

**OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING
September 4, 2012
St. Johns, Arizona**

Present were: Chairman Jim Claw, Vice Chairman Tom M. White, Jr. and Supervisor R. John Lee and County Manager/Clerk of the Board Delwin Wengert. Deputy County Attorney Joe Young participated via the telephone.

Chairman Claw called to order the Apache County Board of Supervisors meeting and the Public Health District at 8:31 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona and welcomed all in attendance.

Chairman Claw recognized Gertie Frank's retirement from the County. Chairman Claw and the members of the Board of Supervisors recognized her 25 years with county and thanked her for her years of service.

Chairman Claw led the Pledge of Allegiance.

Chairman Claw called for the Jail District item.

Chief Deputy Sheriff Brannon Eagar requested authorization for the approval of a standard form nurse contract and its use for up to a maximum of four (4) jail nurses at any given time and the request is being made to ensure sufficient coverage during periods in which permanent nursing staff is unavailable. Mr. White moved approval, seconded by Mr. Lee who stated that this helped the Jail stay in state and federal compliance and supported the action. Vote was unanimous.

Mr. White moved to adjourn the Jail District meeting, seconded by Mr. Lee. Vote was unanimous.

Chairman Claw called for the Library District items.

Judith Pepple, Library Director requested authorization to accept State Grant-in-Aid in the amount of \$25,000, an ongoing grant from the Arizona State Library. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Judith Pepple, Library Director, requested authorization for Fiscal Year 2012-2013 to dispose of cardboard and newspapers by delivering them to Mobile Recycling USA for paper recycling and all proceeds will benefit the children's summer reading program. Ms. Pepple stated that with Catalyst closing, she is trying to find other ways to dispose of the papers. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Judith Pepple, Library Director, requested authorization for Fiscal Year 2012-2013 to make available to Arizona State Prison Complex-Winslow-Apache Unit discarded library materials and gift materials which are out of scope for our collections. Mr. Lee moved approval, seconded by Mr. Claw. Vote was unanimous.

Mr. White moved to adjourn the Library District meeting, seconded by Mr. Lee. Vote was unanimous.

Chairman Claw called for the Health District items.

Chris Sexton, Health Director, requested approval of Intergovernmental Agreement # ADHS11-004608 amendment #2 Women, Infant and Children (WIC), Breastfeeding Peer Counseling (BEPC), and Farmer's Market Nutrition program (FMNP) services to increase specific objectives for nutrition services. Mr. Sexton stated that the County only participates in the WIC services portion. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Chris Sexton, Health Director, requested approval to hire a temporary Lay Health/Community Outreach Worker for 120 days (19 hours per week) at \$9.75 per hour to be paid from the Public Health Assessment Grant. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Chris Sexton, Health Director, requested approval of the Intergovernmental Agreement ADHS03-029324 for the Well Woman Healthcheck Program. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. Lee moved to adjourn the Health Services District meeting, seconded by Mr. White. Vote was unanimous.

Chairman Claw called for the regular agenda items.

There was no one wanting to address the Board during call to the public.

Mr. Wengert presented the **Consent Items A-L**. Mr. Lee moved approval, seconded by Mr. White. **County Manager/Clerk of the Board: A.** Approval of Minutes dated August 6, 2012 and August 13, 2012. **B.** Request approval of the demands. ADMINISTRATIVE ENTERPRISES INC \$1,288.14 APACHE COUNTY \$145,722.00 APACHE COUNTY TAX WITHHOLDING \$118,115.68 APACHE COUNTY TREASURER \$318,939.21 AZ STATE RETIREMENT SYSTEM \$80,082.92 Corrections Officer Ret. Plan \$8,052.39 Mutual of Omaha \$1,241.60 NATIONWIDE \$1,935.84 PUBLIC SAFETY CORR. RETIREMENT \$4,064.14 PUBLIC SAFETY PERSONNEL \$13,023.70 PUBLIC SAFETY SHERIFF RET. \$23,754.77 Security Benefit Group \$1,746.00 SUPPORT PAYMENT CLEARINGHOUSE \$2,035.88 Az Dept of Economic Security \$7,336.92 State of Arizona \$2,756.36 AZ COUNTIES INSURANCE POOL \$1,242.15 AZ SUPREME COURT \$34,784.97 EMPIRE MACHINERY \$29,973.49 MACCAFERRI, INC. \$1,321.87 NEWMAN SIGNS, INC. \$3,355.72 ST. JOHNS CITY \$15,679.80 St. Johns Police Department \$9,159.79 SUPERVISORS REVOLVING FUND \$2,352.00 APACHE COUNTY TAX WITHHOLDING \$130,294.87 APACHE COUNTY TREASURER \$354,634.18 AZ STATE RETIREMENT SYSTEM \$81,764.10 Corrections Officer Ret. Plan \$8,052.39 PUBLIC SAFETY CORR. RETIREMENT \$4,083.84 PUBLIC SAFETY PERSONNEL \$13,023.70 PUBLIC SAFETY SHERIFF RET. \$25,235.42 APACHE COUNTY 38,700.00 ASHTON'S REPAIR 1,254.17 ASSURED IMAGING WOMEN WELLNESS OF SOUTHERN AZ 1,786.20 AZ STATE LIBRARY ARCHIVES & PUBLIC RECORDS 4,015.96 BARNES, PARTICIA M 2,060.00 BAUMAN HOME AND AUTO INC 1,479.62 BOB BARKER COMPANY INC 1,687.02 BRADCO 44,268.48 BURNHAM MORTUARY \$1,318.64 CDW GOVERNMENT LLC 4,897.17 CHEVRON MINING INC \$6,000.00 CORE EDUCATION & CONSULTING SOLUTIONS INC 1,216.00 COURT SERVICES INC 1,291.65 DELL COMPUTER CORPORATION 14,257.63 EMPIRE MACHINERY 3,152.63 FINGERPRINT AMERICA 1,155.00 GALLUP INDEPENDENT 1,270.90 GLOBAL EQUIPMENT 1,295.00 HATCH MOTOR COMPANY INC 1,249.87 HILLYARD INC 4,122.42 INLAND KENWORTH INC 3,920.49 KATHLEEN M MCGUIRE PSY D 1,547.50 NEW WORLD SYSTEMS CORPORATION 2,993.24 APACHE COUNTY 11,370.00 CANTEEN CORRECTIONAL SERVICE 17,288.53 LAW OFFICE OF MARSHA

GREGORY 6,655.50 MOORE MEDICAL LLC 1,503.99 NAVOPACHE ELECTRIC COOPERATIVE 7,479.67 NIELSEN WELL DRILLING 1,129.00 OFFICE DEPOT 2,008.91 PACIFIC PONDEROSA CO INC 1,193.60 PIMA COUNTY MEDICAL 2,200.00 PITNEY BOWES 5,000.00 QUILL CORP 5,624.46 ROGERS, STEPHEN K 1,198.00 SANOFI PASTEUR INC 2,704.43 SCHIFF, LAURENCE 1,000.00 SCHINDLER ELEVATOR CORPORATION 1,526.42 SECURUS TECHNOLOGIES INC 1,567.80 SLAYSMAN, DAN 1,716.00 SOURCECORP 21,195.61 ST JOHNS EMERGENCY SERVICES 1,055.01 SUN DEVIL FIRE EQUIPMENT INC 1,667.35 TASER INTERNATIONAL INC 5,448.74 TETRA TECH INC 1,025.00 THE LIBRARY STORE INC 1,335.20 UNIVERSAL FLEET CARD 4,436.47 US POSTMASTER 2,000.00 VALLEY AUTO PARTS 4,633.09 VERIZON WIRELESS – BELLEVUE 3,976.09 WOOD, RONALD D 6,732.50 APACHE COUNTY 2,267.64 EAGAR, BRANNON 1,857.80 PARKS, BEVERLY 1,857.80 ST JOHNS CITY 1,891.59 BRADCO 50,389.94 CANYON DECHELLY MOTEL INC 2,000.00 DESERT MOUNTAIN CORPORATION 10,298.59 EMPIRE MACHINERY 7,151.90 FRONTIER 5,119.19 GALLUP LUMBER & SUPPLY 1,561.06 GMCO CORPORATION 21,247.49 HILLYARD INC 2,470.20 INGRAM LIBRARY SERVICES 5,544.52 INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS 1,010.00 LABORATORY CORP OF AMERICA 1,102.00 LAROC REFRIGERATION – METAL DIVISION INC 1,080.63 LEGO EDUCATION 14,279.57 NAVAJO TRIBAL UTILITY AUTHORITY 2,736.23 NAVOPACHE ELECTRIC COOPERATIVE 13,555.71 NEW WORLD SYSTEMS CORPORATION 1,496.62 PACIFIC PONDEROSA CO INC 3,649.92 PATTERSON, DANA BRYCE 6,650.00 PIMA COUNTY MEDICAL 2,200.00 QUILL CORP 3,219.74 ROUND VALLEY SENIOR CENTER 2,500.00 RUSH TRUCK CENTER 1,304.77 TABLE TOP TELEPHONE COMPANY INC 1,216.00 TECHNICAL RESOURCE MGMT INC 1,386.33 TOM GROWNEY EQUIPMENT 1,010.08 UNIVERSAL FLEET CARD 1,106.25 VERITAS RESEARCH CONSULTING 1,000.00 WESTERN EXTERMINATOR COMPANY 1,005.00 AMAZON COM INC 3,252.68 AMIGO CHEVROLET 1,149.39 AVAYA COMMUNICATIONS 1,381.19 AZ DEPT OF TRANSPORTATION 12,694.00 AZLGEBT 278,413.61 BILLS DISCOUNT AUTO PARTS 1,636.85 BLUE HILLS ENVIRONMENTAL 27,527.72 BRADCO 3,289.58 CDW GOVERNMENT LLC 1,024.62 DELL COMPUTER CORPORATION 3,644.36 DISH NETWORK 1,084.88 EMTAP ENTERPRISES 1,746.16 ESSCO PIPE & SUPPLY 3,933.84 FOUR CORNERS WELDING & GAS SUPPLY 1,215.56 FRONTIER 8,096.35 GALLUP LUMBER & SUPPLY 3,016.36 GMCO CORPORATION 10,691.88 GOODYEAR AUTO SERVICE 2,775.49 HOLIDAY INN – CANYON DE CHELLY 1,053.60 INGRAM LIBRARY SERVICES 3,248.46 NAVAJO TIMES PUBLISHING COMPANY INC 1,182.48 NAVOPACHE ELECTRIC COOPERATIVE 1,035.48 NEW WORLD SYSTEMS CORPORATION 6,601.90 OFFICE DEPOT 5,392.49 PILKINGTON ADVERTISING DESIGN LLC 5,128.00 PUBLIC AGENCY TRAINING COUNCIL INC 1,050.00 PUBLIC SAFETY SHERIFF RET 1,400.00 QUILL CORP 2,805.34 SPRINGVILLE TOWN OF 1,060.24 TRIGGLEDIGGER ENTERPRISES LLC 1,327.81 VALLEY AUTO PARTS 2,362.72 WEST PAYMENT CTR 1,099.74 WHITE MOUNTAIN REGIONAL MEDICAL CENTER 2,106.38 WILLIAMS LAW GROUP PLLC 6,650.00

C. District II: Request approval of a donation of \$700.00 to the Ft. Defiance Senior Citizens Center for food during Elder Fest on September 6, 2012, utilizing District II funds. **D. District III:** Request approval of a donation of a television to the St. Johns Senior Citizens Center for their physical fitness & wellness program, not to exceed \$620.00, utilizing District III funds. **E. District III:** Request authorization to purchase food in the amount of \$2,500 for the Round Valley Senior Center utilizing District III funds. **Human Resources:** **F. District II:** Request authorization to remove Joaquin Watson, Sr. from probationary status effective July 30, 2012 and Valentino Nez from probationary status effective August 14, 2011, both with the 2.5% end of probation increase. **G. Probation Services:** Request authorization to remove Robert Talasek from Probationary status with the 2.5% end of probate increase, effective July 24, 2012. **H. Treasurer's Office:** Request approval of the job description for the Chief Deputy Treasurer to require a Bachelor's degree in accounting or finance. **I. Sheriff's Office:** Request authorization to remove Daniel Brown from probationary status with the 2.5% end of probation increase, effective October 4, 2011. **Community Development:** **J.** Request approval of a conditional use permit for Marcus and Josie Forrester to construct a R.V. trailer park with 7 units. The property is located in Sanders, Arizona parcel 207-21-007. **Engineering**

Department: **K.** Request authorization to solicit bids for a new belly dump trailer for District I, utilizing carryover funds. **L.** Request authorization to advertise for bid for the construction of the Tsaille Trail utilizing Transportation Enhancement Funds. Vote was unanimous. Ferrin Crosby, County Engineer requested approval of Amendment #4 to Intergovernmental Agreement #JPA 06-016T between Apache County and the Arizona Department of Transportation for roadway maintenance. Mr. Crosby stated that this is an ongoing grant which covers the cost of maintaining school bus routes and this will be the last round of money through the program. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Ferrin Crosby, County Engineer, on behalf of District I requested authorization to purchase a 2013 Dually 4x4 diesel Chevrolet crew cab using carryover funds utilizing State Contract not to exceed \$41,427.64. Mr. Lee moved approval, seconded by Mr. White. Mr. Claw stated that this will be used to pull a 30 foot flatbed trailer to transport smaller equipment. Vote was unanimous.

Angela Romero, Election Director, requested approval of the official Canvass of the August 28, 2012 Primary Election. Mr. Lee moved approval, seconded by Mr. White. Mr. Wengert thanked Angela and all the people she worked with to bring this election together with the Recorder's Office, County employees as well as all of the poll workers and it is a big deal to run an election and as far as he knows there was no errors to speak of. Vote was unanimous.

Mr. Wengert requested authorization to purchase a 2012 Chevrolet Equinox for the County pool, at a not to exceed cost of \$25,300.00 utilizing State Purchasing. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Mr. Wengert requested approval of the Management Agreement between Apache County and the Nutrioso Community Association to renovate and use the old Nutrioso School as a Community Center. Mr. White moved approval, seconded by Mr. Lee. Vote was unanimous.

Ryan Patterson on behalf of the Treasurer's Office, requested authorization to convert the vacant Personal Property/Back Tax Assistant II (range 24) to an Accountant (range 49). Mr. White moved approval, seconded by Mr. Lee. Mr. Patterson stated that the reason for this action is so that there will be two Accountants in the Treasurer's Office. A discussion was held regarding the required qualifications for the position. Vote was unanimous.

Ryan Patterson, on behalf of the Treasurer's Office, requested approval of the Apache County Treasurer's Investment Policy. Mr. Lee moved approval, seconded by Mr. White. Mr. Lee asked if there are any changes made from the last time the policy was approved. Mr. Patterson stated yes; the guidelines now are to invest for safety of the principle of the amounts, liquidity that is available to meet the need of financial obligations and the last guideline is the return on investments. Vote was unanimous.

Chief Deputy Sheriff Brannon Eagar, requested authorization to accept Emergency Management Preparedness Grant in the amount of \$125,185.00, administered through the Arizona Division of Emergency Management. (ADEM). Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Chief Deputy Sheriff Brannon Eagar requested authorization to accept Governor's Office of Highway Safety Grant #2013-410-002 for one digital in car camera system to enhance DUI enforcement in the

amount of \$5,000 with no cash match required. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Chief Deputy Sheriff Brannon Eagar, requested authorization to accept Governor's Office of Highway Safety Grant #2013-PT-003 for speed enforcement in the amount of \$5,000 with no cash match required. Mr. White moved approval, seconded by Mr. Lee. Mr. White asked for further explanation. Chief Eagar stated that this will be for special speed enforcement details during heavy traffic times and/or areas and this will help offset the cost of overtime. Vote was unanimous.

Chief Deputy Sheriff Brannon Eagar requested authorization to accept Governor's Office of Highway Safety Grant #2013-410-001 for one case of blood kits and overtime with ERE's to enhance DUI enforcement in the amount of \$5,200 with no cash match required. Chief Eagar stated that this will cover the cost of sending off blood samples and overtime. Mr. Lee moved approval, seconded by Mr. White. Vote was unanimous.

Mr. Wengert presented notification of the Small Counties Forum on September 12, 2012 at 6:30 p.m. at the Radisson-Phoenix Airport North Hotel, 427 N. 44th Street in Phoenix and the County Supervisors Association (CSA) meeting on September 13, 2012 at 10:30 a.m. at the C.S.A. Building, 1905 W. Washington Street in Phoenix. No action was needed.

Mr. Lee moved to adjourn, seconded by Mr. White. Vote was unanimous.

Approved this 18th day of September, 2012.

/s/ Jim Claw
Chairman of the Board

/s/ Delwin Wengert
Clerk of the Board