



**Joe Shirley, Jr.**  
**Supervisor, District I**

**Alton Joe Shepherd**  
**Chairman, District II**

**Nelson Davis**  
**Vice Chairman, District III**

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS AND  
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT AND  
THE APACHE COUNTY FLOOD CONTROL DISTRICT**

Pursuant to A.R.S. §38-431.02(H), the public will have physical access to the meeting room thirty (30) minutes prior to the start of the meeting.

**December 5, 2023**  
**Board of Supervisors' Hearing Room, First Floor**  
**75 West Cleveland Street**  
**St. Johns, Arizona**  
**8:30 a.m. MST**

Invocation by Invitation.  
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS MEETING  
December 5, 2023**

1. Discussion and possible approval of Intergovernmental Agreement Contract #CTR067942, Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Breastfeeding Peer Counseling Program (BFPC) for the State of Arizona. This was budgeted for FY24. **APPROVAL**
2. Discussion and possible approval of the Professional Services Agreement with Burnham Mortuary to provide backup for the removal, transport, and storage for the Alternate Medical Examiner/Medico Legal Death Investigator. This has been budgeted for FY24. **APPROVAL**
3. Discussion and possible approval of a contract with Shawn Taylor to provide hearing officer services. **APPROVAL**

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY FLOOD CONTROL DISTRICT  
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS MEETING  
December 5, 2023**

1. Discussion and possible approval of a Permanent Access Easement Agreement for flood control improvement. **APPROVAL**

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS  
December 5, 2023**

1. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called. **APPROVAL A-K**

**County Manager/Clerk of the Board:**

- \*A. Request approval of demands as distributed to the Apache County Board of Supervisors between November 7, 2023 to December 5, 2023. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- \*B. Request approval of minutes dated November 7, 2023, and November 16, 2023.
- \*C. Request support and approval of the Northern Arizona Council of Governments (NACOG) Regional Priority List.
- \*D. District II: Request approval to create a Logistics & Support Services Manager position (Range 51) and to hire within the salary range.

**Engineering Department:**

- \*E. Request approval to purchase a new CAT 150-15AWD through Omnia contact with a trade in and financed for three (3) annual payments of \$112,216 from Caterpillar Financial Services Corporation, utilizing District II funds.

**County Attorney's Office:**

- \*F. Request approval to hire a Lead Prosecutor within the salary range.

**Treasurer's Office:**

\*G. Request approval of the Affidavit of Scrivener's Error for parcel 201-26-070.

**Emergency Management:**

\*H. Request approval of Amendment #2 to Grant Agreement HF121-311 between Apache County and the Arizona Department of Forestry and Fire Management extending the end date from December 31, 2023 to June 30, 2024.

\*I. Emergency Management: Discussion and possible approval to contract with Coll Consulting LLC to update five (5) Public Health Emergency Preparedness (PHEP) plans to include the Epidemiological Response Plan, Point of Dispensing (POD) Plan, Volunteer Management Plan, Medical Surge Plan and Fatality Management Plan in the amount of \$54,920 using COVID 19 Workforce Development Grant funds.

**Community Development:**

\*J. Request approval to re-appoint Brad Peterson from Concho to serve on the Planning & Zoning Commission for a 4-year term.

\*K. Request approval to re-appoint Dan Muth from Springerville to serve on the Planning & Zoning Commission for a 4-year term.

2. Community Development: Discussion and possible approval of a contract with Shawn Taylor to provide hearing officer services. **APPROVAL**
3. County Manager: Discussion and possible selection of the Board of Supervisors' Chairman for 2024. **APPROVAL Supervisor Joe Shirley Appointed Chairman for Calendar Year 2024**
4. County Manager: Discussion and possible selection of the Board of Supervisors' Vice Chairman for 2024. **APPROVAL of Supervisor Alton Joe Shepherd to serve as Vice Chairman for Calendar Year 2024.**
5. County Manager: Discussion and possible appointment of a member of the Board of Supervisors to serve on the County Supervisors Association Legislative Policy Committee (LPC) for 2024. **APPROVAL of Supervisor Alton Joe Shepherd to serve on the LPC for Calendar Year 2024.**
6. County Manager: Discussion and possible selection of a member of the Board of Supervisors to serve on the Eastern Arizona Counties Organization (ECO) Committee for 2024. **APPROVAL of Supervisor Nelson Davis to serve on the ECO Board for Calendar Year 2024.**
7. County Manager: Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance. **Notice Only**
  - The Coal Transition meeting on December 5, 2023, at 9:00 a.m. at the Apache County School Superintendent's Office, 75 N. 1<sup>st</sup> West Street, St. Johns, Arizona.
  - The Arizona Association of Counties Annual Conference on December 13-15,

2023, at the Sheraton Mesa Wrigleyville West Hotel, 860 North Riverview, Mesa Arizona.

- The Eastern Arizona Counties Organization meeting on December 13, 2023, at 2:00 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association (CSA) meeting on December 14, 2023, at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

8. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

*Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-361-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.*

Posted this 30<sup>th</sup> day of November 2023 at 2:00 p.m. MST by BTB.

/s/ Ryan N. Patterson  
Clerk of the Board