

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

December 5, 2023

St. Johns, Arizona

Present were, Chairman Alton Joe Shepherd and Vice Chairman Nelson Davis. Also present was Clerk of the Board/County Manager Ryan N. Patterson, County Attorney Michael Whiting and Chief Deputy County Attorney Celeste Robertson. Supervisor Joe Shirley, Jr. participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors' chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Lehi Montierth gave the invocation.

Matt Fish led the Pledge of Allegiance.

Chairman Shepherd called for the Health District items.

Mr. Patterson, on behalf of the Health District, requested approval of Intergovernmental Agreement Contract #CTR067942, Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Breastfeeding Peer Counseling Program (BFPC) for the State of Arizona. This was budgeted for FY24. **Mr. Davis moved approval, second by Mr. Shirley.** Vote was unanimous.

Mr. Patteson, on behalf of the Health District, requested possible approval of the Professional Services Agreement with Burnham Mortuary to provide backup for the removal, transport, and storage for the Alternate Medical Examiner/Medico Legal Death Investigator. This has been budgeted for FY24. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson, on behalf of the Health District, requested approval of a contract with Shawn Taylor to provide hearing officer services. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Public Health Services District meeting, seconded by Mr. Davis. Vote was unanimous.

Chairman Shepherd called for the Flood Control District item.

Ferrin Crosby, County Engineer requested approval of a Permanent Access Easement Agreement for flood control improvement with Loree Williams. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirey moved to adjourn the Flood Control District meeting, seconded by Mr. Davis.
Vote was unanimous.

Chairman Shepherd called or the regular agenda items.

Mr. Patterson presented the Consent Agenda items A-K and recommended approval. **Mr. Davis moved approval, seconded by Mr. Shirley.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between November 7, 2023 to December 5, 2023. Payee Amount ALLEGRA \$1498.61
AMAZON CAPITAL SERVICES INC \$7561.01 APACHE COUNTY YOUTH COUNCIL \$2763.00 B&R TRUCKING \$8280.00 BAUMAN HOME AND AUTO INC (CARQUEST) \$2776.32 John Lucas COMMUNITY BROADBAND ADVOCATES LLC \$6100.38
DEMCO INC \$2021.26 DIAMONDBACK POLICE SUPPLY CO INC \$1997.80
EMPIRE MACHINERY \$1823.16 EVERBRIDGE INC \$36003.14 FIELDS OUTDOOR ADVENTURES, LLP \$5115.00 GALLUP INDEPENDENT \$1396.59
GOLDTOOTH PRECISION SOLUTIONS INC \$6410.21 HIGH COUNTRY SIGNS LLC \$1125.00 HOME DEPOT \$1454.60 JCG TECHNOLOGIES INC \$3150.00
JURY SYSTEMS INCORPORATED \$1034.00 MH CONSULTING & PROJECT MANAGEMENT LLC \$1481.22 NAPA \$1935.68 NAVOPACHE ELECTRIC COOPERATIVE \$1507.10 NTUA WIRELESS, LLC \$5220.02 PERFECT PRINTZ LLC \$7383.24
QUILL CORP \$1928.88 RIGG LAW FIRM PLLC \$5000.00 SECURUS TECHNOLOGIES INC \$1316.26 DALE SHAWN TAYLOR \$5000.00 TOWER SAFETY & CONSTRUCTION \$5400.00 TYLER TECHNOLOGIES INC \$2405.66 VERIZON WIRELESS \$1581.88 WHITE MOUNTAIN REGIONAL MEDICAL CENTER \$5134.83 FAYE WURSTNER-REAGAN \$1108.00 DOUGLAS LANCE PEARCE \$1116.20 ALLEGRA \$5804.96 AMAZON CAPITAL SERVICES INC \$8898.65 ARDURRA (FORMERLY WOODSON ENGINEERING & SURVEYING) \$4615.00 ARIZONA SHERIFF'S ASSOCIATION \$2500.00 AZ DEPT OF REVENUE \$12200.57 AZ STATE GOVERNMENT \$8592.00 B&R TRUCKING \$10667.20 BAUMAN HOME AND AUTO INC (CARQUEST) \$3621.08 BLUE HILLS ENVIRONMENTAL \$1581.56 CHANGEPOINT INTEGRATED HEALTH \$54240.00 COMMNET WIRELESS LLC \$75000.00 COURTESY CHEVROLET \$169455.12 CREATIVE MULTIMEDIA INC (CMI) \$12470.00 DELL COMPUTER CORPORATION \$4197.75
EMPIRE MACHINERY \$5195.05 EMPIRE POWER SYSTEMS AND EMPIRE SOUTHWEST LLC \$1889.65 EPIC MOTORSPORTS CORP \$5729.99 FLEET PRIDE \$1196.33 FRONTIER \$4299.78 GALLUP INDEPENDENTS \$1368.51 GLAXO SMITHKLINE PHARMACY \$14700.65 GOLIGHTLY TIRE \$4598.61 HANCOCK COMPREHENSIVE DENTISTRY \$3403.00 KLINT HEAP \$1562.80 HILLYARD/FLAGSTAFF \$1543.42 INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS \$1200.00 LAW OFFICE OF MICHAEL S PENROD PLC \$4960.00 LEXIPOL LLC \$12167.27 MAJESTIC MUSIC LLC \$1799.98 MCKESSON MEDICAL SURGICAL \$39647.75 NAPA \$1537.59 NAVAJO TRIBAL UTILITY AUTHORITY \$1216.10 NEWMAN SIGNS INC \$5388.54 O'REILLY AUTO PARTS \$2882.16 OVERDRIVE INC \$1169.47 PSYCHOLOGICAL AND CONSULTING SERVICES \$6500.00 QUILL CORP \$2100.90 REDW LLC \$1802.50 RHINEHART OIL CO \$23046.01 RWC GROUP \$2263.02 SALT RIVER PROJECT - SRP - MARS \$1091.00 SARATOGA RACK MARKETING LLC \$20577.95 SECURUS TECHNOLOGIES INC \$2529.71 ST JOHNS CITY \$3783.08 SUMMIT HEALTHCARE ASSOCIATION INC

\$6850.00 THE AARONS COMPANY LLC \$3000.00 TREAD MASTERS TIRE & LUBE
\$1077.88 TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY \$3476.72 TYLER
TECHNOLOGIES INC \$2546.15 VERIZON WIRELESS \$4379.47 WHITE MOUNTAIN
COMMUNICATIONS \$3813.18 WOODLAND BUILDING CENTER C/O NATIONS BEST
\$4476.52 WRIGHT EXPRESS FSC WEX \$5377.50 YAZZIE'S AUTO PARTS INC \$1261.04
MICHAEL B WHITING \$1109.67 NATIONAL BANK \$37386.36 NATIONAL BANK OF
ARIZONA 3040 \$1264.48 APACHE COUNTY HSA \$5627.01 APACHE COUNTY
MEDICAL \$198223.32 APACHE COUNTY TAX WITHHOLDING \$165894.34 ASRS
LEGACY EORP \$11107.92 AZ STATE RETIREMENT SYSTEM \$136911.68
CORRECTIONS OFFICER RET PLAN \$13746.83 CORRECTIONS OFFICER RETIREMENT
PLAN 520 \$1194.61 EORP LEGACY \$3039.91 NATIONWIDE \$3136.57 NATIONWIDE
TRUST FSB \$3008.80 PUBLIC SAFETY PERSONNEL 401 \$15278.91 PUBLIC SAFETY
SHERIFF RET \$10352.61 SUPPORT PAYMENT CLEARINGHOUSE \$1355.38 EMPIRE
MACHINERY \$178695.00 ADVANCED CORRECTIONAL HEALTHCARE INC \$38367.31
AMAZON CAPITAL SERVICES INC \$2183.62 AT&T MOBILITY LLC (FIRSTNET)
\$1494.55 AZ DEPT OF HEALTH SERVICES \$2320.00 B&R TRUCKING \$8280.00
BAUMAN HOME AND AUTO INC (CARQUEST) \$1369.52 BRAD HALL & ASSOCIATES
INC \$51581.76 BREWER LAW OFFICE PLLC \$10500.00 CONTINUANT INC \$1385.22
EBSCO SUBSCRIPTION SERVICES/KWIKBOOST LLC \$2560.01 EMPIRE MACHINERY
\$4488.59 FLEET PRIDE \$1612.50 FX TACTICAL LLC \$1321.26 HAMBLIN LAW OFFICE
PLC \$10500.00 HANCOCK COMPREHENSIVE DENTISTRY \$1198.00 ROBERT JAMES
HIGGINS \$2829.58 HOME DEPOT \$1936.91 INDUSTRIAL WELDING & SUPPLY CO
\$6650.00 INGRAM LIBRARY SERVICES \$6357.65 MANGUM FAMILY TRUST C/O
HOWARD MANGUM \$5674.44 NACO \$1430.00 NAVAJO TRIBAL UTILITY
AUTHORITY \$5493.41 NAVOPACHE ELECTRIC COOPERATIVE \$7326.42 O'REILLY
AUTO PARTS \$2913.62 QUALITY CARQUEST \$1056.52 QUILL CORP \$2839.21 RIGG
LAW FIRM PLLC \$2476.00 SNOWFLAKE SMOKEHOUSE \$3567.97 THOMSON
REUTERS WEST \$2901.61 TRINITY SERVICES GROUP INC \$24299.10 SAMUEL A
WOOD \$1415.91 APACHE COUNTY HSA \$5627.01 APACHE COUNTY MEDICAL
\$197534.34 APACHE COUNTY TAX WITHHOLDING \$177516.20 ASRS LEGACY EORP
\$11107.92 AZ STATE RETIREMENT SYSTEM \$137808.44 CORRECTIONS OFFICER RET
PLAN \$13838.91 CORRECTIONS OFFICER RETIREMENT PLAN 520 \$1271.43 EORP
LEGACY \$3039.91 NATIONWIDE \$3254.20 NATIONWIDE TRUST FSB \$3018.26
PUBLIC SAFETY PERSONNEL 401 \$15278.91 PUBLIC SAFETY SHERIFF RET \$11738.57
SUPPORT PAYMENT CLEARINGHOUSE \$1355.38 THE BANCORP BANK \$195000.00
4IMPRINT \$1250.54 AMAZON CAPITAL SERVICES INC \$13006.38 AZLGEBT \$395130.99
B&R TRUCKING \$7590.00 BAUMAN HOME AND AUTO INC (CARQUEST) \$2431.82
CATERPILLAR FINANCIAL SERVICES CORPORATION \$83089.72 COURTESY
CHEVROLET \$73297.03 CRESCENT ELECTRIC SUPPLY CO \$1007.86 DELL COMPUTER
CORPORATION \$2352.83 DESERT MOUNTAIN CORPORATION \$7135.55 DH PACE
COMPANY INC \$1564.00 ELECTION SYSTEMS AND SOFTWARE \$1733.27 EMPIRE
MACHINERY \$1665.02 LSQ GROUP HOLDINGS LLC \$10776.01 MCKESSON MEDICAL
SURGICAL \$3396.56 ERIC MCNEIL \$1012.00 MYERS ENTERPRISES INC \$4275.00
NAVOPACHE ELECTRIC COOPERATIVE \$10444.25 NORTHWEST INDUSTRIAL
EQUIPMENT INC \$27462.00 OMEGA INDUSTRIAL SUPPLY \$1380.93
PREMIUM PROPANE LLC \$4566.22 PSYCHOLOGICAL AND CONSULTING SERVICES

\$3000.00 QUILL CORP \$1193.22 R JOHN R JOHN LEE ATTORNEY AT LAW
\$10500.00 RHINEHART OIL CO \$9104.81 SECURUS TECHNOLOGIES INC \$1252.59
SERVICEMASTER COMPLETE RESTORATION SERVICES \$19190.38 SOUTHWEST
DRIVETRAIN SPECIALISTS \$3421.28 ST JOHNS EMERGENCY SERVICES \$1240.33
STANTEC CONSULTING SERVICES \$18251.01 TREAD MASTERS TIRE & LUBE
\$3870.87 VERIZON WIRELESS \$1162.66 VIGILANT SOLUTIONS LLC \$103607.40
WAGNER EQUIPMENT CO \$1052.42 LETA HONNIE \$1012.66 MARLENE A TSOSIE
\$1012.66 JAY YELLOWHORSE \$2869.88 BLUE HILLS ENVIRONMENTAL \$83811.97
GRANT MANAGEMENT USA \$1160.00 Demands are payments made, or to be made, by the
County. Specific details of the demands may be requested through the County public record
request process. B. Request approval of minutes dated November 7, 2023, and November 16,
2023. C. Request support and approval of the Northern Arizona Council of Governments
(NACOG) Regional Priority List. D. District II: Request approval to create a Logistics &
Support Services Manager position (Range 51) and to hire within the salary range. Engineering
Department: E. Request approval to purchase a new CAT 150-15AWD through Omnia contact
with a trade in and financed for three (3) annual payments of \$112,216 from Caterpillar Financial
Services Corporation, utilizing District II funds. County Attorney's Office: F. Request approval
to hire a Lead Prosecutor within the salary range. Treasurer's Office: G. Request approval of the
Affidavit of Scrivener's Error for parcel 201-26-070. Emergency Management: H. Request
approval of Amendment #2 to Grant Agreement HF121-311 between Apache County and the
Arizona Department of Forestry and Fire Management extending the end date from December
31, 2023 to June 30, 2024. I. Emergency Management: Discussion and possible approval to
contract with Coll Consulting LLC to update five (5) Public Health Emergency Preparedness
(PHEP) plans to include the Epidemiological Response Plan, Point of Dispensing (POD) Plan,
Volunteer Management Plan, Medical Surge Plan and Fatality Management Plan in
the amount of \$54,920 using COVID 19 Workforce Development Grant funds. Community
Development: J. Request approval to re-appoint Brad Peterson from Concho to serve on the
Planning & Zoning Commission for a 4-year term. K. Request approval to re-appoint Dan Muth
from Springerville to serve on the Planning & Zoning Commission for a 4-year term. Vote was
unanimous for consent items A-K.

Matt Fish, Community Development Director, requested approval of a contract with Shawn Taylor to provide hearing officer services. **Mr. Shirley moved approval, seconded by Mr. Davis.** Vote was unanimous.

Mr. Patterson presented the item for the possible selection of the Board of Supervisors' Chairman for 2024. **Mr. Davis made the motion to nominate Mr. Shirley as Chairman for 2024, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Patterson presented the item for the possible selection of the Board of Supervisors' Vice Chairman for 2024. **Mr. Davis made the motion to nominate Alton Shepherd as Vice Chairman for 2024, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson presented the item for the possible appointment of a member of the Board of Supervisors to serve on the County Supervisors Association Legislative Policy Committee (LPC) for 2024. **Mr. Davis made the motion to nominate Alton Shepherd, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patteson presented the item for the possible selection of a member of the Board of Supervisors to serve on the Eastern Arizona Counties Organization (ECO) Committee for 2024. **Mr. Shirley moved to nominate Mr. Davis to serve on the ECO Board for 2024, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Patterson presented the notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- The Coal Transition meeting on December 5, 2023, at 9:00 a.m. at the Apache County School Superintendent's Office, 75 N. 1st West Street, St. Johns, Arizona.
- The Arizona Association of Counties Annual Conference on December 13-15, 2023, at the Sheraton Mesa Wrigleyville West Hotel, 860 North Riverview, Mesa Arizona.
- The Eastern Arizona Counties Organization meeting on December 13, 2023, at 2:00 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association (CSA) meeting on December 14, 2023, at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

There was no one wanting to address the Board during the call to the public.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Davis. Vote was unanimous.

Approved this 2nd day of January, 2024.

/s/ Joe Shirley, Jr.
Chairman of the Board

/s/ Ryan N. Patterson
Clerk of the Board