

WANT TO BUILD A HOUSE? FOLLOW THESE STEPS

FIRST

SEPTIC SYSTEM

Show proof of septic system or obtain a septic “Construction Authorization” from the Apache County Health Department.

SECOND

911 ADDRESS

Provide 911 address or obtain one from Apache County Engineering office at (928)337-7528.

THIRD

APPLICATION

Submit Application that includes:

- a) Building Plans (2 copies)
- b) Site Plan
- c) Hand drawn map to your property
- d) Septic documentation
- e) 911 address

FOURTH

PERMIT FEE

After application is approved, pay the permit fee.

FIFTH

SAFETY INSPECTIONS

Start construction and call for the first safety inspection. Building Inspections (928)337-7527; Septic Inspections (928)337-7607.

- Post the address and copy of the building permit at the entrance to your property.
- Have a copy of the building plans on-site.
- Don't cover anything up until each inspection has been passed.

SIXTH

CERTIFICATE OF OCCUPANCY

After completing all safety inspections, obtain the Certificate of Occupancy (CO) for the house and the Discharge Authorization for the septic.