

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

June 27, 2023
St. Johns, Arizona

Present were, Chairman Alton Joe Shepherd, Vice Chairman Nelson Davis, Supervisor Joe Shirley, and Clerk of the Board/County Manager Ryan N. Patterson. County Attorney Michael Whiting participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors' chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Ferrin Crosby gave the invocation.

Chris Padilla led the Pledge of Allegiance.

Chairman Shepherd called for the Health District items.

Kimberly Cole, Health Director, requested approval of the Professional Services Agreement with Summit Funeral Home to provide removal, transport, and storage for the Apache County Alternate Medical Examiner/Medico Legal Death Investigator, effective July 1, 2023. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Kimberly Cole, Health Director, requested approval of Intergovernmental Agreement #CTR064433, a Workforce Development Grant to provide local health departments support to recruit, hire and retain staff. This grant is effective December 1, 2022, split evenly over a five-year period in the amount of \$91,379 for a total of \$456,893. **Mr. Shirley moved approval, seconded by Mr. Davis.** Vote was unanimous.

Mr. Shirley moved to adjourn the Health District meeting, seconded by Mr. Davis. Vote was unanimous.

Chairman Shepherd called for Library District items.

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Apache County Library District and the Vernon Community Park Committee from July 1, 2023 through June 30, 2024 at the rate of \$25.00 per month. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District from July 1, 2023, through June 30, 2024, at the rate of \$25.00 per month. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Sanders Unified School District #18 and the Apache County Library District from July 1, 2023, through June 30, 2024 in the amount of \$325.00 per month as well as a \$25.00 flat fee for utilities. **Mr. Shirley moved approval, seconded by Mr. Davis.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval to authorize SueAn Stradling-Collins, or other library district employee, blanket authority to accept donations to our libraries up to \$2,000. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval for Fiscal Year 2023-2024 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities. **Mr. Shirley moved approval, seconded by Mr. Davis.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval for Fiscal Year 2023-2024 to make discarded library materials and gift materials which are out of scope for our collections, available to charitable and non-profit organizations within Apache County. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Library District meetings, seconded by Mr. Davis. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

The Board of Supervisors sat as the Board of Directors and following a public hearing, discussion, and possible approval of the 2023-2024 Tentative Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. Timothy Hinton, Finance Director stated a copy of the proposed budgets are available online at www.apachecountyaz.gov or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Davis.** Marleita Begay, County Treasurer asked if there were any raises for employees being proposed. Mr. Patterson stated a 3% COLA and a 2% merit raise for employees was recommended. There was no one else waiting to address the board during the public hearing. **Mr. Shirley moved to close the public hearing, seconded by Mr. Davis.** Vote was unanimous. **Mr. Davis made a motion to approve the tentative budget, seconded by Mr. Shirley.** Vote was unanimous.

The Board resumed the meeting sitting as the Board of Supervisors and following a public hearing, discussion, and possible adoption of the 2023-2024 Tentative Budget for Apache County. Timothy Hinton, Finance Director stated a copy of the proposed Tentative Budget is available online at www.apachecountyaz.gov or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Davis.** Vote was unanimous. There was no one wanting to address the board during the public hearing. **Mr. Shirley moved to close the public hearings, seconded by Mr. Davis.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda items A-G and recommended approval. **Mr. Davis moved approval, seconded by Mr. Shirley.** A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 6, 2023, to June 27, 2023. Demands are payments made, or to be made, by the County. Payee Amount AMAZON CAPITAL SERVICES INC 5,742.38 APACHE COUNTY PROBATION DEPARTMENT 1,547.84 AZ ASSN OF COUNTIES 14,985.44 B&R TRUCKING 10,438.74 BRAD HALL & ASSOCIATES INC 55,860.36 John Lucas COMMUNITY BROADBAND ADVOCATES LLC 4,050.00 DELL COMPUTER CORPORATION 12,253.85 DESERT MOUNTAIN CORPORATION 71,661.94 EMPIRE MACHINERY 4,275.01 EXAM TABLES DIRECT 3,391.47 FUTURE TIRE 3,294.04 HILLYARD/FLAGSTAFF 1,094.06 JAMES KEMP THIN BLUE LINE LANDSCAPING 2,500.00 LSQ GROUP HOLDINGS LLC 3,579.16 NAVAJO TRIBAL UTILITY AUTHORITY 4,899.75 NAVOPACHE ELECTRIC COOPERATIVE 2,313.59 NTUA WIRELESS, LLC 5,220.02 PEACE CHAPEL FUNERAL HOME 1,155.80 DOUGLAS LANCE PEARCE 1,019.27 PREMIUM PROPANE LLC 1,119.32 QUILL CORP 2,072.23 RHINEHART OIL CO 19,566.00 SECURUS TECHNOLOGIES INC 1,650.93 SOUTHERN TIRE MART LLC 1,063.99 STIRLING FENCE INC 25,239.00 SUMMIT HEALTHCARE ASSOCIATION INC 10,700.00 THE UNIVERSITY OF ARIZONA 7,500.00 VERIZON WIRELESS 3,416.13 WAGNER EQUIPMENT CO 1,014.26 WOODLAND BUILDING CENTER C/O NATIONS BEST 1,020.97 YAVAPAI COUNTY GOVERNMENT 7,500.00 YAZZIE'S AUTO PARTS INC 1,102.74 JAY YELLOWHORSE 1,772.71 AMERICAN BARN CO. LLC 18,012.41 4IMPRINT 1,995.21 ADVANCED CORRECTIONAL HEALTHCARE INC 34,866.23 AMAZON CAPITAL SERVICES INC 3,434.81 ARDURRA (FORMERLY WOODSON ENGINEERING & SURVEYING) 9,256.50 AZ CONSTABLES ASSN 1,236.00 AZ DEPT OF RISK MANAGEMENT 1,669.62 B&R TRUCKING 5,527.08 MARLEITA BEGAY 1,033.04 BRAD HALL & ASSOCIATES INC 28,967.06 BRIMHALL SAND & ROCK 8,110.18 DESERT MOUNTAIN CORPORATION 7,169.64 EMPIRE MACHINERY 6,077.55 EMPIRE POWER SYSTEMS 45,117.78 EPIC MOTORSPORTS CORP 7,296.80 GALLUP LUMBER & SUPPLY 2,396.58 ROBERT JAMES HIGGINS 2,387.22 INLAND KENWORTH INC (FARMINGTON) 1,455.73 JCG TECHNOLOGIES INC 1,050.00 NORTHERN ARIZONA COUNCIL OF GOVERNMENT - NACOG 12,033.00 PERMA CARD 1,829.54 PITNEY BOWES 2,928.61 QUALITY CARQUEST 1,491.26 QUILL CORP 2,280.84 REDW LLC 39,150.00 ROGUE FITNESS 4,999.33 RUSH TRUCK CENTER 2,778.51 SALT RIVER PROJECT - SRP – MARS 1,091.00 SOUTHERN TIRE MART LLC 4,474.63 THE AARONS COMPANY LLC 3,000.00 TRANE US INC 2,263.00 TRINITY SERVICES GROUP INC 17,281.22 WHITE MOUNTAIN COMMUNICATIONS 3,330.67 YAZZIE'S AUTO PARTS INC 3,154.11 APACHE COUNTY HSA 4,769.39 APACHE COUNTY MEDICAL 169,484.69 APACHE COUNTY TAX WITHHOLDING 165,307.52 ASRS LEGACY EORP 10,075.98 AZ STATE RETIREMENT SYSTEM 127,602.49 COLONIAL LIFE AND ACCIDENT INS 1,040.07 CORRECTIONS OFFICER RET PLAN 12,575.98 CORRECTIONS OFFICER RETIREMENT PLAN 520 1,199.88 EORP LEGACY 2,777.35 NATIONWIDE 3,422.97 NATIONWIDE TRUST FSB 2,896.21 PUBLIC SAFETY PERSONNEL 401 14,035.08 PUBLIC SAFETY SHERIFF RET 12,262.23 SUPPORT PAYMENT CLEARINGHOUSE 1,047.32 CRAIG TSOSIE 1,103.13 ALL COPY PRODUCTS 3,368.83 AMAZON CAPITAL SERVICES INC 8,582.20 APACHE COUNTY PROBATION DEPARTMENT 1,053.64 ARIZONA AUDITOR GENERAL 9,000.00 AZ SUPREME COURT 9,816.17 BAUMAN HOME AND AUTO INC (CARQUEST) 1,160.22 BCB INVESTMENTS

3,884.97 BOLDPLANNING INC 13,600.00 BOOT BARN 1,167.19 BREWER LAW OFFICE PLLC 8,500.00 CENTRAL ARIZONA SUPPLY 2,823.18 CONSOLIDATED ELECTRICAL DISTRIBUTORS 1,412.58 DESERT MOUNTAIN CORPORATION 28,695.82 LAYTON A DICKERSON 1,900.00 FIFTH ASSET INC DBA DEBTBOOK 7,059.00 GLOBAL COOLING INC DBA STIRLING ULTRACOLD 1,908.81 GRAINGER 3,075.56 HAMBLIN LAW OFFICE PLC 8,500.00 KLINT HEAP 1,523.43 HEINFELD MEECH AND CO PC 4,542.03 HILLYARD/FLAGSTAFF 3,783.44 HOME DEPOT 1,507.90 INGRAM LIBRARY SERVICES 6,930.80 IT CREATIONS INC 1,800.00 KARPEL COMPUTER SYSTEMS INC 6,873.30 LAW OFFICE OF MICHAEL S PENROD PLC 4,972.00 NAVOPACHE ELECTRIC COOPERATIVE 1,391.30 OVERDRIVE INC 1,428.31 DANA BRYCE PATTERSON 8,500.00 PIMA COUNTY MEDICAL 7,500.00 QUILL CORP 1,830.87 R JOHN R JOHN LEE ATTORNEY AT LAW 8,500.00 RHINEHART OIL CO 26,780.07 RIGG LAW FIRM PLLC 5,000.00 ST JOHNS CITY 7,045.14 ST JOHNS EMERGENCY SERVICES 1,186.98 SUMMIT HEALTHCARE ASSOCIATION INC 3,500.82 THIMGAN & ASSOCIATES 1,350.00 THOMSON REUTERS WEST 2,604.75 UNITED INFORMATION SERVICES 1,222.20 VERIZON WIRELESS 1,907.59 VIP AUTO DETAILING & POWER WASHING LLC 1,425.00 WRIGHT EXPRESS FSC WEX 6,136.42 NATIONAL BANK 23,478.32 NATIONAL BANK OF ARIZONA 0186 1,388.08 CATERPILLAR FINANCIAL SERVICES CORPORATION 134,312.52 Specific details of the demands may be requested through the County public record request process. B. Request approval of minutes dated June 6, 2023. C. Request approval of an Independent Contractor Agreement with MH Consulting and Project Management. D. Request approval to extend the lease agreement between Apache County and Northland Pioneer College for an additional year. E. Request approval of a resolution to accept Ak-Chin Indian Community grant funds on behalf of the Vernon Fire District. Finance Department: F. Request approval of a resolution to designate Timothy Hinton as the Chief Fiscal Officer for submitting the fiscal year 2024 Expenditure Limitation Report to the Arizona Auditor General. G. Request approval of the Pension Funding Policy in accordance with A.R.S. §38-863.01. Vote was unanimous for Consent Agenda items A-G.

Marleita Begay, County Treasurer, requested approval to extend our banking services with National Bank of Arizona for two (2) years, August 1, 2023, to July 1, 2025, per A.R.S. §35-325. **Mr. Shirley moved approval, seconded by Mr. Davis.** Vote was unanimous.

Craig Tsosie, Chief Deputy Recorder requested approval of Amendment #1 with Runbeck Election Services for ballot printing and mail services. **Mr. Shirley moved approval, seconded by Mr. Davis.** Vote was unanimous.

Rita Vaughn, Election Director, requested approval to conduct the November 7, 2023 Special Election as a “Ballot by Mail” election for: Special Bond Repurpose Election for Window Rock Unified School District No. 8 and a Special Bond Election for Round Valley Unified School District No. 10. **Mr. Davis moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ferrin Crosby, County Engineer requested approval to amend the Intergovernmental Agreement between Apache County the Navajo Nation by adding Attachment C. Mr. Crosby stated this amendment will provide funding to cover the Carrizo Pit reclamation bond. **Mr. Shirley moved approval, seconded by Mr. Davis. Vote** was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Davis. Vote was unanimous.

Approved this 25th day of July, 2023.

/s/ Alton Joe Shepherd
Chairman of the Board

/s/ Ryan N. Patterson
Clerk of the Board