO PETROLEUM14,000.51 PUERCO VALLEY
 AMBULANCE SERVICE 2,922.11 QUILL CORP1,968.01 R JOHN R JOHN LEE
 ATTORNEY AT LAW8,500.00 SECURUS TECHNOLOGIES INC1,441.34 SHERWIN-
 WILLIAMS 1,774.08 ST JOHNS EMERGENCY SERVICES1,029.63 TOWN OF EAGAR
 1,569.68 TRINITY SERVICES GROUP INC18,824.98 VALLEY AUTO PARTS,206.80
 VERIZON WIRELESS1,516.94 WHITE MOUNTAIN PUBLISHING CO1,235.30 Demands
 are payments made, or to be made, by the County. Specific details of the demands may be
 requested through the County public record request process. B. Request approval of minutes
 dated July 28, 2020 and August 3, 2020. Human Resources: C. Request approval to transfer
 Elizabeth Castillo, current Environmental Health Executive Assistant into the vacant District III
 Administrative Coordinator position at a salary of \$46,959.15. D. Engineering Department/Road
 Yards: Discussion and possible approval to eliminate two Administrative Assistant positions
 (Range 30) and create one Administrative Assistant III position (Range 34). This will result in a
 savings of approximately \$24,000. Vote was unanimous.
 Ferrin Crosby, County Engineer requested approval to add to the existing Inter-governmental
 Agreement to improve Route N-136 Lukachukai, between Apache County and Navajo
 Department of Transportation (Navajo DOT). Mr. Crosby stated this will be shown as

Attachment E in the document. Navajo DOT in contributing \$185,300. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Jason Moore, Chief Deputy Assessor, requested approval to hire Denise Jones as the Systems Administrator (Range 48) at the salary of \$57,462.74. Mr. Moore stated this item has been budgeted for in FY21. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson, on behalf of Superior Court, requested approval for the FY21 Fill the Gap Grant Application in the amount of \$39,258.00 Mr. Patterson stated these funds are generated from court fines and fees and set aside for necessary court operations within Apache County. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

David Romero, Chief Deputy Treasurer, requested approval of a “Certificate of Removal and Abatement of Taxes” pursuant to A.R.S. §42-18351(1). Total taxes, penalties, and interest to be abated is \$471.73 for property account number P0580258. **Mr. Shirley moved approval seconded by Mr. Simshauser.** Vote was unanimous.

Brian Hounshell, Emergency Management Director, provided notification of public comment period for the revision of the Apache County Communities Wildfire Protection Plan (CWPP). All Apache County residents can submit input electronically or by mail between August 17 and October 17, 2020. No action was needed or taken.

Joe Young, Chief Deputy County Attorney, requested approval of Attorney General’s Office FY21 Victim’s Right Program Grant Agreement No. AG #2021-001, in the amount of \$19,700 with no match required. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Stephanie McCarthy, Human Resources Manager, requested following a possible executive session for legal advice pursuant to ARS 38-431.03(A)(3), discussion and possible approval of a settlement and mediation agreement with a former employee. **Mr. Shirley stated he didn’t see a need for an executive session and moved to approve the settlement, seconded by Mr. Simshauser.** Vote was unanimous.

There was no one wanting to address the Board during the call to the public.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Simshauser. Vote was unanimous.

Approved this 1st day of September 2020.

/s/ Alton Joe Shepherd
Chairman of the Board

ATTEST:
/s/ Ryan N. Patterson
Clerk of the Board