

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

December 1, 2020

St. Johns, Arizona

Present were: Chairman Alton Joe Shepherd, Vice Chairman Joe Shirley, Jr., Supervisor Travis Simshauser and County Manager/Clerk of the Board Ryan Patterson.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:31 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Stephanie McCarthy led the Pledge of Allegiance.

Preston Raban gave the invocation.

Chairman Shepherd called for the Health District items.

Preston Raban, Health Director, requested approval of the Professional Services Agreement with Larson Waste, Inc., for removal of our medical waste, effective November 6, 2020 and was budgeted for in FY20/21. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Preston Raban, Health Director, requested approval of the Memorandum of Understanding (MOU) with Mountain Park Health Center (MPHC) and Apache County WIC Program. This non-financial MOU sets forth the terms between MPHC and partnering WIC Agency to clearly identify the roles and responsibilities of each party as they relate to the Breastfeeding PEER Counseling Special Project requirements set forth by ADHS. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Health District meeting, seconded by Mr. Simshauser. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

SueAn Stradling-Collins, Library Director, presented notification of the retirement of Library Specialist II, Julie Wilkins, and recognition of her 25+ years of service. The Supervisors thanked Mrs. Wilkins for her years of service.

Mr. Patterson, on behalf of the School Superintendent's Office, recognition of R. Barry Williams' service as Apache County School Superintendent for two terms, ending December 31, 2020. the Supervisors thanked Mr. Williams for his work with the educational system for the past 45 years. Mr. Williams provided an overview of his offices' accomplishments over the past 8 years he has been in office.

Mr. Patterson presented the consent agenda items A-E and recommended approval. **Mr. Simshauser moved approval of items A-E, seconded by Mr. Shirley.** County Manager/Clerk of **the Board:** A. Request approval of demands as distributed to the Apache County Board of Supervisors between November 10, 2020 and December 1, 2020. Payee Amount
ABS OILFIELD SUPPLY INC 48,037.50 ADHS AZ HEALTH CARE COST 22,400.00
ALERTUS TECHNOLOGIES LLC 2,115.00 ALL SHADE WINDOW TINTING 11,834.68
ALLIANCE EVALUATION SERVICES LLC 2,845.00 AMAZON CAPITAL SERVICES INC (IT DEPT) 2,235.85
AMAZON CAPITAL SERVICES INC (IT DEPT) 3,501.25
AMAZON CAPITAL SERVICES INC (IT DEPT) 4,245.26
AMAZON CAPITAL SERVICES INC (IT DEPT) 4,349.40
AMELYA MCCOO 1,012.10 APACHE COUNTY BOS - SPIN # 14-301675352, 200.00
APACHE COUNTY HSA 4,490.24
APACHE COUNTY HSA 4,490.24
APACHE COUNTY MEDICAL 164,085.41
APACHE COUNTY MEDICAL 165,123.49
APACHE COUNTY TAX WITHHOLDING 139,265.50
APACHE COUNTY TAX WITHHOLDING 139,414.63
ARIZONA BOILER INSPECTORS 1,903.00
ARIZONA BOILER INSPECTORS 3,225.00
ARIZONA ELEVATOR SOLUTIONS INC 2,963.00
ASRS LEGACY EORP 5,877.24
ASRS LEGACY EORP 5,877.24
AUTOMATED ELECTION SERVICES 30,045.90
AZ COUNTIES INSURANCE POOL 2,500.00
AZ DEPT OF HEALTH SERVICES 1,025.00
AZ DEPT OF PUBLIC SAFETY 10,431.08
AZ DEPT OF PUBLIC SAFETY 13,878.27
AZ DEPT OF REVENUE 2,862.48
AZ DEPT OF RISK MANAGEMENT 1,718.41
AZ STATE GOVERNMENT 9,596.80
AZ STATE RETIREMENT SYSTEM 108,545.16
AZ STATE RETIREMENT SYSTEM 112,497.86
AZ SUPREME COURT 1,537.52
AZLGEBT 333,586.00
AZLGEBT 337,230.01
B & H PHOTO VIDEO PRO AUDIO 4,789.45
BACKWOODS TEES LLC 2,316.21
BAUMAN HOME AND AUTO INC 1,427.31
BLUE KNIGHT SECURITY LLC 2,225.00
BLUE KNIGHT SECURITY LLC 2,325.00
BLUE KNIGHT SECURITY LLC 2,625.00
BOB BARKER COMPANY INC 1,647.51
BREWER LAW OFFICE PLLC 8,500.00
BRUCKNER TRUCK SALES INC 34,056.00
CENTRAL RESTAURANT PRODUCTS 2,593.83
CNS BUSINESS FORMS INC 3,219.55
COLONIAL LIFE AND ACCIDENT INS 1,509.76
COLONIAL LIFE AND ACCIDENT INS 1,509.76
CONTINUANT INC 1,178.20
CONTRACT PHARMACY SERVICES INC 9,653.96
CORRECTIONS OFFICER RET PLAN 10,793.47
CORRECTIONS OFFICER RET PLAN 11,290.65
CORRECTIONS OFFICER RETIREMENT PLAN 520 4,242.26
CORRECTIONS OFFICER RETIREMENT PLAN 520 4,727.62
CRESCENT ELECTRIC SUPPLY CO 1,340.97
DANA BRYCE PATTERSON 8,500.00
DELL COMPUTER CORPORATION 1,520.17
DELL COMPUTER CORPORATION 5,280.15
DESERT MOUNTAIN CORPORATION 17,050.49
DISCOUNT TIRE 1,085.50
DISCOUNT TIRE 1,184.97
DISH NETWORK 1,129.41
DISH NETWORK 1,979.42
EATON SALES & SERVICE 92,065.72
EBSCO SUBSCRIPTION SERVICES 2,569.83
ELECTION SYSTEMS AND SOFTWARE 1,291.58
ELECTION SYSTEMS AND SOFTWARE 2,706.93
ELEVATION HEALTH SERVICES LLC 2,360.00
EM HALE LAW 2,616.00
EMPIRE MACHINERY 1,689.07
EMPIRE MACHINERY 6,958.92
EMPIRE MACHINERY 58,867.73
ENVIRONMENTAL TECHNOLOGY INC 14,513.86
ENVIRONMENTAL TECHNOLOGY INC 38,949.61
EORP LEGACY 2,720.34
EORP LEGACY 2,720.34
FILEONQ INC 4,138.40
FIRE CAM LLC 5,415.00
FIRE CAM LLC 12,831.00
FLEET PRIDE 1,319.75
FLEET PRIDE 3,056.86
FOUR CORNERS CLEAN LLC 1,960.47
FRONTIER 1,308.13
FRONTIER 1,857.84
FUTURE TIRE 2,580.31
FUTURE TIRE 3,485.58

FX TACTICAL LLC 2,388.14 GENERAL PACIFIC INC 1,699.00 GLAXO SMITHKLINE PHARMACY 1,512.60 HAMBLIN LAW OFFICE PLC 8,500.00 HILLYARD/FLAGSTAFF 3,200.02 HOLIDAY INN - CANYON DE CHELLY 1,037.25 HOLLY NICOLE SMITH 3,287.50 HP2 INC 2,068.79 IAN BRIMHALL PC 4,004.33 INGRAM LIBRARY SERVICES 1,048.29 INGRAM LIBRARY SERVICES 1,546.11 INGRAM LIBRARY SERVICES 5,118.64 JAMES EDWARD FURNITURE 7,787.48 JAY YELLOWHORSE 1,322.93 JCG TECHNOLOGIES INC 2,836.32 JOHNSON CONTROLS INC 5,632.12 JURY SYSTEMS INCORPORATED 1,034.00 KENJI LEE MCCOO 1,582.84 KLINT HEAP 1,315.00 KORYNN ADELL ORSAK 1,350.00 LAURENCE SCHIFF 1,800.00 LEGATE, PENROD & ASSOCIATES 2,192.00 MARVIN MCCOO 1,013.25 MOORE LAW PLLC 1,528.00 NAPA 1,150.34 NATIONAL BANK 11,732.86 NATIONAL BUSINESS FURNITURE 5,928.24 NATIONWIDE 2,991.81 NATIONWIDE 3,402.18 NATIONWIDE TRUST FSB 3,371.46 NATIONWIDE TRUST FSB 3,372.83 NAVAJO NATION WATER CODE ADMIN 5,774.00 NAVAJO TRIBAL UTILITY AUTHORITY 2,070.71 NAVAJO TRIBAL UTILITY AUTHORITY 4,946.45 NAVOPACHE ELECTRIC COOPERATIVE 1,624.34 NAVOPACHE ELECTRIC COOPERATIVE 3,136.05 NAVOPACHE ELECTRIC COOPERATIVE 6,316.04 NAVOPACHE ELECTRIC COOPERATIVE 8,771.03 NEWMAN SIGNS INC 1,580.78 NICK D PATTON ATTORNEY AT LAW PLLC 2,040.00 N-PROCESS COUNSELING & ASSESSMENT 3,000.00 PEACEMAKER TECHNOLOGIES LLC 12,380.00 PIMA COUNTY MEDICAL 12,400.00 PRO PETROLEUM 11,536.44 PUBLIC SAFETY CENTER INC 2,683.79 PUBLIC SAFETY PERSONNEL 40115,224.20 PUBLIC SAFETY PERSONNEL 40115,224.20 PUBLIC SAFETY SHERIFF RET 36,269.08 PUBLIC SAFETY SHERIFF RET 36,547.87 QUILL CORP 1,785.14 QUILL CORP 2,444.93 QUILL CORP 2,978.93 QUILL CORP 3,538.99 RALLY GEAR LLC 2,722.00 REDW LLC 12,945.00 RELIABLE BACKGROUND SCREENING 2,382.75 RHINEHART OIL CO 1,702.50 RHINEHART OIL CO 10,691.76 RHINEHART OIL CO 11,170.88 RHINEHART OIL CO 14,329.80 RUSH TRUCK CENTER 3,500.01 SAFELITE AUTO GLASS 1,365.58 SANDRA L BLANSETT 1,634.26 SANOFI PASTEUR INC 4,712.69 SECURUS TECHNOLOGIES INC 1,300.55 SECURUS TECHNOLOGIES INC 1,385.88 SECURUS TECHNOLOGIES INC 1,439.67 SECURUS TECHNOLOGIES INC 3,174.37 SOUTHERN TIRE MART LLC 8,053.88 SPECIAL EDITIONS PUBLISHING 9,500.00 SPEEDY SALES AND SERVICE 2,014.00 ST JOHNS CITY 2,208.46 ST JOHNS EMERGENCY SERVICES 2,340.32 STAN'S DIESEL AND PERFORMANCE 1,083.79 STAPLES CREDIT PLAN 1,143.92 STEWART J LEWIS SR 1,157.00 SUMMIT HEALTHCARE ASSOCIATION INC 6,500.00 SUNRISE AMULATORY SURGICAL CENTER LLC 5,107.63 SUPPORT PAYMENT CLEARINGHOUSE 1,559.39 SUPPORT PAYMENT CLEARINGHOUSE 1,559.39 SWDC BUSINESS DEVELOPMENT LLC 2,813.40 THE AARONS COMPANY LLC 3,000.00 THOMSON REUTERS WEST 5,666.29 TRINITY SERVICES GROUP INC 19,902.00 ULINE INC 2,330.76 ULINE INC 2,591.90 ULINE INC 7,585.46 VALLEY AUTO PARTS 2,375.70 VALLEY AUTO PARTS 2,426.83 VERITAS RESEARCH CONSULTING 1,750.00 VERITAS RESEARCH CONSULTING 3,500.00 VERIZON WIRELESS 2,878.93 VERIZON WIRELESS 3,238.80 VERIZON WIRELESS 5,667.16 VICTORY SUPPLY LLC 2,945.70 VICTORY SUPPLY LLC 4,384.51 WAGNER EQUIPMENT CO 1,225.51 WHITE MOUNTAIN REGIONAL MEDICAL CENTER 1,690.91 WILLIAMS SCOTSMAN INC (WILLSCOT) 1,409.77 WOODLAND BUILDING CENTER 1,423.02 WOODLAND BUILDING CENTER 1,796.46 WRIGHT EXPRESS

FSC1,853.38 WRIGHT EXPRESS FSC2,278.39 YAZZIE'S AUTO PARTS INC3,097.96
YELTON AND ASSOCIATES3,000.00 YELTON AND ASSOCIATES 5,000.00 Demands are
payments made, or to be made, by the County. Specific details of the demands may be requested
through the County public record request process. B. Request approval of minutes dated
November 10, 2020 and November 18, 2020. C. Request approval of the Board of Supervisors
meeting schedule for 2021. D. District II: Request approval to increase the salary of Planning &
Engineering Manager Kendra Tso to \$48,141.20. Sheriff's Office: E. Request approval to accept
a donation in the amount of \$500 from Carquest Auto Parts. Vote was unanimous.

Mr. Patterson presented the request for approval of a 3% COLA increase for all eligible
County employees, effective January 1, 2021. **Mr. Shirley moved approval, seconded by Mr.
Simshauser.** Vote was unanimous.

Mr. Patterson requested approval of the Agreement of Services with RealAuction.com, LLC to
facilitate the online tax deed auction, not to exceed 3 years. Mr. Patterson stated the cost to the
county consists of a flat rate of \$1,500 (per auction run) and \$75.00 for each parcel sold during
the auction. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was
unanimous.

Mr. Patterson, on behalf of the Treasurer's Office, requested approval of an Agreement of
Services with RealAuction.com, LLC to facilitate the online lien auction, not to exceed 3 years
and is at no cost to the Treasurer's Office. **Mr. Shirley moved approval, seconded by Mr.
Simshauser.** Vote was unanimous.

Interim Chief Deputy Sheriff Rosco Herrera requested approval of Governor's Office of
Highway Safety STEP Enforcement Overtime grant in the amount of \$8,000 and the
DUI/Impaired Driver Enforcement and Related Materials and Supplies grant, in the amount of
\$4,200. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to award Bid #202101 for the roof
projects at the Apache County Annex and Courthouse in St. Johns to Quality 1st Roofing, the
sole bidder.

Courthouse	\$159,390
Annex	\$97,550

Mr. Shirley moved approval, seconded by Mr. Simshauser. Vote was unanimous.

Timothy Hinton, Finance Director, requested approval of a Professional Services Agreement
with REDW, LLC to prepare the government-wide and fund financial statement for the
County along with related footnotes, Required Supplementary Information (RSI) and
supplementary information other than RSI for the year ended June 30, 2020. **Mr. Simshauser
moved approval, seconded by Mr. Shirley.** Vote was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Simshauser. Vote was
unanimous.

Meeting adjourned at 9:05 a.m.

Approved this 5th day of January, 2021.

/s/ Joe Shirley, Jr.
Chairman of the Board

/s/ Ryan N. Patterson
Clerk of the Board