

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

June 28, 2022  
St. Johns, Arizona

Present were: Chairman Nelson Davis, Vice Chairman Joe Shirley, Jr. and Supervisor Alton Joe Shepherd Also present was County Manager/Clerk of the Board Ryan Patterson and County Attorney Michael Whiting.

Chairman Davis called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors' chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Ryan Patterson gave the invocation.

Celeste Robertson led the Pledge of Allegiance.

Chairman Davis called for the Library District items.

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District from July 1, 2022 through June 30, 2023 at the rate of \$25.00 per month and has been budgeted for in FY2023. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Apache County Library District and the Vernon Community Park Committee from July 1, 2022 through June 30, 2023 at the rate of \$25.00 per month and has been budgeted for in FY2023. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Greer Community Facilities Association and the Apache County Library District from July 1, 2022 through June 30, 2023 at the rate of \$935.54 per month and has been budgeted for in FY2023. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous

Keirsten Nielsen, Assistant Library Director, requested approval of a lease agreement between the Apache County Library District and the Alpine Area Library Friends from July 1, 2022 through June 30, 2023 in the amount of \$50.00 per year and has been budgeted for in FY2023. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Keirsten Nielsen, Assistant Library Director, requested approval to authorize SueAn Stradling-Collins, or other library district employees, blanket authority for Fiscal Year 2022-2023 to accept donations to our libraries in amounts up to \$1,000. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous

Keirsten Nielsen, Assistant Library Director, requested approval for Fiscal Year 2022-2023 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jail and prisons, veteran's groups and other non-profit organizations. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous

Keirsten Nielsen, Assistant Library Director, requested approval for Fiscal Year 2022-2023 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Library District meeting, seconded by Mr. Shepherd.** Vote was unanimous.

Chairman Davis called for the Health District item.

Stephanie McCarthy, Human Resources Director, requested approval of an agreement with Alena Thompson, FNP to provide the services of a contract nurse practitioner for the monthly Family Planning/Well Woman Health Check clinic and the total yearly expense of \$4,800 has been budgeted for in FY23. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Health District meetings, seconded by Mr. Shepherd.** Vote was unanimous.

Chairman Davis called for the regular agenda items.

The Board sat as the Board of Directors following a public hearing, discussion and possible approval of the 2022-2023 Tentative Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. Timothy Hinton, Finance Director stated a copy of the proposed budgets are available online at [www.apachecountyaz.gov](http://www.apachecountyaz.gov) or in the County Manager's Office. **Mr. Shirley made the motion to open the floor for public comments, seconded by Mr. Shepherd.** Vote was unanimous. There was no one present to address the Board during call to the public. **Mr. Shirley moved to close the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. **Mr. Shirley moved to approve the tentative budgets for the districts, seconded by Mr. Shepherd.** Vote was unanimous.

The Board sat as the Board of Supervisors and following a public hearing, discussion and possible adoption of the 2022-2023 Tentative Budget for Apache County and a copy of the proposed Tentative Budget is available online at [www.apachecountyaz.gov](http://www.apachecountyaz.gov) or in the County Manager's Office. Chairman Davis opened the floor for public comments. There was no one present to address the Board during the public hearing. Mr. Patterson stated the tentative budget

sets the upper limit on what can be approved in the final budget that will come before the Board on July 26<sup>th</sup> and at that time, the final budget with any adjustments will be brought before the Board for consideration. Mr. Patterson stated the primary tax is .66 cents and the current secondary tax rate is \$2.32. Mr. Patterson stated the rate is up by .3 cents but believes that will come down in the final budget. **Mr. Shirley moved to approve the tentative budget, seconded by Mr. Shepherd.** Mr. Shepherd asked if the funding from the state for the Ganado Loop project was included in the budget. Mr. Patterson confirmed it was in the budget. Vote was unanimous.

Mr. Patterson presented the consent agenda items A-I and recommended approval. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 7, 2022 and June 28, 2022. Demands are payments made, or to be made, by the County. Payee Amount LOWES HOME CENTERS INC 1,842.23 ADVANCED CORRECTIONAL HEALTHCARE INC 39,560.68 ALLEGRA 1,907.85 AMAZON CAPITAL SERVICES INC 6,935.17 AMAZON COM INC (Health & Library) 1,026.44 AMIGO CHEVROLET 2,053.58 ARIZONA CDJR SHOW LOW 2,046.21 AXON ENTERPRISE INC 1,421.42 B&R TRUCKING 10,794.56 BRAD HALL & ASSOCIATES INC 58,439.70 CDW GOVERNMENT LLC 3,780.02 DIAMOND C FEEDS 1,560.09 ELECTION SYSTEMS AND SOFTWARE 11,825.20 EMPIRE MACHINERY 3,306.01 EPIC MOTORSPORTS CORP 8,672.21 FRONTIER 4,596.92 FUTURE TIRE 2,036.11 GLAXO SMITHKLINE PHARMACY 1,713.96 ROBERT JAMES HIGGINS 3,787.16 HILLYARD/FLAGSTAFF 1,341.13 HORNE AUTO CENTER INC 5,900.30 INGRAM LIBRARY SERVICES 1,268.52 MICHELE'S READY MIX ROCK & RECYCLE INC 1,563.77 OVERDRIVE INC 3,998.95 PCLLIQUIDATIONS.COM 1,812.31 QUALITY CARQUEST 6,234.83 QUILL CORP 1,469.68 SECURUS TECHNOLOGIES INC 1,646.91 SHI INTERNATIONAL CORP 1,125.72 TYLER TECHNOLOGIES INC 20,870.70 VERIZON WIRELESS 1,766.31 YAVAPAI COUNTY GOVERNMENT 9,250.00 YAZZIE'S AUTO PARTS INC 1,565.81 A WORLD OF TRAVEL 1,016.94 AMAZON CAPITAL SERVICES INC 9,568.44 AZ DEPT OF RISK MANAGEMENT 1,414.62 BOOT BARN 1,456.69 CONTRACT PHARMACY SERVICES INC 2,569.36 ELECTION SYSTEMS AND SOFTWARE 4,681.10 FLEET PRIDE 1,537.63 KLINT HEAP 1,629.38 INGRAM LIBRARY SERVICES 1,329.98 INLAND KENWORTH INC (FARMINGTON) 1,497.06 MOUNTAIN COMFORT HEATING AND COOLING 14,833.10 DENNIELLE PATTERSON 1,459.68 QUILL CORP 3,882.85 REEDS LODGE GROUP LLC 2,345.42 SOUTHERN TIRE MART LLC 7,074.65 ST JOHNS EMERGENCY SERVICES 1,063.26 SUTTON WEED & PEST CONTROL 1,380.00 THE AARONS COMPANY LLC 3,000.00 WRIGHT EXPRESS FSC WEX 4,275.81 JAY YELLOWHORSE 1,156.33 APACHE COUNTY HSA 4,360.76 APACHE COUNTY MEDICAL 166,084.53 APACHE COUNTY TAX WITHHOLDING 159,359.97 ASRS LEGACY EORP 8,270.90 AZ STATE RETIREMENT SYSTEM 127,537.15 COLONIAL LIFE AND ACCIDENT INS 1,306.20 CORRECTIONS OFFICER RET PLAN 10,945.31 CORRECTIONS OFFICER RETIREMENT PLAN 520 1,646.89 EORP LEGACY 1,360.17 NATIONWIDE 4,136.60 NATIONWIDE TRUST FSB 3,257.95 PUBLIC SAFETY PERSONNEL 401 14,426.61 PUBLIC SAFETY SHERIFF RET 9,535.40 SUPPORT PAYMENT CLEARINGHOUSE 1,125.00 NATIONAL BANK 24,134.50 NATIONAL BANK OF ARIZONA 1389 2,785.69 KTNN RADIO STATION 1,802.00 ACCURATE POLYGRAPH EXAMINATIONS LLC 1,000.00 ADHS AZ HEALTH CARE COST 22,400.00 ALLEGRA 6,120.01 AMAZON

CAPITAL SERVICES INC 1,481.01 AZ COUNTIES INSURANCE POOL 6,073.70 B&R TRUCKING 8,218.50 BAUMAN HOME AND AUTO INC 1,441.90 BRAD HALL & ASSOCIATES INC 69,855.03 BREWER LAW OFFICE PLLC 8,500.00 CDW GOVERNMENT LLC 2,161.51 DESERT MOUNTAIN CORPORATION 25,716.37 HOME DEPOT 1,164.43 KTTN RADIO STATION 1,219.00 LAWSON PRODUCTS INC 1,174.29 NAVAJO TRIBAL UTILITY AUTHORITY 1,475.38 NAVOPACHE ELECTRIC COOPERATIVE 7,917.97 PAGE STEEL 7,831.15 DANA BRYCE PATTERSON 8,500.00 PERFECT PRINTZ LLC 1,065.03 PIMA COUNTY MEDICAL 7,500.00 PITNEY BOWES 2,881.26 QUILL CORP 1,322.24 R JOHN R JOHN LEE ATTORNEY AT LAW 8,500.00 RHINEHART OIL CO 27,873.05 RIGG LAW FIRM PLLC 1,920.00 RUSH TRUCK CENTER 8,741.55 SENTRY WELDING SUPPLY LLC 1,150.19 ST JOHNS CITY 2,090.07 THOMSON REUTERS WEST 1,193.56 TRINITY SERVICES GROUP INC 17,183.20 VALLEY AUTO PARTS 2,393.80 VERIZON WIRELESS 3,624.90 YAZZIE'S AUTO PARTS INC 1,862.77 JAY YELLOWHORSE 1,071.98 Specific details of the demands may be requested through the County public record request process. B. Request approval of minutes dated June 7, 2022. C. Request approval of a Liquor License Application recommendation for Brenda Sallard, Family Dollar #32015, 16 County Road 5064, Concho, Arizona. D. Request approval of a Liquor License Application recommendation for Diana Domokos, Greer Peaks Lodge, 1 Main Street, Greer, Arizona. Election Department: E. Request approval of all Election Board Workers, Poll Workers, Equipment Management and Election Day Technicians for the upcoming August 2, 2022 Primary Election. Finance Department: F. Request approval of the Pension Funding Policy in accordance with §A.R.S. 38-863.01. G. Request approval of a resolution to designate Timothy Hinton as the Chief Fiscal Officer for submitting the fiscal year 2023 Expenditure Limitation Report to the Arizona Auditor General. County Attorney's Office: H. Request approval to use existing RICO funds to purchase two new office vehicles. This will not affect the general fund. Emergency Management: I. Notification that on June 24, 2022 Apache County will terminate Stage I and Stage II Fire Restrictions. Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to enter into an Intergovernmental Agreement between Arizona Department of Transportation and Apache County Board of Supervisors. Mr. Crosby stated this agreement will permit Apache County to receive Emergency Relief (ER) funds for repairs to County Road 3140 following the northern monsoon event of July 2021 and no matching funds are associated with this agreement. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson requested approval of Amendment #2 to the Intergovernmental Agreement with Northland Pioneer College for programs and services in Apache County. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson requested approval to extend the lease agreement between Apache County and Northland Pioneer College for an additional year. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Chairman Davis opened the floor for call to the public.

Mr. Art Modica, a resident of Concho, addressed the Board on the issue of Frontier Telephone

and the bad service and outages that continue to occur within the county. Mr. Modica stated he also would like to see a sheriff's department substation in Concho since the response time for deputies is so long.

There was no one else wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn the meeting, seconded by Mr. Shepherd.** Vote was unanimous.

Approved this 26<sup>th</sup> day of July 2022.

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/s/ Nelson Davis  
Chairman of the Board

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/s/ Ryan N. Patterson  
Clerk of the Board