

**OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING
January 17, 2017
St. Johns, Arizona**

Present were: Chairman Joe Shirley Jr., Supervisor Alton Joe Shepherd and Supervisor Doyel Shamley. Also in attendance was County Manager/Clerk of the Board Delwin Wengert and County Attorney Michael Whiting.

Chairman Shirley called to order the Board of Supervisors meeting at 8:33 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Ferrin Crosby gave the invocation.

Barry Williams led the Pledge of Allegiance.

Chairman Shirley called for the Public Health Services District item.

Chris Sexton, Health Director, presented for information purposes, presentation of the 1st and 2nd quarter update for Apache County Clinical Services. No action was needed or taken.

Mr. Shamley moved to adjourn the Public Health Services District, seconded by Mr. Shepherd. Vote was unanimous.

Chairman Shirley called for the regular agenda items.

Mr. Wengert requested approval of the **Consent Agenda items A-G**: Mr. Shepherd moved approval, seconded by Mr. Shamley. County **Manager/Clerk of the Board: A.** Request approval of demands as distributed to the Apache County Board of Supervisors between January 3, 2017 and January 17, 2017. Payee Amount AZLGEBT 303,918.29 BRADCO 12,255.06 COURTESY CHEVROLET 33,215.30 CURTIS, ROGER STUART 1,252.84 FRONTIER 1,757.85 GMCO CORPORATION 3,462.81 GRAVES PROPANE CO INC 1,637.85 HILLYARD INC 2,237.05 L R INVESTIGATIONS LLC 1,000.00 LESUEUR ADVANCE AUTOMOTIVE LLC 1,139.66 LOWES #2 1,495.71 OWENS LIVINGSTON MORTUARY 1,277.40 PAGE STEEL 10,853.37 QUILL CORP 1,220.55 ROADS SAFE TRAFFIC SYSTEMS INC 4,300.56 SECURUS TECHNOLOGIES INC 1,158.79 THE AARONS COMPANY LLC 2,750.00 TRINITY SERVICES GROUP INC 15,055.15 TYLER TECHNOLOGIES INC 78,490.00 US POSTMASTER 2,506.00 VERITAS RESEARCH CONSULTING 1,200.00 VERIZON WIRELESS 2,401.61 AGUERO, ROBIN R 1,039.00 APEX SOFTWARE 1,295.00 ARCHER MANUFACTURING 2,280.00 AZ DEPARTMENT OF ENVIRONMENTAL QUALITY 4,520.00 AZ DEPT OF HEALTH SERVICES 1,430.00 AZ DEPT OF RISK MANAGEMENT 1,763.24 AZ SUPREME COURT 2,680.00 BRADCO 5,576.26 CDW GOVERNMENT LLC 1,507.85 CONSOLIDATED ELECTRICAL DISTRIBUTORS 1,432.71 COURTESY CHEVROLET 44,286.33 COVEY, JOSHUA T 1,800.00 CREATIVE MULTIMEDIA INC (CMI) 12,180.00 D & H PETROLEUM & ENVIRONMENTAL SERVICES 2,444.24 DELL COMPUTER CORPORATION 7,242.39 GUTIERREZ, ALICIA 2,051.35 GWEN A LEVITT D.O. 5,000.00 HAMBLIN LAW OFFICE PLC 8,500.00 HILLYARD INC 1,779.95 HUMAN SERVICES CONSULTANTS 5,829.32 KATHLEEN M MCGUIRE PSY D LLC 2,090.00 LAW OFFICE OF DIRK LEGATE PLLC 8,500.00 LUJAN, YAZMIN 1,636.55 NATIONAL BUSINESS FURNITURE 2,696.79 NEW HORIZONS COMPUTER LEARNING CENTER 2,377.00 QUILL CORP 1,266.89 SCHIFF,

LAURENCE 1,400.00 TJP COMMUNICATIONS 1,153.38 US GEOLOGICAL SURVEY 5,600.00 VALLEY AUTO PARTS 1,321.83 VERIZON WIRELESS 5,110.31 WHITING, GARRET LEE 1,800.00 WRIGHT EXPRESS FSC 1,804.80 Shirley, Joe Junior 2,087.11 Rogers, Kent 1,134.06 Stradling, Reed 1,437.77 Faulkner, Emery 1,076.11 King, Walter Scott 1,188.65 Begay, Timothy 2,132.60 Burbank, Lorenzo 1,077.92 APACHE COUNTY HAS 1,904.58 APACHE COUNTY MEDICAL 150,462.28 APACHE COUNTY TAX WITHHOLDING 134,032.62 ASRS LEGACY EORP 1,089.96 AZ STATE RETIREMENT SYSTEM 89,850.49 COLONIAL LIFE AND ACCIDENT INS 1,336.40 CORRECTIONS OFFICER RET PLAN 6,081.56 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,194.85 EORP LEGACY 1,288.26 NATIONWIDE RETIREMENT SOL EODCRS 1,030.62 PUBLIC SAFETY PERSONNEL 4018,801.84 PUBLIC SAFETY SHERIFF RET 47,011.24 SUPPORT PAYMENT CLEARINGHOUSE 2,187.13. Demands are payments made or to be made, by the County. Specific details of the demands may be requested through the County public record request process. **B.** Request approval of minutes dated January 3, 2017. **Personnel Items:** **C. District III:** Request approval to convert the currently vacant full-time 40 hour Executive Assistant (range 33), to a part-time 20 hours per week Administrative Coordinator (range 38). **D. District II:** Request approval to extend the temporary employment for Administrative Coordinator Tyler Bia, an additional 90 days, at fifteen dollars and 53 cents (\$15.53) per hour with a total cost of seven thousand, four hundred seventy eight dollars and 40 cents (\$7,478.40). **E. District II:** Request approval to convert the currently vacant full-time 40 hour per week Custodian/Groundskeeper position (range 18), to two (2) part-time 19 hour per week Custodian/Groundskeepers position (range 18). This action will result in a salary savings of one thousand, forty dollars (\$1,040.00) per year. **F. Recorder's Office:** Request approval to extend the temporary employment of Clerk Jason Romero, for an additional six months, (January 1, 2017 to June 30, 2017), 40 hours per week, at ten dollars (\$10.00) per hour, for a total cost of ten thousand, four hundred dollars (\$10,400). **Community Development:** **G.** Notification of the 2017 meeting schedule for the Planning and Zoning Commission. Vote was unanimous.

Mr. Wengert requested approval to cancel the current contract with the Round Valley Chamber of Commerce. Mr. Wengert stated the contract has been in place since 2013 for \$16,500 per year and is proposed the money could be used to maintain and upgrade facilities in the Round Valley area as well as Alpine and Nutrioso. Mr. Shamley moved to cancel the contract, seconded by Mr. Shepherd. Mr. Shepherd stated he would like to see any presentations that were developed and information gathered over the years and utilize the information. Mr. Wengert stated he will send any information that is available to Mr. Shepherd. Vote was unanimous to cancel the contract.

Michael Whiting, County Attorney, requested approval to continue the Professional Services Contracts with the law firms of: Jennings, Haug & Cunningham; Jones Skelton & Hochuli; and Green & Baker. Mr. Shepherd moved approval, seconded by Mr. Shamley. Mr. Shamley and Mr. Whiting held a discussion regarding the use of the law firms. Mr. Whiting stated the law firms work with the County insurance pool for various issues such as workers compensation and various lawsuits. Vote was unanimous.

County Attorney Michael Whiting, requested approval of the election of the Arizona Attorney General's Office to represent Apache County in tax litigation versus UNS Energy and TEP, regarding centrally assessed property located outside of Apache County for the 2017 tax year. Mr. Shamley moved approval, seconded by Mr. Shepherd. Vote was unanimous.

County Attorney Michael Whiting, requested approval of the election of the Arizona Attorney General's Office to represent Apache County in tax litigation versus Transwestern Pipeline, a centrally assessed property, for the 2017 tax year. Mr. Shamley moved approval, seconded by Mr. Shepherd. Vote was unanimous.

County Attorney Michael Whiting, requested approval of Arizona Department of Public Safety (DPS) Victims of Crime Act (VOCA) DPS grant agreement No. 2015-308, in the amount of ten thousand, ninety four dollars (\$10,094.00) for FY17, with a match amount of two thousand, five hundred twenty four dollars \$2,524.00; DPS grant agreement No. 2015-309, in the amount of forty six thousand, six hundred eighty five dollars (\$46,685) for FY17, with a match amount of eleven thousand, six hundred seventy one dollars (\$11,671.00); and DPS grant agreement No. 2015- 310 in the amount of forty three thousand, eight hundred thirty two dollars (43,832) for FY17, with a match amount of ten thousand, nine hundred fifty eight dollars (\$10,958). Mr. Shepherd moved approval, seconded by Mr. Shamley. Vote was unanimous.

David Romero, Chief Deputy Treasurer, requested approval of a "Certificate of Removal and Abatement of Taxes" pursuant to ARS §42-18351, §42-18352 and §42-18353. Mr. Romero stated this certificate impacts parcels 102-09-005A, 102-09-007A, 102-09-011B and 102-09-001D. Mr. Shamley moved approval, seconded by Mr. Shepherd. Vote was unanimous.

Treasurer Marleita Begay requested approval to transfer custody of Investment Accounts from National Financial Services, LLC and Fidelity Brokerage Services LLC, to ZB, N.A, (formerly known as Zions First National Bank) an affiliated national bank under common control, ownership, management and shared operations. Mr. Shamley moved approval, seconded by Mr. Shepherd. Mr. Shamley asked if this was part of the RFP that mandates this happen. Mrs. Begay stated National Bank requested this happen and had asked Mr. Scott Burnett why they wanted it and all that was said was they were collapsing business. Mr. Shepherd and Mrs. Begay held a discussion regarding the term of the banking contract and costs involved with fees and assessments with National Bank. Mrs. Begay stated she asked Mr. Burnett about the fees and stated he did not get back with her. Vote was unanimous.

Sheriff Dedman requested approval to enter into a Master Lease Agreement with the Bancorp Bank, for the lease of ten 2017 RAM 2500 SLT Crew Cab, 6'4" box, 4x4 fully equipped police package vehicles, with an annual payment of ten thousand, five hundred thirteen dollars and 86 cents (\$10,513.86), and a termination value of fifteen thousand dollars (\$15,000) per vehicle. Mr. Shamley moved approval, seconded by Mr. Shepherd. Mr. Shepherd and Sheriff Dedman held a discussion regarding the mileage limits on lease vehicles. Supervisor Shamley and Chief Deputy Brannan Eagar discussed the need for the new vehicles. Chairman Shirley stated this program sounds like it could be utilized or other departments within the county. Vote was unanimous.

Sheriff Dedman requested approval to enter into an Intergovernmental Agreement "Special Response Team Assistance". This agreement allows Apache County deputies to participate on the White Mountain Regional Response Team with other signatory agencies in Apache and Navajo Counties. Sheriff Dedman stated there has to be at least 16 officers ready and available at all times to respond so by joining with other agencies, there will be enough to form a response team. Mr. Shamley moved approval, seconded by Mr. Shepherd. Mr. Shamley asked if the other agencies have already signed the agreement. Chief Eagar stated Navajo County, Show Low, Lakeside, Snowflake Taylor, Holbrook and St. Johns have already sign on and Town of Eagar is scheduled to meet on the issue. Vote was unanimous.

Mr. Crosby, County Engineer, requested approval to join HGACBuy for Cooperative Purchasing. HGACBuy is a national government purchasing cooperative that competitively procures goods and equipment compliant with state statutes. Mr. Shepherd moved approval, seconded by Mr. Shamley. Mr. Shamley asked if this is for a cost savings. Mr. Crosby stated it will be a cost savings by being a member of the buyers group of about an \$8,000 discount on the purchase of the CraftCo crack seal machine which is listed on the next agenda item for consideration. Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to purchase a Craftco crack seal machine utilizing the HGACBuy Purchasing Cooperative at a cost of eighty two thousand, four hundred, sixty six dollars and 25 cents (\$82,466.25). Mr. Crosby stated this a discount of about \$8,000 by utilizing the buyers group that was previously approved. Mr. Shamley moved approval, seconded by Mr. Shepherd. A discussion was held regarding the possibility of renting the crack seal machine to other agencies. Mr. Crosby stated he would not recommend it due to avoiding overuse of the machine but is up the Board of Supervisors. Vote was unanimous.

Mr. Wengert presented notification of the New Supervisor Orientation on January 18, 2017 from 8:00 a.m. until 4:00 p.m. at the State Capital Building, 1700 West Washington Street, followed by the County Supervisors Legislative Reception at 5:00 p.m. at the County Supervisors Association (CSA) building, 1905 W. Washington Street, in Phoenix. On January 19, 2017, the County Supervisors Association meeting will be held at 10:00 a.m. at the CSA building, 1905 W. Washington Street in Phoenix, followed by the Eastern Arizona Counties Organization meeting at 1:00 p.m. at the County Supervisors Association building, 1905 W. Washington Street in Phoenix, where two or more members of the Apache County Board of Supervisors may be in attendance. No action was needed or taken.

There was no one wanting to address the Board during call to the public.

Mr. Shepherd moved to adjourn the meeting, seconded by Mr. Shamley. Vote was unanimous.

Approved this 7th day of February, 2017

/s/ Joe Shirley, Jr.
Chairman of the Board

/s/ Delwin Wengert
Clerk of the Board