



Joe Shirley, Jr.
Chairman, District I

Alton Joe Shepherd
Supervisor, District II

Travis Simshauser
Vice Chairman, District III

**THE APACHE COUNTY BOARD OF SUPERVISORS
AND THE APACHE COUNTY LIBRARY DISTRICT
July 2, 2019
Board of Supervisors' Hearing Room, First Floor
75 West Cleveland Street
St. Johns, Arizona
8:30 a.m. MST**

Invocation by Invitation.
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY LIBRARY DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
July 2, 2019**

1. Notification of the retirement of Library Specialist II, Christina Maennche, effective June 20, 2019 and recognition of her service.
2. Discussion and possible approval of a lease agreement between Greer Community Facilities Association and the Apache County Library District from July 1, 2019 through June 30, 2020 at the rate of 849.40 per month.
3. Discussion and possible approval of a lease agreement between the Vernon Community Park Committee and the Apache County Library District from July 1, 2019 through June 30, 2020 at the rate of \$25.00 per month.
4. Discussion and possible approval of a lease agreement between the Vernon Domestic Water Improvement District and the Apache County Library District from July 1, 2019 through June 30, 2020 at the rate of \$25.00 per month.
5. Discussion and possible approval to authorize SueAn Stradling-Collins, or other library district employee, blanket authority for Fiscal Year 2019-2020 to accept donations to our libraries in amounts up to \$1,000.

6. Discussion and possible approval for Fiscal Year 2019-2020 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, Veterans groups, and other non-profit organizations.
7. Discussion and possible approval for Fiscal Year 2019-2020 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
July 2, 2019**

1. Sit as the Board of Directors for the Apache County Juvenile Jail District and following a public hearing, discussion and possible approval of the Truth in Taxation notification of the property tax as presented, with tax rates to be set at the August 5, 2019 Board of Supervisors meeting.
2. Sit as the Board of Supervisors and following a public hearing, discussion and possible approval of the Truth in Taxation notification of the primary property tax levy as presented, with tax rates to be set at the August 5, 2019 Board of Supervisors meeting.
3. Sit as the Board of Directors and following a public hearing, discussion and possible approval of the 2019-2020 Final Budgets for the Apache County Library District, the Apache County Public Health Services District, the Apache County Flood Control District, the Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and Post-Secondary Education and corresponding tax rates as presented in the budget.
4. Sit as the Board of Supervisors and following a public hearing, discussion and possible adoption of the 2019-2020 Final Budget for Apache County.
5. Emergency Management: Following a public hearing, discussion and possible approval to repeal Ordinance No. 2018-03 and possible adoption of the new Outdoor Fire Ordinance.
6. Engineering Department: Following a public hearing, discussion and possible approval of the Apache County GIS Department Fee Schedule, pursuant to ARS §11-251.08.

7. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

County Manager/Clerk of the Board:

- *A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 4, 2019 and July 2, 2019. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- *B. Request approval of the minutes dated June 4, 2019.
- *C. Request approval to designate Timothy Hinton as the Chief Fiscal Officer responsible for the county's expenditure limitation report in accordance with A.R.S. §41-1279.07(E).

Probation Services:

- *D. Request appointment of Timothy Hinton, Finance Director, as the Chief Fiscal Officer for both the Adult and Juvenile divisions in accordance with A.R.S. §12-268A and the AZ Code of Judicial Administration Part 6, Sections 6-206 and 6-301.

Human Resources:

- *E. District III: Request approval to create an Equipment Operator 1 (Range 34) position.
- *F. District II: Request approval to increase the salary of District Manager Gabriel A. Freeland to \$71,713.00.

Community Development:

- *G. Request approval of a Conditional Use Permit allowing Kemper Burt with Gorilla FarmCo, Inc to develop an Industrial Hemp Farm on a portion of a 1,474-acre parcel. The farm would include two 24'x 80' hoop houses within a fenced enclosure and irrigated fields. Property is located off highway 180 & Apache County Road 5152 in Hunt, Arizona; A.P.N. 204-01-012 & 204-01-007E. The Planning & Zoning Commission unanimously approved on June 6, 2019 with conditions.
- *H. Request approval of a Conditional Use Permit application allowing Navopache Electric Cooperative to construct a 160-foot communications tower. Property is located on TV Hill north of highway 61 between St. Johns and Concho. A.P.N. 203-01-005D. The Planning & Zoning Commission unanimously recommended approval on June 6, 2019.

8. District III: Discussion and possible approval of an agreement between Vernon Fire and Apache County for Vernon Fire Department to work on mitigation projects under the already executed WFHF 14-211 grant contract for hazardous fuels reduction. Costs associated with the agreement will be paid utilizing WFHF 14-211 funds.
9. Probation Services: Discussion and possible approval of an ongoing Family Counseling Grant. Apache County will provide \$2,494.00 in matching funds and the State of Arizona will disburse \$9,981 for a total of \$12,475.
10. Probation Services: Discussion and possible approval to eliminate three (3) vacant Juvenile Detention Officer positions (range 31) and create three (3) Probation Officer II positions (range 43). These positions are funded by the Arizona Office of Courts (AOC) and will not impact county funds.
11. Probation Services: Discussion and possible approval to increase the salary for Paul Hancock, Chief Probation Officer to mid-range. This is an increase of \$13,406.53. Probation will be able to sustain this increase without impacting the County's general fund. Since his appointment, Chief Hancock has completed his master's degree, taken on a leading role in the Apache County Youth Council and is the Director of the Teen Legacy Centers. With the additional responsibilities, we feel this is justified.
12. Human Resources: (Clerk of the Court): Request authorization to eliminate two vacant Courtroom Clerk I positions (Range 27) and one vacant Courtroom Clerk III position (Range 35) and create three Deputy Legal Assistant I positions (Range 30); convert an Accounting Specialist III position (Range 30) to a Judicial Account Specialist III position (Range 32); and convert an Office Manager position (Range 36) to a Deputy Legal Assistant III position (Range 40). These changes will result in a cost of approximately \$5,000 and have been budgeted for FY20.
13. Recorder's Office: Discussion and possible approval of an agreement between the Arizona Secretary of State and the Recorders Office for participation in the Systematic Alien Verification for Entitlements (SAVE) program. The cost is minimal and is on an as needed basis.
14. Treasurer's Office: Discussion and possible approval of a "Certificate of Removal and Abatement of Taxes" pursuant to ARS 42-18351(1). Total tax to be abated; \$1,478.48, total interest to be abated; \$1,826.63, total fees to be abated zero, for a total of \$3,305.11. A list of parcels included in the abatement are available in the Treasurer's Office or in the agenda backup material on the County website.
15. Engineering Department: Discussion and possible approval to replace the current fuel delivery system using Eaton Sales and Service LLC., utilizing State Contract #ADEQ17-143565.
16. Craig Sullivan, Executive Director, County Supervisors Association: Report on recent County Supervisors Association activities including a discussion on the recent legislative session and budget.

17. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted the 27th day of June 2019 @ 10:30 a.m. by BYB.

/s/ Ryan N. Patterson
Clerk of the Board