

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

July 3, 2018
St. Johns, Arizona

Present were: Chairman Alton Joe Shepherd, Supervisor Joe Shirley, Jr. and Supervisor Travis Simshauser. also present, County Manager/Clerk of the Board Ryan Patterson and County Attorney Michael Whiting.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:32 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Ryan Patterson gave the invocation.

Devon Brown led the Pledge of Allegiance

Chairman Shepherd called for the Health District items.

Chris Sexton, Health Director, requested approval of a Professional Services Agreement with Alena Thompson, FNP, to provide the services of a contract nurse practitioner for Family Planning Services and Well Woman Health Check Services and the expense has been budgeted for in the FY19 budget. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Chris Sexton, Health Director, requested approval of Intergovernmental Agreement Emergency Preparedness Program Amendment #3 (ADHS17-133163) which revises Scope of Work and Contract Price Sheet beginning July 1, 2018 and has been budgeted for in FY19. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Chris Sexton, Health Director, requested approval of an agreement with Summit Funeral Home to provide transportation and storage of human remains, beginning July 1, 2018 and has been budgeted for in FY19. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Chris Sexton, Health Director, requested approval of an Intergovernmental Agreement with the State of Arizona for the Health Start Program, Amendment #1 ADHS 15-096687 that extends the contract through June 30, 2019 and clarifies reporting for the Transparency Act. Mr. Shirley moved approval, seconded by Mr. Simshauser. Vote was unanimous.

Mr. Shirley moved to adjourn the Public Health Services District, seconded by Mr. Simshauser. Vote was unanimous.

Chairman Shepherd called for the Library District items.

SueAn Stradling-Collins, Library Director, requested approval of a lease agreement between the Alpine Area Library Friends and the Apache County Library District from July 1, 2018 through June 30, 2019 at the annual rate of \$50.00, approval of a lease agreement between the Apache County Library District and the Vernon Community Park Committee from July 1, 2018 through June 30, 2019 at the rate of \$25.00 per month and approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District from July 1, 2018 through June 30, 2019 at the rate of \$25.00 per month. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, requested approval of a lease agreement between the Sanders Unified School District #18 and the Apache County Library District effective July 1, 2018 through June 30, 2019 in the amount of \$325.00 per month. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, requested approval to increase the weekly hours for the position of custodian from 24 to 28 hours. This will result in a cost increase of \$2,737.99 including ERE's. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Shirley moved to adjourn the Library District meeting, seconded by Mr. Simshauser. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Mr. Patterson presented the item for discussion and possible selection of a Vice Chairman of the Board of Supervisors for the remainder of 2018. **Mr. Simshauser made the motion to select Joe Shirley Jr., as Vice Chairman, seconded by Mr. Shepherd.** Vote was unanimous.

The Board sat as the Board of Directors for a public hearing and possible approval of the 2018-2019 Final Budgets for the Apache County Library District, the Apache County Public Health Services District, the Apache County Flood Control District, the Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and Post-Secondary Education and corresponding tax rates as presented in the budget. Mr. Shepherd opened the floor for public hearing for comment. There was no one wanting to address the Board. **Mr. Shirley moved to approve the final budgets, seconded by Mr. Simshauser.** Vote was unanimous.

The Board resumed as the Board of Supervisors and possible approval of the Truth in Taxation notification of the primary property tax levy as presented, with tax rates of all other jurisdictions to be set at the August 6, 2018 Board of Supervisors meeting. Mr. Shepherd opened the floor for the public hearing for comment. There was no one wanting to address the Board. Hearing no reply. **Mr. Shirley moved to approve, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Patterson presented the item for a public hearing, and possible adoption of the 2018-2019 Final Budget for Apache County. Mr. Patterson stated there were no major changes made from the approval of the tentative budget, just some minor adjustment to grants. Mr. Patterson stated the final budget went down from the preliminary budget. Mr. Shepherd opened the public

hearing for comment. There was no one wanting to address the Board. **Mr. Shirley moved to approve the final budget, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda items A-C and recommended approval. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** County Manager/Clerk of the Board:

A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 5, 2018 to July 3, 2018. Payee Amount ARCHER MANUFACTURING 2,280.00 AZLGEBT 312,105.60 BILLS DISCOUNT AUTO PARTS (NAPA) 3,328.08 CDW GOVERNMENT LLC 77,414.00 CONTAINERS ON DEMAND LLC 3,583.00 CURTIS, ROGER STUART 1,338.96 EMPIRE MACHINERY 4,373.83 GALL'S INC 1,376.98 GILA COUNTY 23,502.00 GOLIGHTLY TIRE 6,066.94 HILL AZ GROCERY STORE 2,656.49 HOME DEPOT 1,591.01 INGRAM LIBRARY SERVICES 2,916.22 LAWSON PRODUCTS INC 3,479.20 NATIONAL BANK OF ARIZONA 0127 2,834.03 NATIONAL BANK OF ARIZONA 1389 2,254.14 NATIONAL BANK OF ARIZONA 0085 2,059.00 NATIONAL BANK OF ARIZONA 0186 9,045.62 NATIONAL BANK OF ARIZONA 0202 1,553.45 NATIONAL BANK OF ARIZONA 0285 1,166.12 NATIONAL BANK OF ARIZONA 0822 1,612.30 NATIONAL BANK OF ARIZONA 0830 1,130.97 QUIKSERV CORP 2,859.00 QUILL CORP 8,400.15 SECURUS TECHNOLOGIES INC 1,541.81 ST MICHAELS SENIOR CENTER 1,000.00 STAPLES CREDIT PLAN 1,082.05 THE AARONS COMPANY LLC 3,000.00 TRACKER SOFTWARE CORP 3,819.27 TRINITY SERVICES GROUP INC 15,124.42 ULINE INC 1,109.67 WHITE MOUNTAIN REGIONAL MEDICAL CENTER 1,482.58 WRIGHT EXPRESS FSC 7,833.08 YELLOWHORSE, JAY 2,482.30 APACHE COUNTY TAX WITHHOLDING 1,909.68 APACHE COUNTY HSA 3,279.57 APACHE COUNTY MEDICAL 159,116.21 APACHE COUNTY TAX WITHHOLDING 147,360.02 ASRS LEGACY EORP 1,165.78 AZ STATE RETIREMENT SYSTEM 102,166.72 COLONIAL LIFE AND ACCIDENT INS 1,230.54 CORRECTIONS OFFICER RET PLAN 7,841.01 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,367.61 NATIONWIDE 1,130.00 PUBLIC SAFETY PERSONNEL 401 7,616.75 PUBLIC SAFETY SHERIFF RET 44,105.54 SECURITY BENEFIT GROUP 1,535.00 SUPPORT PAYMENT CLEARINGHOUSE 1,606.39 AZ COUNTIES INSURANCE POOL 7,705.98 AZ SUPREME COURT 1,750.25 BREWER LAW OFFICE PLLC 8,500.00 COURTESY CHEVROLET 25,661.86 ELECTION SYSTEMS AND SOFTWARE 33,805.68 EMPIRE MACHINERY 1,354.22 GMCO CORPORATION 13,071.52 HALE, CLARISSA K 1,436.20 HAMBLIN LAW OFFICE PLC 8,500.00 HATCH CONSTRUCTION 4,584.30 KATHLEEN M MCGUIRE PSY D LLC 2,050.00 LAW OFFICE OF DIRK LEGATE PLLC 8,500.00 METRASSENS INC 24,353.36 MOORE LAW FIRM PLLC 2,398.00 MOUNTAIN COMFORT HEATING AND COOLING 2,347.00 NAVOPACHE ELECTRIC COOPERATIVE 7,181.93 OMNISOURCE UNITED INC 2,039.27 PACIFIC PONDEROSA CO INC 2,190.12 QUILL CORP 4,267.84 SCHIFF, LAURENCE 1,900.00 SECURUS TECHNOLOGIES INC 1,184.15 TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY 1,011.47 VERIZON WIRELESS 3,000.85 RC OWENS CONSTRUCTION 8,925.00 DEUTSCH INC 10,995.00 ADHS AZ HEALTH CARE COST 22,400.00 ALLEGRA 1,125.60 AMAZON CAPITAL SERVICES INC (IT DEPT) 2,911.39 AMIGO CHEVROLET 1,149.12 AURORA STORAGE PRODUCTS INC 10,082.15 AZ ASSN OF COUNTY SCHOOL SUPERINTENDENTS 3,621.51 AZ DEPT OF REVENUE 10,160.53 AZLGEBT 1,800.00 BARCO PRODUCTS CO 1,042.46

BAUMAN HOME AND AUTO INC 2,114.49 BRADCO 37,789.90 CDW GOVERNMENT
LLC 3,981.15 CELLULAR ONE NE AZ 1,127.51 COCONINO COUNTY 7,800.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS 3,323.01 COURTESY CHEVROLET
25,661.86 CRESCENT ELECTRIC SUPPLY CO 1,514.09 DELL COMPUTER
CORPORATION 4,120.83 DIAMOND DRUGS INC 4,764.28 EMPIRE MACHINERY
10,187.79 FRONTIER 1,768.21 FRONTIER 1,288.80 FRONTIER 4,527.01 GMCO
CORPORATION 12,324.58 GOLIGHTLY TIRE 6,289.09 GUST ROSENFELD PLC
1,436.85 HILLYARD/FLAGSTAFF 4,245.80 HOME DEPOT 5,908.39 HUGHES SUPPLY
INC (LAKESIDE) 6,608.20 J&W SURVEYING 2,940.00 LATHAM, MICHAEL 4,557.71
LIBERTY FENCE AND SUPPLY 10,681.00 LOOMIS 1,343.60 MERCK SHARP &
DOHME CORP 3,817.38 NATIONAL BUSINESS FURNITURE 4,712.70 NAVAJO TRIBAL
UTILITY AUTHORITY 4,385.31 NAVAJO TRIBAL UTILITY AUTHORITY 1,238.21
NAVOPACHE ELECTRIC COOPERATIVE 11,910.03 PATTERSON, DANA BRYCE
8,500.00 PICO'S IRRIGATION & LANDSCAPE 1,959.50 PIMA COUNTY MEDICAL
2,300.00 PITNEY BOWES 3,320.07 PRO PETROLEUM 21,620.58 QUILL CORP 8,666.77
REDW LLC 6,570.00 RIM COUNTRY MECHANICAL 1,885.30 SAFETY KLEEN 1,213.00
SAN DIEGO POLICE EQUIPMENT CO INC 4,262.24 SOUTHERN COUNTIES OIL
COMPANY 20,280.34 ST JOHNS CITY 1,780.35 SYMBOL ARTS 2,540.00
THOMSON REUTERS WEST 2,551.87 TWIN ARROWS NAVAJO CASINO RESORT
1,000.00 UNITED RENTALS 6,049.32 US IMAGING INC 1,636.00 VALLEY AUTO PARTS
2,229.81 WHITE MOUNTAIN PUBLISHING CO 1,150.80 WOODLAND BUILDING
CENTER 2,641.64 BUNGER STEEL INC 21,480.00 AMAZON CAPITAL SERVICES INC
(IT DEPT) 5,492.40 AVAYA COMMUNICATIONS 1,603.62 BRADCO 20,547.05
CHEVRON USA INC 1,249.08 CNS BUSINESS FORMS INC 1,337.59 CORONADO LAW
FIRM PLLC 6,986.00 CREATIVE MULTIMEDIA INC (CMI) 23,997.50 EMPIRE
MACHINERY 9,129.04 FOUR CORNERS WELDING & GAS SUPPLY 1,742.72
FRANK'S SUPPLY COMPANY INC 2,300.70 GALL'S INC 1,487.84
HILLYARD/FLAGSTAFF 1,181.49 INGRAM LIBRARY SERVICES 3,527.22
JCG TECHNOLOGIES INC 4,981.15 LESUEUR ADVANCE AUTOMOTIVE LLC
1,288.56 NATIONAL BUSINESS FURNITURE 2,399.18 NAVAJO TRIBAL UTILITY
AUTHORITY 1,246.38 NAVOPACHE ELECTRIC COOPERATIVE 2,748.04
NORWOOD EQUIPMENT LLC 10,636.40 OFFICE DEPOT 4,354.32 PERKINS CINDERS
INC 41,358.70 QUALITY READY MIX INC 3,520.72 QUILL CORP 3,987.73
RENA RENEE PRODUCTIONS LLC 1,164.44 ROADS SAFE TRAFFIC SYSTEMS INC
3,414.38 SECURUS TECHNOLOGIES INC 1,078.75 SHELL OIL 2,756.11
STIRLING FENCE INC 19,800.00 SW ECOLOGY LLC 5,709.87 TRAK ENGINEERING
INC 14,699.08 UNITED RENTALS 9,872.41 VALLEY AUTO PARTS 1,720.64
VERIZON WIRELESS 2,791.23 WESTERN DRUG COMPANY 5,921.06
WORLD OF TRAVEL 2,863.00 WRIGHT EXPRESS FSC 1,000.18 YAVAPAI COUNTY
GOVERNMENT 7,750.00 APACHE COUNTY HSA 3,234.57 APACHE COUNTY
MEDICAL 169,288.72 APACHE COUNTY TAX WITHHOLDING 142,612.69
ASRS LEGACY EORP 1,400.23 AZ STATE RETIREMENT SYSTEM 101,352.76
COLONIAL LIFE AND ACCIDENT INS 1,230.54 CORRECTIONS OFFICER RET PLAN
7,747.21 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,445.62 NATIONWIDE
1,130.00 PUBLIC SAFETY PERSONNEL 401 7,616.75 PUBLIC SAFETY SHERIFF RET
39,502.46 SECURITY BENEFIT GROUP 1,485.00 SUPPORT PAYMENT

CLEARINGHOUSE 1,606.39 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,154.18 ANDERSON RESOURCE GROUP INC 2,203.37 ARIZONA STATE FORESTRY DIVISION 5,237.60 AZ DEPT OF HEALTH SERVICES 1,015.00 CENGAGE LEARNING INC 3,674.63 DELL COMPUTER CORPORATION 1,389.00 GALLUP BLUEPRINT 1,697.98 GUARDIAN TRACKING 3,093.00 INGRAM LIBRARY SERVICES 1,045.27 LESUEUR ADVANCE AUTOMOTIVE LLC 1,251.86 NAVAJO NATION WATER CODE ADMIN 3,175.00 PEORIA FORD 42,448.15 PFIZER INC 1,764.62 QUILL CORP 1,177.05 SANDERSON FORD INC 45,976.45 STANLEY SECURITY SOLUTIONS INC 4,955.65 US CORRECTIONS LLC 1,594.50 VERIZON WIRELESS 1,035.74 Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process. B. Approval of the minutes dated June 5, 2018. C. Request approval to cancel the August 20, 2018 Board of Supervisors regular meeting due to the completion of the 2018-2019 budget cycle. Vote was unanimous.

Judge Lathan, on behalf of Superior Court, requested approval to hire Kristin Ferguson as an Automation and Training Director with a starting salary of \$47,601.70 with an effective date of June 18, 2018. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Paul Hancock, Probation Director, requested approval of an ongoing Family Counseling grant and approval of \$1,840.00 in matching funds and the State of Arizona will disburse \$7,360.00 for a total of \$9,200.00. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Brannan Eagar, Chief Deputy Sheriff, requested approval to enter into a one-year renewal lease agreement with Sanders Unified School District #18, effective July 1, 2018 through June 30, 2019. Chief Eagar stated this is for the Apache County Sheriff's Sub-office in Sanders, Arizona in the amount of \$325.00 per month. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Angela Romero, Election Director, requested approval of the designated polling places for the upcoming August 28, 2018 Primary Election. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Angela Romero, Election Director, requested approval of all Election Board Workers, Poll Workers and Election Day Technicians for the upcoming August 28, 2018 Primary Election. **Mr. Simshauser, seconded by Mr. Shirley.** Vote was unanimous.

Angela Romero, Election Director, requested approval to cancel the election for the Republican Precinct Committeemen and appoint the persons who filed nomination petitions to fill the positions for the upcoming August 28, 2018 Primary Election. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Mr. Simshauser and Mrs. Romero held a discussion regarding cancelation and appointments to fill the vacancies. Vote was unanimous.

Angela Romero, Election Director, requested approval to cancel the election for the Democratic Precinct Committeemen and appoint the persons who filed nomination petitions

to fill the positions for the upcoming August 28, 2018 Primary Election. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to change the Crusher Operator II (range 29) to a Crusher Operator I (range 28) and to change a Road Worker I (range 24) to a Road Worker II (Range 30). These changes will be funded by previously budgeted funds. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval of Arizona Criminal Justice Commission Victim Compensation Grant Agreement No. VC-19-049, in the amount of \$79,610.00 for FY18 with no match amount required. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval of a Arizona Criminal Justice Commission Drug, Gang and Violent Crime Control Program Grant Agreement No. DC-19-020, in the amount of \$65,137.00 for FY19, with a match amount of \$20,766.00. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval of Arizona Attorney General Office FY19 Victims' Rights Program Grant Agreement No. A.G. #2019-001, in the amount of \$19,702 with no match amount required. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval to convert one Attorney III position to a Lead Prosecutor position (range 75) approving the job description and fill the position at 10% above the midpoint. Mr. Whiting also requested approval to promote Alane Moore from Attorney I to the vacant Attorney II position at the midpoint of the salary range and the salary changes are funded through the F19 budget. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn the meeting at 8:58 a.m., seconded by Mr. Simshauser. Vote Was unanimous.

Approved this 6th day of August. 2018.

/s/ Alton Joe Shepherd
Chairman of the Board

/s/ Ryan N. Patterson
Clerk of the Board