

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

March 1, 2022  
St. Johns, Arizona

Present were: Chairman Nelson Davis Vice Chairman Joe Shirley, Jr. and Supervisor Alton Joe Shepherd. Also present was County Manager/Clerk of the Board Ryan Patterson and County Attorney Michael Whiting.

Chairman Davis called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors' chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Due to technical difficulties, the meeting was not audio recorded.

Timothy Hinton gave the invocation.

Stephanie McCarthy led the Pledge of Allegiance.

Chairman Davis called for the Library District items.

Dolly Patterson, on behalf of the Library District, requested approval to accept eContent credit in the amount of \$5,043.82. The eContent includes eBooks, eAudios and streaming videos with no restrictions on the category of content we wish to purchase. There are no matching funds required and this funding is provided by the Arizona State Library as part of a statewide e-content initiative called Digital Discovery II. **Mr. Shepherd moved approval seconded by Mr. Shirley.** Vote was unanimous.

Dolly Patterson, on behalf of the Library District, possible approval to close district libraries and the library administration office on March 30, 2022 for a one-day in-service training for staff. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Library District meeting, seconded by Mr. Shepherd.** Vote was unanimous.

Chairman Davis called for the Health District items.

Stephanie McCarthy, on behalf of the Health District, requested approval of IGA COVID-19 Expansion Project, Contract No. CTR58097, effective March 1, 2021 through May 1, 2023 in the amount of \$1,085,639.00. Ms. McCarthy stated this grant allows the Health District to provide COVID-19 services to the residents of Apache County. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Stephanie McCarthy, on behalf of the Health District, requested approval of the CPR & First Aide Contract #2022-03-03APH with Northland Pioneer College to be held on March 3, 2022. The total fee for this service will be \$1,000 for two classes with up to 10 students per class. **Mr.**

**Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Stephanie McCarthy, on behalf of the Health District, presented the submission of a report from the State Inspection of the St. Johns and Round Valley Clinics per Arizona Administration Code for Outpatient Treatment Centers Title 9, Article 10, R9-10-1004-2. Ms. McCarthy stated this includes identification of each concern about the delivery of services related to patient care and any changes made, or actions taken as a result of the identifications of concerns. **No action was needed or taken.**

Stephanie McCarthy, on behalf of the Health District, requested approval to accept the Workforce Development Grant from the Arizona Department of Health Services in the amount of \$641,898.00 by entering into Intergovernmental Agreement #CTR054639, and the grant requires an in-kind match and has been budgeted for in FY2022. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Stephanie McCarthy, on behalf of the Health District, requested approval to create and fill the following grant funded positions: two (2) Public Health Nurse R.N. (Range 56) positions, and one (1) Grant Manager (Range 52) position. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Health District meeting, seconded by Mr. Shepherd.** Vote was unanimous.

Chairman Davis called for the regular agenda items.

Timothy Hinton, Finance Director, introduced Kathleen Wood, with the Arizona Auditor General's Office and Dylan Brown, with Snyder and Brown CPAs who provided an overview of the fiscal year 2020 audit report. **No action was needed or taken.**

Economic Development Director Preston Raban, introduced Karalea Wiltbank who provided a presentation on services offered by Little Colorado Meats, a new business opening in southern Apache County. **No action was needed or taken.**

Mr. Patterson presented the Consent Agenda items A-H and recommended approval. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** A. Request approval of demands as distributed to the Apache County Board of Supervisors between February 1, 2022, and March 1, 2022. Demands are payments made, or to be made, by the County. Payee Amount ADVANCED AIR SYSTEMS LLC 3,863.00 AMAZON CAPITAL SERVICES INC 9,174.31 AMAZON COM INC (Health & Library) 6,652.05 AMERIGAS - GALLUP 1,053.81 AMIGO CHEVROLET 1,872.69 AZLGEBT 325,800.08 BOB BARKER COMPANY INC 1,679.38 CHANGEPOINT INTEGRATED HEALTH 3,300.00 COURTESY CHEVROLET 60,108.50 DESERT MOUNTAIN CORPORATION 5,202.67 EMPIRE MACHINERY 11,406.18 FLEET PRIDE 1,423.50 FUTURE TIRE 7,726.79 HAMBLIN & ASSOCIATES LLC 5,300.00 HIGH COUNTRY SIGNS LLC 1,140.00 NAPA 3,111.28 NEWMAN SIGNS INC 8,757.32 QUALITY CARQUEST 1,014.49 QUILL CORP 7,689.98 RUSH TRUCK CENTER 1,471.03 SAFETY KLEEN 1,017.94 ST JOHNS EMERGENCY SERVICES 1,113.78

SUMMIT HEALTHCARE ASSOCIATION INC 1,763.78 THE UNIVERSITY OF ARIZONA 7,500.00 TRACKER SOFTWARE CORP 4,284.00 VALLEY AUTO PARTS 1,055.27 VERIZON WIRELESS 1,616.04 YAZZIE'S AUTO PARTS INC 2,620.35 APACHE COUNTY HSA 4,010.76 APACHE COUNTY MEDICAL 161,244.32 APACHE COUNTY TAX WITHHOLDING 154,210.40 ASRS LEGACY EORP 8,270.90 AZ STATE RETIREMENT SYSTEM 124,977.74 COLONIAL LIFE AND ACCIDENT INS 1,337.93 CORRECTIONS OFFICER RET PLAN 10,651.19 CORRECTIONS OFFICER RETIREMENT PLAN 520 1,707.59 EORP LEGACY 1,360.17 NATIONWIDE 3,890.60 NATIONWIDE TRUST FSB 3,582.95 PUBLIC SAFETY PERSONNEL 401 14,426.61 PUBLIC SAFETY SHERIFF RET 10,390.16 ADVANCED CORRECTIONAL HEALTHCARE INC 36,542.05 AMAZON CAPITAL SERVICES INC 9,787.93 AZ BOILER COMPANY INC 1,229.11 AZ COUNTIES INSURANCE POOL 6,366.33 AZ DEPT OF RISK MANAGEMENT 1,284.91 BIBLIOLABS LLC 4,224.00 BOB BARKER COMPANY INC 1,623.73 CDW GOVERNMENT LLC 2,506.06 CREATIVE MULTIMEDIA INC (CMI) 5,147.50 CREATIVE MULTIMEDIA INC (CMI) 10,258.75 EMPIRE MACHINERY 3,558.26 FERRELLGAS 2,115.59 FUTURE TIRE 2,132.35 HILLYARD/FLAGSTAFF 1,374.31 HOME DEPOT 2,113.81 NATIONAL BANK 14,895.43 NATIONAL BANK OF ARIZONA 0285 1,386.77 NAVAJO COUNTY 2,500.00 PIMA COUNTY MEDICAL 2,500.00 PINAL COUNTY ARIZONA 10,757.00 PITNEY BOWES RESERVE ACCOUNT 5,000.00 PREMIUM PROPANE LLC 1,905.00 QUILL CORP 13,763.65 RHINEHART OIL CO 21,166.43 SAFELITE AUTO GLASS 1,517.75 SECURUS TECHNOLOGIES INC 1,967.33 SKAGGS PUBLIC SAFETY UNIFORMS & EQUIPMENT 1,987.27 SUMMIT HEALTHCARE ASSOCIATION INC 3,057.35 THE AARONS COMPANY LLC 3,000.00 VALLEY AUTO PARTS 3,860.00 VERIZON WIRELESS 2,830.97 WHITE MOUNTAIN REGIONAL MEDICAL CENTER 1,674.63 WOODLAND BUILDING CENTER 1,207.70 WOODSON ENGINEERING & SURVEYING INC 5,805.00 WRIGHT EXPRESS FSC WEX 2,513.34 YAVAPAI COUNTY GOVERNMENT 7,750.00 JAY YELLOWHORSE 1,208.27 GENEVA L JACKSON 1,500.96 APACHE COUNTY HSA 4,010.76 APACHE COUNTY MEDICAL 170,009.00 APACHE COUNTY TAX WITHHOLDING 150,977.49 ASRS LEGACY EORP 8,270.90 AZ STATE RETIREMENT SYSTEM 124,830.90 COLONIAL LIFE AND ACCIDENT INS 1,337.93 CORRECTIONS OFFICER RET PLAN 10,577.69 CORRECTIONS OFFICER RETIREMENT PLAN 520 1,600.03 EORP LEGACY 1,360.17 NATIONWIDE 3,614.87 NATIONWIDE TRUST FSB 3,582.95 PUBLIC SAFETY PERSONNEL 401 14,426.61 PUBLIC SAFETY SHERIFF RET 9,548.49 AA BEDLINERS & MOORE 1,440.00 ADHS AZ HEALTH CARE COST 22,400.00 AMAZON CAPITAL SERVICES INC 2,827.00 AMERIGAS – GALLUP 2,747.17 AZ SUPREME COURT 7,500.00 BRAD HALL & ASSOCIATES INC 24,361.49 BREWER LAW OFFICE PLLC 8,500.00 EMPIRE MACHINERY 389,506.78 GALLUP INDEPENDENT 1,083.20 HAMBLIN LAW OFFICE PLC 8,500.00 KLINT HEAP 1,420.10 HIGH COUNTRY PROPANE 1,492.57 HOME DEPOT 1,744.94 INGRAM LIBRARY SERVICES 5,969.81 KIMBALL EQUIPMENT COMPANY 26,658.00 LAW ENFORCEMENT RISK MANAGEMENT GROUP, INC 1,050.00 LEGATE, PENROD & ASSOCIATES 6,992.00 LIGHT HOUSE OF ARIZONA 1,367.67 ALANE M MOORE 1,367.31 NAPA 1,632.65 NAVAJO TRIBAL UTILITY AUTHORITY 10,257.95 NAVOPACHE ELECTRIC COOPERATIVE 9,816.90 DANA BRYCE PATTERSON 8,500.00 QUILL CORP 6,504.43 R JOHN R JOHN LEE ATTORNEY AT LAW 8,500.00 REDW LLC 8,800.00 RIGG LAW FIRM PLLC 2,160.00 SIERRA

PROPANE 4,270.66 THE GUIDANCE CENTER 2,000.00 THOMSON REUTERS WEST 2,642.55 TRINITY SERVICES GROUP INC 21,168.00 VERIZON WIRELESS 1,195.05 WHITE MOUNTAIN PUBLISHING CO 4,850.47 WHITE MOUNTAIN REGIONAL MEDICAL CENTER 5,577.47 WRIGHT EXPRESS FSC WEX 1,717.32 Specific details of the demands may be requested through the County public record request process. B. Request approval of minutes dated February 1, 2022. C. Request re-appointment of Steven G. Nicoll to serve a six-year term on the Apache County Industrial Development Authority, to expire March 5, 2028. D. District II: Request approval of a Letter of Support related to broadband infrastructure. Community Development: E. Request approval to amend Article 23 Medical Marijuana of the Apache County Zoning Ordinance by adding Adult/Recreational Use and HEMP regulations and by changing the name of the article. The Planning and Zoning Commission unanimously recommended approval on January 6, 2022. F. Request approval of a conditional use permit allowing Wanda Caswell and Mary Lynn to place a 2002 manufactured home on a five-acre parcel. Property is located in Vernon, Arizona, A.P.N. 106-22-008K. The Planning & Zoning Commission unanimously recommended approval on February 3, 2022. Human Resources: G. District I: Request approval to hire temporary Equipment Operator at a rate of \$15.00 per hour for twelve months. H. District I: Request authorization to eliminate the following positions: Chief of Staff (Range 57), Public Works Foreman (Range 44), and an Administrative Coordinator (Range 42); and create two (2) Road Maintenance Worker (Range 40) positions. Vote was unanimous for Consent items A-H.

Chief Deputy Sheriff Roscoe Herrera requested approval to eliminate a Sergeant position (Range 51) and an Administrative Coordinator position (Range 42), and create a Public Information Officer Position (Range 55). **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Brian Hounshell, Emergency Management Director, requested approval to accept the Healthy Forest Initiative Grant #HFI 21-311 in the amount of \$100,000. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Steve Kizer, Information Technology Director, requested approval to enter into a contract for technical services with Scott Rogers regarding County networking issues, upgrading legacy systems, assisting in the transition to the new internet provider and other technical services as required. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Chairman Davis asked why the need to contract with Mr. Rogers. Mr. Kizer stated Mr. Rogers worked for the county previously and is knowledgeable of certain software systems used by the sheriff's office and other departments. Vote was unanimous.

Mr. Patterson requested approval of a Lease Agreement with Alpine Sanitary District/Alpine Water Improvement District. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval of Bid #2022-22 for contract trucking countywide. Mr. Crosby stated one bid was received, from B & R Trucking and recommended approval. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to purchase two (2) new backhoes with two (2) trade-ins for District I, using District I funds, and utilizing Sourcewell Contract #032119-JDC for a total cost of \$284,700.39. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ferrin Crosby, County Engineer, on behalf of the Engineering Department and District III: presented the item following a possible executive session for legal advice pursuant to A.R.S. §38-431.03, directing the County Attorney to begin the condemnation proceeding for a right-of-way across parcel 107-18-357A. The 50-foot proposed right-of-way will reconnect County Route 8206 and reestablish public access to numerous subdivisions. No executive session was held. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson presented notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- The Eastern Arizona Counties Organization meeting on March 16, 2022, at 3:00 p.m. held at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- Small Counties Forum meeting on March 16, 2022, at 5:00 p.m. held at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association (CSA) meeting on March 17, 2022 at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

There was no one wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn the meeting, seconded by Mr. Shepherd.** Vote was unanimous.

Approved this 5<sup>th</sup> day of April 2022.

/s/ Nelson Davis  
Chairman of the Board

/s/ Ryan N. Patterson  
Clerk of the Board