

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

March 6, 2018
St. Johns, Arizona

Present were: County Manager/Clerk of the Board Ryan Patterson and County Attorney Michael Whiting. Participating via the telephone was Chairman Alton Joe Shepherd, Vice Chairman Doyel Shamley and Supervisor Joe Shirley, Jr.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:35 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Ferrin Crosby gave the invocation.

SueAn Stradling-Collins led the Pledge of Allegiance

Chairman Shepherd called for the Apache County Public Health Services District items.

Chris Sexton, Health Director, requested approval to accept the donation of 15 car seats and 15 booster seats from AAA Arizona in accordance with the program terms in the amount of one thousand, one hundred fifty-two dollars. (\$1,152.00). **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Chris Sexton, Health Director, requested approval of the Medical Reserve Corps (MRC) Challenge Award in the amount of twelve thousand five hundred dollars (\$12,500.00). Mr. Sexton stated this award will provide us regional Critical Incident Management/Peer Support Team the ability to further serve our region and is a new one-year grant. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Chris Sexton, Health Director, requested approval for the Intergovernmental Agreement for Sexually Transmitted Disease Services, Contract #ADHS14-071557, Amendment #3 that clarifies reporting and funding requirements. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Public Health Services District, seconded by Mr. Shamley. Vote was unanimous.

Chairman Shepherd called for the Apache County Library District item.

SueAn Stradling-Collins, Library Director, requested approval to enter into an Intergovernmental Agreement with Gila County Library District to purchase a new integrated library system for the purpose of improving functionality and service to staff and patrons. The assessed cost to the Library District has been planned for in the budget. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shamley moved to adjourn the Library District item, seconded by Mr. Shirley. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

MR. Patterson requested approval of Consent items A-D. **Mr. Shirley moved approval seconded by Mr. Shamley.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between February 6, 2018 to March 6, 2018. Demands are payments made, or to be made, by the County. Payee Amount APACHE COUNTY HAS 3,308.74 APACHE COUNTY MEDICAL 158,536.23 APACHE COUNTY TAX WITHHOLDING 133,312.80 ASRS LEGACY EORP 1,101.84 AZ STATE RETIREMENT SYSTEM 99,085.56 COLONIAL LIFE AND ACCIDENT INS 1,230.51 CORRECTIONS OFFICER RET PLAN 7,799.12 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,242.70 EORP LEGACY 1,288.26 NATIONWIDE RETIREMENT SOL EODCRS 1,030.62 PUBLIC SAFETY PERSONNEL 401 7,616.75 PUBLIC SAFETY SHERIFF RET 39,631.49 SECURITY BENEFIT GROUP 1,480.00 SUPPORT PAYMENT CLEARINGHOUSE 1,685.89 AZ STATE RETIREMENT SYSTEM 2,881.68 AZLGEBT 310,433.89 BRADCO 9,839.65 D & H PETROLEUM & ENVIRONMENTAL SERVICES 1,638.77 DISCOUNT TIRE 1,210.08 DOYLES AUTO BODY INC 1,087.61 ESRI INC 3,085.35 FRONTIER 1,773.20 HAUSER, JIM 1,590.04 HIGH COUNTRY PROPANE 1,844.41 HILLYARD/FLAGSTAFF 4,682.55 HUMAN SERVICES CONSULTANTS 7,077.50 INDEED INC 1,500.00 LEADSONLINE LLC 2,238.00 MOORE LAW FIRM PLLC 2,700.50 NORTHLAND PIONEER COLLEGE 39,874.00 OMNISOURCE UNITED INC 1,238.19 PERFECT PRINTZ LLC 1,134.16 PINAL COUNTY ARIZONA 5,425.00 PITNEY BOWES RESERVE ACCOUNT 8,000.00 QUILL CORP 2,721.10 RDO EQUIPMENT CO 27,743.28 SANOFI PASTEUR INC 1,437.60 THE AARONS COMPANY LLC 3,000.00 TJP COMMUNICATIONS 1,187.61 TRINITY SERVICES GROUP INC 19,180.16 WESTERN DETENTION PRODUCTS INC 1,970.12 WRIGHT EXPRESS FSC 2,282.39 BERNAL BODY SHOP 4,543.95 NATIONAL BANK OF ARIZONA 0127 1,618.90 NATIONAL BANK OF ARIZONA 0085 4,389.23 NATIONAL BANK OF ARIZONA 0285 2,212.26 NATIONAL BANK OF ARIZONA 0301 3,903.31 TRACTOR SUPPLY CO 7,928.11 ASHTONS REPAIR INC 1,097.10 AZ SUPREME COURT 1,517.50 AZ SUPREME COURT 3,750.00 AZ SUPREME COURT 19,500.00 BAUMAN HOME AND AUTO INC 1,964.05 BERGE FORD INC 34,029.78 BILLS DISCOUNT AUTO PARTS (NAPA) 6,649.50 BLUE HILLS ENVIRONMENTAL 1,748.02 BRADCO 63,988.57 BREWER LAW OFFICE PLLC 8,500.00 CRAFTCO INC 19,318.89 DIAMOND DRUGS INC 3,414.86 FERRELLGAS 5,768.73 FOUR CORNERS WELDING & GAS SUPPLY 1,077.41 GRAVES PROPANE CO INC 3,442.96 HAMBLIN LAW OFFICE PLC 8,500.00 HOME DEPOT 1,513.21 INGRAM LIBRARY SERVICES 4,590.14 KATHLEEN M MCGUIRE PSY D LLC 2,352.50 LAW OFFICE OF DIRK LEGATE PLLC 8,500.00 LIBERTY FENCE AND SUPPLY 1,144.70 MCCOOK BOILER AND PUMP COMPANY 2,520.00 MOUNTAIN COMFORT HEATING AND COOLING 2,999.99 NAVAJO TRIBAL UTILITY AUTHORITY 3,031.88 NAVOPACHE ELECTRIC COOPERATIVE 11,446.47 OVERDRIVE INC 1,786.09 PACIFIC PONDEROSA CO INC 2,332.76 PATTERSON, DANA BRYCE 8,500.00 PERFECT PRINTZ LLC 1,810.30 PINAL COUNTY ARIZONA 3,675.00 PTS OF AMERICA LLC 1,281.00 QUILL CORP 3,660.77 REDW LLC 1,677.50 SALINE LAW GROUP PLLC 1,538.73 SCHIFF,

LAURENCE 1,400.00 SECURUS TECHNOLOGIES INC 1,012.86 SIERRA PROPANE 2,688.60 SIMPLEXGRINNELL LP 1,309.00 ST JOHNS CITY 1,679.85 SWEETLANDS COMPLETE AUTO 1,529.85 VERIZON WIRELESS 2,344.49 WHITE, EDWARD J 8,167.84 WOODLAND BUILDING CENTER 2,463.90 YOUNGS FUTURE TIRE 1,867.25 APACHE COUNTY HAS 3,308.74 APACHE COUNTY MEDICAL 162,095.23 APACHE COUNTY TAX WITHHOLDING 134,969.85 ASRS LEGACY EORP 1,101.84 AZ STATE RETIREMENT SYSTEM 99,806.36 COLONIAL LIFE AND ACCIDENT INS 1,230.51 CORRECTIONS OFFICER RET PLAN 7,799.12 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,127.02 EORP LEGACY 1,288.26 NATIONWIDE RETIREMENT SOL EODCRS 1,030.62 PUBLIC SAFETY PERSONNEL 401 7,616.75 PUBLIC SAFETY SHERIFF RET 40,502.21 SECURITY BENEFIT GROUP 1,480.00 SUPPORT PAYMENT CLEARINGHOUSE 1,685.89 ACE OFFICE FURNITURE 3,299.00 ADHS AZ HEALTH CARE COST 22,400.00 AZ SUPREME COURT 2,625.00 AZ SUPREME COURT 1,500.00 BEACON FIRE AND SECURITY LLC 2,287.52 BRADCO 5,557.20 CATERPILLAR FINANCIAL SERVICES CORPORATION 34,557.63 COCONINO COUNTY 1,860.00 COURTESY CHEVROLET 43,330.09 FRONTIER 1,251.56 GRAVES PROPANE CO INC 1,141.44 HILLYARD/FLAGSTAFF 2,152.11 HILTON GARDEN INN PHOENIX AIRPORT NORTH 5,012.28 INGRAM LIBRARY SERVICES 1,897.28 KILLION, MICHAEL PAUL 1,224.35 MOUNTAIN COMFORT HEATING AND COOLING 14,550.78 NATIONAL CRIMINAL ENFORCEMENT ASSOC 1,800.00 NAVOPACHE ELECTRIC COOPERATIVE 11,879.59 NEWMAN SIGNS INC 4,389.06 PIMA COUNTY MEDICAL 6,900.00 PROFORCE LAW ENFORCEMENT 1,573.35 QUILL CORP 3,356.93 SECURUS TECHNOLOGIES INC 1,739.56 SEQIRUS USA INC 3,024.77 SIERRA PROPANE 1,160.85 SMITH, ANASTASIA VICTORIA 1,237.35 SYSTEM EXCHANGE CORPORATION 1,350.00 THOMSON REUTERS WEST 2,212.87 WESTERN DETENTION PRODUCTS INC 1,724.00 WHITE MOUNTAIN PUBLISHING CO 10,387.09 APACHE COUNTY TAX WITHHOLDING 2,596.73 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,566.38 AVAYA COMMUNICATIONS 1,603.62 AZ ASSN OF COUNTIES 2,500.00 BEACON FIRE AND SECURITY LLC 1,330.16 BILLS DISCOUNT AUTO PARTS (NAPA) 1,461.51 BRADCO 38,534.43 CHEVRON USA INC 1,064.00 CONTINUOUS RAINGUTTER SYSTEMS 1,543.00 COWBOY UP HAY AND RANCH SUPPLY 1,337.17 CURTIS, ROGER STUART 1,195.63 D & H PETROLEUM & ENVIRONMENTAL SERVICES 5,319.72 DELL COMPUTER CORPORATION 1,627.78 EMPIRE MACHINERY 1,829.26 FLEET PRIDE 10,407.96 FRONTIER 4,522.49 GRAVES PROPANE CO INC 1,290.46 HALL ENVIRONMENTAL ANALYSIS LABORATORY INC 3,655.00 HATCH CONSTRUCTION 5,060.81 IKARD & NEWSOM 2,079.88 J MICHAEL ELECTRIC LLC 1,842.05 LESUEUR ADVANCE AUTOMOTIVE LLC 1,045.12 NATIONAL BUSINESS FURNITURE 3,599.79 NAVAJO TRIBAL UTILITY AUTHORITY 3,492.54 NAVAJO TRIBAL UTILITY AUTHORITY 6,390.49 NORCHEM DRUG TESTING LABORATORY 1,996.70 QUALITY READY MIX INC 1,379.36 QUILL CORP 2,452.71 SCOTT HAMBLIN MD PC 3,050.00 SOURCEHOV 12,853.22 SW ECOLOGY LLC 5,482.68 SWEETLANDS COMPLETE AUTO 1,891.39 VALLEY AUTO PARTS 2,135.60 VERIZON WIRELESS 2,151.59 WORLD OF TRAVEL 1,345.40 YELLOWHORSE, JAY 3,240.45

Specific details of the demands may be requested through the County public record request process. B. Request approval of the minutes dated February 6, 2018. Probation Services: C. Probation Services: Request approval to sell

2001 Ford F150 crew cab pickup to the St. Johns, Police Department for the sum of one dollar (\$1.00). This vehicle will be sold “as is. D. Probation Services: Request approval to solicit bids for 2 buildings including cement pads and the assembly of buildings for the LODGE-Legacy Teen Center in Round Valley. Vote was unanimous.

Paul Hancock, Probation Services Director, on behalf of Superior Court, pursuant to ARS §12-121 & §12-144, request approval of the re-appointment of Judge Steve Williams as part-time Superior Court Judge Pro Tempore- salary to be paid from the state grant funds; Judge C. Allan Perkins as a full-time Superior Court Judge ProTempore - salary is paid from county funds. Also request approval of the re-appointment on an as needed basis, Michael P. Roca, as Superior Court Judge Pro Tempore. The re-appointment will begin July 1, 2018 and end June 30, 2019. **Mr. Shirley moved approval, seconded by Mr. Shamley seconded the motion.** Vote was unanimous.

Paul Hancock, Probation Services Director on behalf of Superior Court, requested approval to retroactive pay Troy Czarnyszka to December 10, 2017. Mr. Czarnyszka was approved on February 6, 2018 to the position but has been performing the duties as Court Administration since December 10, 2017 but the retroactive pay was not addressed at the time of the salary approval. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Paul Hancock, Probation Services Director, requested possible approval to retroactive pay Sueanne Czarnyszka to December 10, 2017 and the previously approved item for the Legacy Teen Center Manager to be effective January 7, 2018 and this will not affect approved budget levels. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Paul Hancock, Probation Services Director, requested approval to change the current Detention Officer II (range 33) to a Legacy Teen Center Advisor, (range 33) and will not result in an increase to the budget. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Stephanie McCarthy, Human Resources Manager, requested approval of the updated County Manager/Clerk of the Board job description. **Mr. Shirley moved to approve the job description, seconded by Mr. Shepherd.** Chairman Shepherd asked if there were any questions or comments. Hearing none, motion passed 2-1 with Mr. Shamley voting nay.

Stephanie McCarthy, Human Resources Manager, requested approval of the updated Detention Education Teacher job description. **Mr. Shirley moved approval seconded by Mr. Shepherd.** Motion passed 2-0 with Mr. Shamley abstaining.

Judy Bender, Chief Deputy Assessor, requested approval to hire Ruben Aranda to the vacant Level II position, Range 33 in the Assessor’s office at a salary of thirty-three thousand, two hundred twenty-four dollars (\$33,224). Ms. Bender stated the salary to be funded with existing position salary from budgeted funds and filling this position will not affect the budget nor cost the County or Assessor additional funds. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson, on behalf of District I, requested approval to increase Patrick Sandoval, District Manager (range 66) at a salary of \$87,070 and Gloria Bowman, Administrative Coordinator (range 42) to the maximum of her salary range. **Mr. Shirley moved to approve.** Mr. Shirley stated Mr. Sandoval and Mrs. Bowman are very qualified and deserving of the increase and requested support for the item. Mr. Shirley stated he is aware there may be concerns as to if this is done, how will it impact the other district managers and for him, that is up to the supervisors on if they want to adjust their District managers salaries; he is in full support of that. Mr. Shirley stated salaries are usually not the same, even in like positions; it is based on education, experience and accomplishments and in this case both Mr. Sandoval and Mrs. Bowman are very deserving of the proposed increase. **Mr. Shepherd seconded the motion.** Vote was unanimous.

Malena Bazarro, Economic Development, District III, requested approval of an IGA between Apache County and the White Mountain Regional Medical Center and a separate IGA between Apache County and the Puerco Fire Department for the purpose of collaborating to receive grant funding. Ms. Bazarro stated there is a change and it should authorize the county manager, not the finance director, authorization to sign necessary grant application documents pursuant to IGA. Mr. Shamley asked Mr. Whiting if this change is allowable and legal to move forward with this change since it was posted to authorize the finance director, Mr. Whiting stated in this situation, Mr. Patterson is conducting the duties as the finance director as well as county manager and asked Mr. Patterson if he was alright with signing the item. Mr. Patterson stated yes. Mr. Whiting stated as to the question of the posting, we are legal to move forward, the board can change the signatory at the meeting. Chairman Shepherd stated Mr. Whiting has indicated it is legal to move forward. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Patterson requested the appointment of Supervisor Doyel Shamley and Bruce Greco as members of the Board of Directors for the Economic Development for Apache County Corporation (“EDAC”). EDAC is a 501(c)(3) non-profit organization that was formed years ago to help the economic development efforts in southern Apache County. Mr. Patterson stated the corporation has been inactive for a few years, but the collective desire of the municipalities and county is to re-establish EDAC as a useful tool, especially when applying for grants. Mr. Patterson stated the Board of Directors consists of two board members from Apache County and two members from each of the three towns—Eagar, Springerville and St. Johns. Mr. Patterson stated the three towns have already nominated their board members. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Patterson presented notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- Eastern Arizona Counties Association on March 14, 2018 at 3:00 p.m. at the County Supervisors Association (CSA) building, 1905 West Washington Street in Phoenix.
- Small Counties Forum meeting on March 14, 2018 at 6:00 p.m. at the CSA building, 1905 West Washington Street in Phoenix.
- County Supervisors Association meeting on March 15, 2018 at the CSA building, 1905

West Washington Street, in Phoenix at 10:00 a.m.

Chairman Shepherd opened the floor for call to the public.

Treasurer Marleita Begay stated regarding the EDAC item on the agenda, why is the northern part of Apache County not involved. Mr. Patterson stated there is no reason not to have the northern part of the county included; EDAC was established as a 501c3 about 20 years ago and the articles of incorporation were set and is being re-established. Mr. Patterson stated if there is further discussion to include the north, that can be discussed going forward.

There was no one else wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn, seconded by Mr. Shamley. Vote was unanimous.

Approved this 3rd day of April 2018.

/s/ Alton Joe Shepherd
Chairman of the Board

/s/ Ryan Patterson
Clerk of the Board