

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

June 2, 2020

St. Johns, Arizona

Present were: Supervisor Travis Simshauser and County Manager/Clerk of the Board Ryan Patterson. Chairman Alton Joe Shepherd, Vice Chairman Joe Shirley, Jr. and Chief Deputy County Attorney Joe Young participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Preston Raban led the Pledge of Allegiance.

Ferrin Crosby gave the invocation.

Chairman Shepherd called for the Library District items.

SueAn Stradling-Collins, Library Director, requested approval of a lease agreement between the Greer Community Facilities Association and the Apache County Library District from July 1, 2020 through June 30, 2021 at the rate of \$849.40 per month, the same as last contract. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, requested approval to enter into a three-year agreement for professional services with Infinity Communications Consulting. Mrs. Stradling-Collins stated this agreement is for Category One E-rate consulting services in the amount of \$4,500 per year and all cost are paid by the Apache County Library District. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Simshauser moved to adjourn the Library District meetings, seconded by Mr. Shirley. Vote was unanimous.

Chairman Shepherd called for the Jail District items

Commander Michael Cirivello requested approval to enter into a Memorandum of Understanding (MOU) with Community Bridges for mental health coordination with our inmates and the MOU is at no cost to the Jail District. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Jail District, seconded by Mr. Simshauser. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Ferrin Crosby, County Engineer presented the notification of the retirement of Rafael Lynch and recognition of his 14.5 years of service. Supervisors thanked Mr. Lynch for his years of service. No action was needed or taken.

The Board of Supervisors sat as the Board of Directors and following a public hearing, discussion, and possible approval of the 2020-2021 Tentative Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. A copy of the proposed budget is available online at www.co.apache.az.us or in the County Manager's Office. **Mr. Simshauser moved to open the public hearing, seconded by Mr. Shirley.** Vote was unanimous. There was no one wanting to address the Board during the public hearing. Mr. Patterson provide an overview of the proposed tentative budget and stated there is no increase in health insurance so that will help the employees and have asked all departments in the general fund to take 5% reduction to their budget and between an 8% and 10% reduction to HURF. Chairman Shepherd thanked Mr. Patterson and the Finance Department for the work done on the budget. **Mr. Simshauser moved to close the public hearing, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Simshauser moved to approve the tentative budgets for the districts, seconded by Mr. Shirley.** Vote was unanimous.

The Board resumed sitting as the Board of Supervisors and following a public hearing, discussion, and possible adoption of the 2020-2021 Tentative Budget for Apache County. A copy of the proposed Tentative Budget is available online at www.co.apache.az.us or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Simshauser.** Vote was unanimous. There was no one wanting to address the board during the public hearing. Mr. Patterson stated this is the tentative budget, so it sets the upper limits, there is another month until the next meeting so there is time to refine as grants and other numbers come in, we will know more moving forward. **Mr. Simshauser moved to close the public hearings, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Simshauser moved to approve the 2020-2021 Tentative Budget, seconded by Mr. Shirley.** Vote was unanimous.

Timothy Hinton, Finance Director, requested approval of the Pension Funding Policy in accordance with A.R.S. §38-863.01 which is now a state requirement. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda items, A-F and recommended approval **Mr. Shirley moved approval, seconded by Mr. Simshauser.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between May 5, 2020 to June 2, 2020. AMAZON CAPITAL SERVICES INC (IT DEPT) 1,145.10 ASHTONS REPAIR IN 1,120.24 AZ DEPT OF RISK MANAGEMENT 1,696.94 AZLGEBT 339,248.45 BLUE MOUNTAIN MEATS 1,116.30 CDW GOVERNMENT LLC 4,231.95 CONTINUANT INC 1,178.20 COURTESY CHEVROLET 42,838.24 CRIBS FOR KIDS IN 1,047.51 DELL COMPUTER CORPORATION 4,151.56 EMPIRE MACHINERY 13,265.31 FRONTIER 1,830.50 GOLIGHTLY TIRE 2,303.10 KLINT HEAP 1,421.00 HIGH COUNTRY PROPANE 1,036.71 JCG TECHNOLOGIES INC 1,134.53 JOHNSON CONTROLS SECURITY SOLUTIONS LLC 1,898.34 LIBERTY FENCE AND SUPPLY 6,676.59 LIGHT HOUSE OF

ARIZONA 2,130.39 NAVAJO TIMES PUBLISHING COMPANY INC 5,595.21
OFFICE DEPOT1,153.76 OVERDRIVE INC1,818.68 RANDOLPH PLATT DDS1,057.00
QUILL CORP 2,089.31 RHINEHART OIL CO 10,388.27 RUSH TRUCK CENTER 1,478.40
SECURUS TECHNOLOGIES INC 2,694.53 SKY BLUE HVAC LLC 4,743.00 THE
AARONS COMPANY LLC 3,000.00 TRINITY SERVICES GROUP IN 18,653.54
US POSTMASTER 2,000.00 VALLEY AUTO PARTS 1,521.29 VERITAS RESEARCH
CONSULTING 1,850.00 VICTORY SUPPLY LLC1,200.85 WILLIAMS SCOTSMAN INC
(WILLSCOT) 1,169.44 NATIONAL BANK1,385.86 NATIONAL BANK OF ARIZONA
0127 1,390.19 NATIONAL BANK OF ARIZONA 0186 4,090.95 NATIONAL BANK OF
ARIZONA 0285 1,840.04 APACHE COUNTY HSA 4,399.30 APACHE COUNTY MEDICAL
172,861.99 APACHE COUNTY TAX WITHHOLDING 135,621.68 ASRS LEGACY EORP
5,889.13 AZ STATE RETIREMENT SYSTEM 107,858.24 COLONIAL LIFE AND
ACCIDENT INS 1,675.81 CORRECTIONS OFFICER RET PLAN 9,975.00 CORRECTIONS
OFFICER RETIREMENT PLAN 520 4,430.97 EORP LEGACY 2,720.34 NATIONWIDE
2,226.25 NATIONWIDE TRUST FSB 3,224.82 PUBLIC SAFETY PERSONNEL 401
16,207.12 PUBLIC SAFETY SHERIFF RET 37,355.14 SUPPORT PAYMENT
CLEARINGHOUSE 1,432.14 ALLEGRA 2,067.62 AMAZON CAPITAL SERVICES INC (IT
DEPT) 2,115.22 AMIGO CHEVROLET 1,387.73 AZ STATE GOVERNMENT 126,624.00
BENCHMARK EQUIPMENT & TANK INC 1,716.94 BLUE HILLS ENVIRONMENTAL
1,836.53 BREWER LAW OFFICE PLLC 8,500.00 CONTRACT PHARMACY SERVICES
INC 3,780.30 CREATIVE MULTIMEDIA INC (CMI) 7,938.75 EMPIRE MACHINERY
10,743.25 HAMBLIN LAW OFFICE PLC 8,500.00 HILLYARD/FLAGSTAFF 2,154.41
LINCOLN STRATEGY GROUP 4,500.00 MCKESSON MEDICAL SURGICAL 1,797.66
NAVAJO TRIBAL UTILITY AUTHORITY 1,530.38 NAVOPACHE ELECTRIC
COOPERATIVE 1,836.94 DANA BRYCE PATTERSON 8,500.00 PENWORTHY COMPANY
1,053.14 PREMIUM PROPANE LLC 1,281.05 PRO PETROLEUM 10,232.64 QUALITY
READY MIX INC 4,132.46 QUILL CORP 2,872.89 R JOHN R JOHN LEE ATTORNEY AT
LAW 8,500.00 RHINEHART OIL CO 17,738.25 RUSH TRUCK CENTER 3,791.04
LAURENCE SCHIFF 1,800.00 ST JOHNS EMERGENCY SERVICES 1,029.69 THE
UNIVERSITY OF ARIZONA 7,500.00 THOMSON REUTERS WEST 1,125.02 VERITAS
RESEARCH CONSULTING 2,000.00 WAGNER EQUIPMENT CO 2,167.36 WOODLAND
BUILDING CENTER 2,892.40 WRIGHT EXPRESS FSC 2,050.35 YAZZIE'S AUTO PARTS
INC 3,372.94 SOUTHERN TIRE MART LLC 5,461.80 A & E REPROGRAPHICS 1,998.00
AMAZON CAPITAL SERVICES INC (IT DEPT) 2,333.67 AZ SUPREME COURT
2,160.00 AZLGEBT 340,621.36 BI2 TECHNOLOGIES LLC 11,758.00 DESERT SNOW
1,500.00 ELECTION SYSTEMS AND SOFTWARE 79,110.78 ENTECH2,642.75
ENTERPRISE UAS LLC 2,850.00 FRONTIER 1,273.53 HILLYARD/FLAGSTAFF
2,215.10 INGRAM LIBRARY SERVICES 5,983.04 LAWSON PRODUCTS INC 1,345.47
LEADSONLINE LLC 2,238.00 LEGATE, PENROD & ASSOCIATES 1,825.00
STEPHANIE MCCARTHY 6,120.09 NATIONAL BUSINESS FURNITURE 2,289.88
NAVAJO TRIBAL UTILITY AUTHORITY 2,370.09 NAVOPACHE ELECTRIC
COOPERATIVE 17,603.48 NEW HORIZONS COMPUTER LEARNING CENTER
6,750.00 NOEL'S INC 1,202.77 NORTHERN ARIZONA COUNCIL OF GOVERNMENT –
NACOG 11,564.00 PACIFIC PONDEROSA CO INC 1,705.67 PERSONNEL SAFETY
ENTERPRISES 1,304.94 PIMA COUNTY MEDICAL 13,800.00 PRO PETROLEUM
8,538.06 PROFORCE LAW ENFORCEMENT 2,425.62 QUILL CORP 2,942.76

SECURUS TECHNOLOGIES INC 2,663.60 THOMSON REUTERS WEST 1,736.56
 TYLER TECHNOLOGIES INC 7,534.62 UNITED RENTALS 1,145.11 US GEOLOGICAL
 SURVEY 3,100.00 VERITAS RESEARCH CONSULTING 1,950.00 VERIZON WIRELESS
 1,169.87 WHITE MOUNTAIN COMMUNICATIONS 2,917.72 APACHE COUNTY HAS
 4,399.30 APACHE COUNTY MEDICAL 170,151.56 APACHE COUNTY TAX
 WITHHOLDING 134,024.30 ASRS LEGACY EORP 5,889.13 AZ STATE RETIREMENT
 SYSTEM 107,320.13 COLONIAL LIFE AND ACCIDENT INS 1,675.81 CORRECTIONS
 OFFICER RET PLAN 9,975.04 CORRECTIONS OFFICER RETIREMENT PLAN 520
 4,527.78 EORP LEGACY 2,720.34 NATIONWIDE 2,352.11 NATIONWIDE TRUST FSB
 3,219.21 PUBLIC SAFETY PERSONNEL 401 16,207.12 PUBLIC SAFETY SHERIFF RET
 37,252.06 SUPPORT PAYMENT CLEARINGHOUSE 1,432.14 ALLEGRA 1,143.04
 AMAZON COM INC 1,281.43 APACHE COUNTY BOS - SPIN # 14-3016753 6,960.00
 AXON ENTERPRISE INC/TASER INTERNATIONAL INC 1,127.78 BUNGER STEEL INC
 13,606.00 BURNHAM MORTUARY 1,000.00 BUSCH FUNERAL AND CREMATORY
 SERVICES 10,000.00 CATERPILLAR FINANCIAL SERVICES CORPORATION 59,420.69
 CDW GOVERNMENT LLC 1,722.41 CHANGEPOINT INTEGRATED HEALTH
 3,300.00 DELL COMPUTER CORPORATION 11,375.99 DESERT MOUNTAIN
 CORPORATION 19,148.40 DOYLES AUTO BODY INC 2,890.13 HAMBLIN &
 ASSOCIATES LLC 5,350.00 HATCH CONSTRUCTION 2,360.17 HIGH COUNTRY FLOOR
 COVERING INC 3,606.44 INGRAM LIBRARY SERVICES 1,216.22 LIBERTY FENCE
 AND SUPPLY 1,426.38 MULTICARD 1,359.00 NAVAJO TRIBAL UTILITY AUTHORITY
 2,083.50 NAVOPACHE ELECTRIC COOPERATIVE 1,748.61 NORTHLAND PIONEER
 COLLEGE 300,000.00 QUILL CORP 3,563.85 RHINEHART OIL CO 9,909.32 SECURUS
 TECHNOLOGIES INC 1,837.47 SPRINGVILLE AUTOMOTIVE SERVICE 1,325.76 ST
 JOHNS EMERGENCY SERVICES 1,565.60 VALLEY AUTO PARTS 2,634.10 VERITAS
 RESEARCH CONSULTING 2,000.00 VERIZON WIRELESS 3,615.18 KOMATSU
 FINANCIAL LIMITED PARTNERSHIP 116,785.59 Demands are payments made, or to be
 made, by the County. Specific details of the demands may be requested through the County
 public record request process. B. Request approval of minutes dated May 5, 2020 and May 12,
 2020. Community Development: C. Request approval of a Conditional Use Permit to allow Nina
 Estill to place a 1996 Cavco singlewide manufactured home on her 5-acre parcel. This will be
 the second home on the parcel and is used for visiting family. Property is located at #67 Apache
 County Road 3151 in Vernon, AZ. A.P.N. 106-61-020 P&Z Commission unanimously
 recommended approval on May 7, 2020. Human Resources: D. Request authorization to hire an
 Emergency Management Director within the salary range and transfer the positions of Division
 Manager of Technical Services and Division Manager of Special Projects under Emergency
 Management. Finance Department: E. Discussion and possible approval to designate Timothy
 Hinton as the County's Chief Fiscal Officer for the purpose of submitting the FY2020 Arizona
 Expenditure Limitation Report to the Arizona Auditor General's Office. Recorder's Office: F.
 Recorder's Office; Discussion and possible approval of a contract with the Arizona Secretary of
 State for cost sharing of the statewide voter registration database. The cost is \$5,180.71 and is
 budgeted for in the FY2020 budget. Vote was unanimous.

Paul Hancock, on behalf of Probation Services, requested approval to provide \$2,470 in
 matching funds for an ongoing Family Counseling Grant. Mr. Hancock stated the State of
 Arizona will disburse \$9,877, for a total of \$12,347. **Mr. Simshauser moved approval,**

seconded by Mr. Shirley. Vote was unanimous.

Ben Dugdale, IT Director, requested approval to enter into a Non-Disclosure Agreement with Navopache Electric Cooperative for the purpose of broadband planning. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Ben Dugdale, IT Director, requested approval to upgrade the internet service at the Chinle District Office to the 50-magabit service quoted by Frontier on a 3-year term. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Lance Pearce, on behalf of the Apache County Constables, requested approval to accept a grant from Arizona Constables Ethics, Standards & Training Board in the amount of \$4,166.37 to purchase ballistic vests for all three constables in each of the justice courts. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Brannan Eager, Chief Deputy Sheriff, requested approval to accept a grant from the USDA Forest Service in the amount of \$10,000 with no match required from Apache County. Chief Eager stated these funds are used to pay Apache County Sheriff's Office deputies overtime to patrol the campgrounds within the Apache-Sitgreaves National Forest. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Barry Williams, School Superintendent, requested approval to enter into a three-year agreement for professional services with Infinity Communications and Consulting. This agreement is for Category One E-rate consulting services in the amount of \$11,250 per year, for a three-year period and all costs have been budgeted for by the Apache County's Schools Business Consortium. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Angela Romero, Election Director, requested approval to cancel the election for the Republican Precinct Committeemen and appoint the persons who filed the nominating petitions to fill the positions for the upcoming August 4, 2020 Primary Election. **Mr. Simshauser moved to approve, seconded by Mr. Shirley.** Vote was unanimous.

Angela Romero, Election Director, requested approval to cancel the election for the Democratic Precinct Committeemen and appoint the persons who filed the nominating petitions to fill the positions for the upcoming August 4, 2020 Primary Election. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Gabriel Freeland, District II Manger, requested approval of a resolution and an Intergovernmental Agreement (IGA) between the Kin Dah Lichii Chapter (Navajo Nation) & Apache County (District II) for N- 203 road project partnership. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Patterson requested approval of a Liquor License Application Local Governing Body Recommendation for Leanne Roznovak, Big Lake Tackle & Supply, located at Highway 273, FR8115, Big Lake, Arizona. Mr. Patterson stated no protests were received on this application.

Mr. Simshauser moved approval, seconded by Mr. Shirley. Vote was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Simshauser. Vote was unanimous. Meeting adjourned at 9:00 a.m.

Approved this 30th day of June, 2020.

/s/ Alton Joe Shepherd
Chairman of the Board

/s/ Ryan N. Patterson
Clerk of the Board