

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

June 30, 2020  
St. Johns, Arizona

County Manager/Clerk of the Board Ryan Patterson was present. Chairman Alton Joe Shepherd, Vice Chairman Joe Shirley, Jr., Supervisor Travis Simshauser and County Attorney Michael Whiting participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:32 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Preston Raban led the Pledge of Allegiance.

Ferrin Crosby gave the invocation.

Chairman Shepherd called for the Library District items.

SueAn Stradling-Collins. Library Director requested approval to accept a CARES Expanded Subgrant in the amount of \$4,000 for security cameras at 5 of our libraries and any excess funds will be used to purchase hot spots for patrons to check out during the pandemic. Ms. Stradling-Collins stated this is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

SueAn Stradling-Collins. Library Director requested approval to accept a CARES Express Grant in the amount of \$2,450 for 10 germbuster kits which include gloves, masks, hand sanitizer and disinfecting wipes, a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services. Ms. Stradling -Collins stated the materials will be distributed to all libraries in the district as need arises. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

SueAn Stradling-Collins Library Director, presented the Consent Items, A-G and recommended approval. **Mr. Shirley moved approval, seconded by Mr. Simshauser** A. Request approval of a lease agreement between the Sanders Unified School District #18 and the Apache County Library District, effective July 1, 2020 through June 30, 2021 in the amount of \$325.00 per month. B. request approval of a lease agreement between the Alpine Area Library Friends and the Apache County Library District, effective July 1, 2020 through June 30, 2021, at the annual rate of \$50.00. C. Request approval of a lease agreement between the Vernon Community Park Committee and the Apache County Library District, effective July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month. D. Request approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District, effective July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month. E. Request approval to authorize

SueAn Stradling-Collins or other library district employee, blanket authority for Fiscal Year 2020-2021 to accept donations to our libraries in amounts up to \$1,000. F. Request approval for Fiscal Year 2020-2021 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys & Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails & prisons, Veteran's groups and other non-profit organizations. G. Request possible approval for Fiscal Year 2020-2021 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities. Vote was unanimous.

**Mr. Shirley moved to adjourn the Library District meeting, seconded by Mr. Simshauser.** Vote was unanimous.

Chairman Shepherd called for the Public Health Services District items.

Preston Raban, Health Director, requested approval of an agreement between Apache County Public Health Services District and Alena Thompson, FNP to provide the services of a contract nurse practitioner for the monthly Family Planning/Well Woman Health Check clinic and the total yearly expense of \$4,800 has been budgeted for in FY21. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Public Health Services District meeting, seconded by Mr. Simshauser.** Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

The Board sat as the Board of Supervisors and following a public hearing, discussion and possible approval of the Truth in Taxation notification of the primary property tax levy as presented, with tax rates to be set at the August 17, 2020 Board of Supervisors meeting. **Mr. Shirley moved to open the public hearing, seconded by Mr. Simshauser.** Vote was unanimous. There was no one wanting to address the board during the public hearing. **Mr. Simshauser moved to close the public hearings, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Shirley moved to approve the Truth in Taxation notification and set the tax rate meeting for August 17, 2020, seconded by Mr. Simshauser.** Vote was unanimous.

The Board sat as the Board of Directors and following a public hearing, discussion, and possible approval of the 2020-2021 Final Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education and corresponding tax rates as presented in the budget. A copy of the proposed budget is available online at [www.co.apache.az.us](http://www.co.apache.az.us) or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Simshauser.** Vote was unanimous. There was no one wanting to address the Board during the public hearing. **Mr. Shirley moved to close the public hearings, seconded by Mr. Simshauser.** Vote was unanimous. Mr. Patterson stated the final has not changed dramatically from the tentative budget,

the only major change is, the State of Arizona has given us the out of county tuition numbers and went up by about \$500,000. Mr. Patterson stated Supervisor Simshauser had asked him why the tax rate had gone up so much, and that is the reason; the state defines what we pay to other community colleges, and it went from 2.4 million to about 2.9 million causing us to have to increase that tax by .12 cents so that is the majority of the tax increase this year. **Mr. Shirley moved to approve the final budget for the special districts, junior college tuition and the post secondary education, seconded by Mr. Shepherd.** Motion passed 2-1 with Mr. Simshauser voting nay.

The Board sat as the Board of Supervisors for the time following a public hearing, discussion and possible adoption of the 2020-2021 Final Budget and related addendum for Apache County. A copy of the proposed Budget and addendum are available online at [www.co.apache.az.us](http://www.co.apache.az.us) or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Simshauser.** Vote was unanimous. There was no one wanting to address the Board during the public hearing. **Mr. Shirley moved to close the public hearing, seconded by Mr. Simshauser.** Vote was unanimous. **Mr. Shirley moved approval of the final budget, seconded by Mr. Simshauser.** Vote was unanimous.

APACHE COUNTY RESOLUTION FOR THE ADOPTION OF  
THE BUDGET FISCAL YEAR 2020-2021  
RESOLUTION NO 2020-16\_

WHEREAS, in accordance with the provisions of Title 42 Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Board of Supervisors did, on June 2, 2020, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of Apache County, and

WHEREAS, in accordance with said sections of said title, and following due public notice, the Board met on June 2, 2020, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Board would meet on June 30, 2020, at the office of the Board for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in A.R.S. §42-17051 (A),

THEREFORE BE IT RESOLVED, that said estimates of revenues and expenditures/expenses shown on the accompanying schedules as now increased, reduced or changed by and the same are hereby adopted as the budget of Apache County for the fiscal year 2020-2021.

Approved the 30<sup>th</sup> day of June, 2020.

/s/ Alton Joe Shepherd  
Chairman of the Board

/s/ Ryan N. Patterson  
Clerk of the Board

Mr. Patterson presented the Consent Agenda A-H. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 2, 2020 to June 30, 2020. Payee Amount AMAZON CAPITAL SERVICES INC (IT DEPT) 5,241.90 AMERICAN SECURITY CABINETS LLC 2,610.00 BOB BARKER COMPANY INC 6,849.63 CELLULAR ONE NE AZ 1,157.19 STEPHEN DAY 46,080.00 FRONTIER 4,528.95 FRONTIER 1,831.22 FUTURE TIRE 5,618.38 GALLUP LUMBER & SUPPLY 1,900.18 GMCO CORPORATION 4,123.60 GOLIGHTLY TIRE 2,874.88 KLINT HEAP 1,350.41 PICO'S IRRIGATION & LANDSCAPE 1,016.49 QUILL CORP 6,180.46 SECURUS TECHNOLOGIES INC 1,424.65 ST JOHNS EMERGENCY SERVICES 1,050.39 THE AARONS COMPANY LLC 3,000.00 THE LIBRARY STORE INC 1,137.45 TRINITY SERVICES GROUP INC 14,945.11 VALLEY AUTO PARTS 2,947.70 VERITAS RESEARCH CONSULTING 2,000.00 VERIZON WIRELESS 2,504.93 WILLIAMS SCOTSMAN INC (WILLSCOT) 1,158.66 YAVAPAI COUNTY GOVERNMENT 7,500.00 FDC RESCUE PRODUCTS LLC 187,954.16 NATIONAL BANK 5,974.43 APACHE COUNTY HSA 4,399.30 APACHE COUNTY MEDICAL 169,484.22 APACHE COUNTY TAX WITHHOLDING 139,917.64 ASRS LEGACY EORP 5,889.13 AZ STATE RETIREMENT SYSTEM 108,157.00 COLONIAL LIFE AND ACCIDENT INS 1,675.81 CORRECTIONS OFFICER RET PLAN 10,090.97 CORRECTIONS OFFICER RETIREMENT PLAN 5204,809.24 EORP LEGACY 2,720.34 NATIONWIDE 2,411.71 NATIONWIDE TRUST FSB 3,221.45 PUBLIC SAFETY PERSONNEL 40116,207.12 PUBLIC SAFETY SHERIFF RET 39,844.23 SUPPORT PAYMENT CLEARINGHOUSE 1,432.14 ADHS AZ HEALTH CARE COST 22,400.00 AMAZON CAPITAL SERVICES INC (IT DEPT) 5,125.11 ARIZONA STATE FORESTRY DIVISION 5,511.40 AZ COUNTIES INSURANCE POOL 5,489.49 AZ DEPT OF RISK MANAGEMENT 1,123.92 AZ SECRETARY OF STATE 5,180.71 AZ SUPREME COURT 1,500.00 BREWER LAW OFFICE PLLC 8,500.00 ALBERT N CLARK 3,000.00 CONTINUANT INC 1,178.20 CONTRACT PHARMACY SERVICES INC 3,932.66 COURTESY AUTO OF MESA LLC 61,026.64 DESERT MOUNTAIN CORPORATION 19,696.22 ELECTION SYSTEMS AND SOFTWARE 5,280.68 EMPIRE ACHINERY 1,201.45 FLEET PRIDE 2,085.11 FOUR CORNERS WELDING & GAS SUPPLY 1,308.59 Apache County - Cler the GROVER HILLS CONSTRUCTION LLC 32,000.00 HAMBLIN LAW OFFICE PLC 8,500.00 INGRAM LIBRARY SERVICES 1,910.20 LAWYER'S TITLE 15,000.00 NAVAJO TRIBAL UTILITY AUTHORITY 2,628.94 NAVOPACHE ELECTRIC COOPERATIVE 6,377.67 PABLO'S UPHOLSTERY & SUPPLIES 1,850.00 PAGE STEEL 4,661.11 DANA BRYCE PATTERSON 8,500.00 PITNEY BOWES 3,762.29 PRO PETROLEUM 11,290.44 QUILL CORP 2,782.58 R JOHN R JOHN LEE ATTORNEY AT LAW 8,500.00 REAL TIME SOLUTIONS 2,800.00 SNELL & WILMER LLP 14,440.10 STEVEN J SERBALIK PLC 5,937.00 SUNSTATE EQUIPMENT CO LLC 4,894.99 SUTTON WEED & PEST CONTROL 1,230.00 VALLEY AUTO PARTS 1,183.47 VERITAS RESEARCH CONSULTING 2,000.00 PAULINE WAGON 1,675.00 WOODLAND BUILDING CENTER 1,347.67 OFFICE DEPOT 1,240.50 ADHS AZ HEALTH CARE COST 22,400.00 AZ DEPT OF ECONOMIC SECURITY 4,755.02 BLUE HILLS ENVIRONMENTAL 2,539.28 BOOT BARN 1,970.97 C&I SHOW HARDWARE & SECURITY SYSTEMS INC 1,790.87 CDW GOVERNMENT LLC 2,314.82 CRESTLINE SPECIALTIES INC 3,430.57 DELL COMPUTER CORPORATION 3,406.12 DESERT MOUNTAIN CORPORATION 12,662.94 DLT SOLUTIONS LLC 2,260.48 ELECTION SYSTEMS AND SOFTWARE 11,933.24

EMPIRE MACHINERY 1,917.72 FRONTIER 1,316.88 GALLUP INDEPENDENT 4,549.44  
 GMCO CORPORATION 12,370.78 GRAINGER 4,110.53 HILLYARD/FLAGSTAFF 1,080.11  
 INGRAM LIBRARY SERVICES 1,816.43 MOUNTAIN COMFORT HEATING AND  
 COOLING 6,960.20 NAVAJO TRIBAL UTILITY AUTHORITY 3,662.31 NAVOPACHE  
 ELECTRIC COOPERATIVE 1,628.38 OKANOGAN TRAIL CONSTRUCTION 6,896.50  
 PHIL STRATTON ELECTRIC INC 3,300.00 QUILL CORP 8,422.49 RHINEHART OIL  
 CO 23,644.39 SANOFI PASTEUR INC 1,276.76 LAURENCE SCHIFF 1,400.00 SECURUS  
 TECHNOLOGIES INC 3,195.56 SPARKLETT'S WATER 1,889.33 ST JOHNS CITY 1,856.18  
 TEN COW COMPANY INC 1,012.17 UNIFIRST CORPORATION 1,205.91 VALLEY AUTO  
 PARTS 1,160.78 VERITAS RESEARCH CONSULTING 2,000.00 VERIZON WIRELESS  
 3,313.25 YAZZIE'S AUTO PARTS INC 2,703.57 JOSEPH YOUNG 1,839.28 AZ DEPT OF  
 REVENUE 1,042.27 APACHE COUNTY HSA 4,399.30 APACHE COUNTY MEDICAL  
 170,022.35 APACHE COUNTY TAX WITHHOLDING 137,907.72 ASRS LEGACY  
 EORP 5,889.13 AZ STATE RETIREMENT SYSTEM 109,227.76 COLONIAL LIFE AND  
 ACCIDENT INS 1,675.81 CORRECTIONS OFFICER RET PLAN 9,988.62 CORRECTIONS  
 OFFICER RETIREMENT PLAN 5204,362.33 EORP LEGACY 2,720.34 NATIONWIDE  
 2,352.11 NATIONWIDE TRUST FSB 3,218.11 PUBLIC SAFETY PERSONNEL 401  
 16,207.12 PUBLIC SAFETY SHERIFF RET 39,092.78 SUPPORT PAYMENT  
 CLEARINGHOUSE 1,657.64 AMAZON CAPITAL SERVICES INC (IT DEPT) 2,464.19  
 APACHE COUNTY SHERIFF'S POSSE 3,750.00 AZLGEBT 336,538.77 BAUMAN HOME  
 AND AUTO INC 1,386.89 BDJ TECH 3,709.00 BEACON FIRE AND SECURITY LLC  
 1,315.93 BOB BARKER COMPANY INC 1,979.61 C&I SHOW HARDWARE & SECURITY  
 SYSTEMS INC 5,756.85 CDW GOVERNMENT LLC 1,314.40 OLL CONSULTING  
 LLC 22,125.00 DELL COMPUTER CORPORATION 3,816.32 BEN DUGDALE 1,054.68  
 EMPIRE MACHINERY 1,243.16 GUARDIAN TRACKING 3,711.00 HILLYARD/  
 FLAGSTAFF 1,180.71 HOME DEPOT 1,316.67 KIMBALL EQUIPMENT  
 COMPANY 1,051.36 LAWSON PRODUCTS INC 1,186.72 NAVAJO COUNTY 6,000.00  
 NAVOPACHE ELECTRIC COOPERATIVE 10,221.78 PIMA COUNTY MEDICAL 2,300.00  
 PSYCHOLOGICAL AND CONSULTING SERVICES 1,200.00 QUILL CORP 7,814.73  
 RHINEHART OIL CO 14,872.17 ROCKWELL PRINTING INC 1,346.79 SAN DIEGO  
 POLICE EQUIPMENT CO INC 3,470.68 SAUL'S CREEK ENGINEERING INC 7,920.00  
 SECURUS TECHNOLOGIES INC 1,481.83 THE DIBBLE INSTITUTE 4,256.56  
 THOMSON REUTERS WEST 2,344.94 VALLEY AUTO PARTS 2,696.97 VERITAS  
 RESEARCH CONSULTING 2,000.00 VERIZON WIRELESS 1,137.04 WEBGROUP MEDIA  
 LLC 3,672.00 WOODLAND BUILDING CENTER 1,619.60 WRIGHT EXPRESS  
 FSC 1,618.97 Demands are payments made, or to be made, by the County. Specific details of the  
 demands may be requested through the County public record request process. B. Request  
 approval of minutes dated June 2, 2020. C. Request approval of the tax exemption for Lone Wolf  
 Museum, parcel 102-57-040, pursuant to ARS 42-11153. The exemption was filed late due to an  
 administrative oversight within the organization. D. Request approval of the tax exemption for  
 the Eagar VFW, parcel 104-10-009, pursuant to ARS 42-11153. The exemption was filed late  
 due to an administrative oversight within the organization. E. Request approval of the contract  
 renewal with Charles Johnson to serve as the hearing officer for the Board of Equalization.  
 Election Department: F. Request approval of all Election Board Workers, Poll Workers,  
 Equipment Management and Election Day Technicians for the upcoming August 4, 2020  
 Primary Election. G. Request approval of the designated polling places for the upcoming August

4, 2020 Primary Election. Human Resources: H. District III: Request authorization to eliminate the vacant Equipment Operator I and HSE Division Manager positions and create an Intergovernmental Liaison position. This change has been budgeted for in FY21 and results in a savings of \$25,000. Vote was unanimous.

Mr. Patterson, on behalf of Emergency Management, requested approval of Intergovernmental Agreement ADHS17-133163, Amendment 6 for additional COVID funds in the amount of \$146,755.00 and PHEP Budget for FY 20-21 in the amount of \$212,865.00. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

SueAn Stradling-Collins, on behalf of the Complete Count Committee, requested approval of a resolution to extend the Census 2020 Complete Count Committee due to the nature of the ongoing COVID-19 pandemic. Chairman Shepherd asked how long the extension would be for. Mrs. Stradling-Collins stated the census would be extended for a year. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

**RESOLUTION NO. 2020-17**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY, ARIZONA, EXTENDING THE CENSUS 2020 COMPLETE COUNT COMMITTEE.**

**WHEREAS**, a decennial census of every resident is required under Article 1, Section 2 of the U.S. Constitution; and

**WHEREAS**, an accurate census is essential for the allocation of representatives with the legislative bodies of the U.S. House of Representatives, the Arizona State Legislature and within Apache County voting districts; and

**WHEREAS**, billions of dollars each year in intergovernmental funding for health, education, transportation, child and elder care, emergency preparation and response, public and social support programs of all kinds depend on complete and accurate age, population and other ethnic and demographic information gathered every ten years; and

**WHEREAS**, all units of government, large and small corporations, non-profit organizations, religious organizations and local businesses of all sizes require accurate information on population and family size and income data for investment, job development and marketing guidance and to determine the impact of educational, health and social programs; and

**WHEREAS**, individual and family information is held completely confidential by strong federal laws supported by consistent court rulings at all levels and is never released even to other units of local, state or federal governments except in large statistical totals, or to family members after 72 years for genealogical purposes only; and

**WHEREAS**, the more informed residents are about the 2020 Census operations, the better their understanding of the census process becomes, thus increasing their willingness to be a part of the successful enumeration in 2020;

**NOW, THEREFORE, BE IT RESOLVED** that the Apache County Board of Supervisors does

hereby extend a Census 2020 Complete Count Committee for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census.

**BE IT FURTHER RESOLVED** that the Census 2020 Complete Count Committee Guidelines are as follows:

Section 1: PURPOSE:

The County of Apache is forming a Complete Count Committee

1. To increase the questionnaire mail back response rate through a focused, structured, neighbor-to-neighbor program,
2. To utilize the local knowledge, expertise, and influence of each Complete Count Committee member to design and implement a census awareness campaign targeted to the community,
3. To bring together a cross-section of community leaders whose only focus in 2020 Census awareness.

Section 2: DUTIES AND RESPONSIBILITIES:

The Complete Count Committee shall be a working committee charged with responsibility of planning and conducting local educational initiatives, as well as publicity and promotional activities to increase community participation in the Census. Activities may include, but are not limited to the following:

- Handle the creation, printing and distribution of posters, flyers, handouts, and materials for use by the media and others,
- Prepare materials for public service announcements on radio and television
- Speak at public forums and meetings, fraternal organizations, business organization, and schools for the purpose of promoting and information people of the Census,
- Create Census messages in utility bills, grocery bags, monthly billing statements, and payroll checks.
- Identify job candidates and/or distribute and display recruiting materials,
- Provide space for Be Counted sites and/or Questionnaire Assistance Centers.

Section 3: MEMBERSHIP

The Committee shall be appointed members by the Board of Supervisors. They will lead Throughout Apache County in the promotion of a 2020 Census awareness campaign and be committed to ensuring that every resident in Apache County is counted in the 2020 Census. The Committee will include representation from each of the following community groups:

- a. Cities and Towns
- b. Tribal Governments
- c. Business

- d. Religious Groups
- e. Education
- f. Community Organizations
- g. Media
- h. Minority Groups

Section 4: TERM OF SERVICE.

The Committee chairperson and committee members shall be appointed to serve for a term to continue through June 2021. For cause stated in writing, the Board of Supervisors may remove a member of the Complete Count Committee. Apache County and the local cities and towns may provide support staff as resources allow.

**PASSED AND ADOPTED** this 30<sup>th</sup> day of June, 2020.

**ATTEST:**

/s/ Ryan N. Patterson, Clerk

/s/ Alton Joe Shepherd  
Chairman of the Board

Approved as to form:

/s/ Michael Whiting  
County Attorney

David Romero, Chief Deputy Treasurer, requested approval of a “Certificate of Removal and Abatement of Taxes” pursuant to ARS 42-18351(1), total taxes, penalties, and interest to be abated in the amount of \$9,408.84 for property account numbers R0053988 & R0053992. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

County Attorney Michael Whiting, requested approval of an Arizona Criminal Justice Commission FY20 Arizona Coronavirus Emergency Supplemental Funding (ACESF) Grant Agreement No. ACESF-21-001, in the amount of \$58,007.00 for the period of January 1, 2020 through December 31, 2020. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

There was no one wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn the meeting at 8:53 a.m. MST, seconded by Mr. Simshauser.** Vote was unanimous.

Approved this 28<sup>th</sup> day of July 2020.

/s/ Alton Joe Shepherd  
Chairman of the Board

/s/ Ryan N. Patterson  
Clerk of the Board